



Planning Board

Monroe County, New York

Adam J. Bello
County Executive

William Santos
Chairperson

Monroe County Planning Board Meeting Minutes, March 21, 2024

A meeting of the Monroe County Planning Board (MCPB) was held on March 21, 2024, at 3:00pm, in person, via Zoom, and live streamed on YouTube.

Members Present: William Santos, MCPB Chair; Mike Wiedemer (via zoom), Vice Chair; Andrew Hollister, citizen member; Dave Watson, citizen member; Robert Barley (via zoom), citizen member; Robert Colby, Co. Legislator; Rachel Barnhart (via zoom), Co. Legislator; Jeff McCann, Deputy County Executive; Robert Franklin, CFO, Dept. of Finance;

Alternates Present: Laura Smith, Law Dept. (for Chief of Staff, Asst. Co. Exec. Amy Grower); Sean Murphy, DES (for Mike Garland, Dir. of Environmental Services); Josette Mangieri, Finance; Kristina Daugherty, Public Safety (for Richard Tantalo, Dir. of Public Safety)

Planning Staff Present: Patrick Gooch, Sr. Assoc. Planner; Yixuan Lin, Sr. Planner, Secretary to the Board

Others Present: Dept. of Aviation: Andy Moore, Director
Dept. of Transportation: Tom Frys, Director

Chairman Santos called the meeting to order at 3:03 pm.

APPROVAL OF THE MARCH 21, 2024 MEETING MINUTES:

Motion: Mr. Hollister **Seconded:** Legislator Colby **Vote:** Motion Approved

ANNOUNCEMENTS and COMMUNICATIONS:

- Chairman Santos shared with the Board the response from the Parks Department to the public comment regarding the proposed 2025-2030 CIP. (A copy of the comment and response is attached)

CLOSE PUBLIC COMMENT PERIOD FOR THE PROPOSED 2025-2030 CIP

Motion: Mr. Watson **Seconded:** Mr. Murphy **Vote:** Motion Approved

VOTE TO RECOMMEND THE PROPOSED 2025-2030 CAPITAL IMPROVEMENT PROGRAM TO THE COUNTY EXECUTIVE

Motion: Mr. Murphy **Seconded:** Mr. Watson **Vote:** Motion Approved

2025 CAPITAL BUDGET YEAR PROJECT PRIORITY VOTE

Motion: Legislator Colby **Seconded:** Mr. McCann **Vote:** Motion Approved

OTHER ACTION ITEMS:

- a. **Amend the 2024 Capital Budget to increase funding for the Runway 4-22 Connector Taxiways Project at the Frederick Douglass-Greater Rochester International Airport, in the amount of \$3,500,000, from \$130,000 to \$3,630,000, for a total project authorization of \$3,630,000.**

Presenter: Mr. Andy Moore, Dept. of Aviation

Discussion: Mr. Moore started the presentation by informing the board that Runway 4-22 is our main north south runway and approximately 90% of all flights depart and land on this runway. He explained that new advisory circulars came out from the FAA, which identified a need for airports to look at turn radius from runways to taxiways. There are 8 specific spots in Runway 4-22 don't meet the new standard set by the FAA: 2 spots in Taxi Way A1, 4 spots in Taxi Way E, and then 2 spots in Taxi Way C. Mr. Moore also noted that this project is funded 90% through FAA, 5% through the state, and 5% through Monroe County Airport Authority.

Mr. Moore provided below information in response to questions from the Board:

- The project will start later this year and will roll into 2025.
- The project will not need to close the runway. A lot of construction will be done in the evening.

Motion: Mr. Franklin **Seconded:** Mr. Watson **Vote:** Motion Approved

- b. **Amend the to the 2024-2029 Capital Improvement Program to advance the Jacobs Road Bridge project from 2028 to 2024 and amend the 2024 Capital Budget to add a project entitled "Jacobs Road Bridge" in the amount of \$312,000.**

Presenter: Mr. Tom Fry, Dept. of Transportation

Discussion: Mr. Fry's informed the Board that this is one of the bridges DOT had in the CIP program. It was scheduled for design in 2025, but they submitted for the Bridge New York grant and got funded. The 95% of the costs are reimbursable. So they request to move it up to get it in the Bridge New York program and get the design going sooner rather than later.

Mr. Fry's provided below information in response to some questions from the Board:

- State ranked all of the bridges that were submitted and they selected which bridges to fund by the rating of the bridges and what bridges need the funding more

Motion: Mr. Murphy

Seconded: Mr. Barley

Vote: Motion Approved

c. Amend the 2024-2029 Capital Improvement Program and the 2024 Capital Budget to add a project entitled "Walker Road Bridge" in the amount of \$348,000.

Presenter: Mr. Tom Fry's, Dept. of Transportation

Discussion: This bridge is located in the Town of Hamlin. Mr. Fry's stated that this is again a Bridge New York project. It is not in the CIP but is on their future list to have some work done. DOT submitted the bridge to the Bridget NY program and it was selected. It is 95% reimbursable.

Mr. Fry's provided below information in response to some questions from the Board:

- The reason that they didn't submit the bridges already in the CIP is that the ones in the CIP were already in the design or construction phase.
- County DOT inspects all of county bridges every 4 years and from the inspections, they created an internal hierarchy list of what are the most needed repairs and prioritize them based on that.

Motion: Mr. Franklin

Seconded: Legislator Colby

Vote: Motion Approved

d. Amend the 2024-2029 Capital Improvement Program and the 2024 Capital Budget to add a project entitled "Boughton Hill Road Culvert" in the amount of \$773,000.

Presenter: Mr. Tom Fry's, Dept. of Transportation

Discussion: This bridge is located in the Town of Mendon. This is also a Bridge New York. Mr. Fry's noted that this one is slightly different because it's a culvert, so it's a hundred percent reimbursable.

Mr. Fry's provided below information in response to some questions from the Board:

- Culvert vs. bridge: the only difference is the span. If it has a span length of 20 feet or greater, it's considered a bridge; if it is under 20 feet, it's considered a culvert.

Motion: Legislator Colby **Seconded:** Mr. Franklin **Vote:** Motion Approved

- e. **Amend the 2024 Capital Budget to increase the project authorization by \$3,450,000, from \$8,700,000 to \$12,150,000, making the total project authorization \$12,150,000 for the East River Road Project in the Town of Henrietta.**

Presenter: Mr. Tom Frys, Dept. of Transportation

Discussion: Monroe County DOT is working with the Town of Henrietta on this project and the town wanted to install a multi-use trail through the project corridor and pay for the things they need for the corridor. Mr. Frys noted that the money is coming from developers, whenever they have a development come in that creates additional traffic. The Town is reimbursing us \$3.6 million.

Mr. Frys provided below information in response to some questions from the Board:

- The project also includes expanding the shoulders

Motion: Mr. Barley **Seconded:** Mr. Franklin **Vote:** Motion Approved

OTHER BUSINESS:

Ms. Yixuan Lin shared with the Board that Monroe County is hosting 3 public workshops next week to discuss the update to the 1999 Agricultural and Farmland Protection Plan. Two in-person workshops will be held on Tuesday, March 26 from 6-7 pm at Ogden Town Hall, and Wednesday, March 27 from 6-7 at Pittsford Community Center. A virtual workshop will be held on Wednesday, March 27, via Zoom from noon to 1 pm. The workshop flyer was distributed to the board members who were presented in person.

NEXT SCHEDULED MEETING:

- March 28, 2025 at 3:30 pm – tentative, only if needed.
Chairman Santos noted there is no agenda items for the March 28th and Ms. Yixuan Lin, the Secretary to the Board, would send out the Cancellation Notice 2 days before the scheduled meeting date, if no agenda items for the Board to approve.
- April 25, 2024 at 3:30 pm

ADJOURNMENT:

Motion: Mr. Franklin **Seconded:** Mr. Hollister **Adjournment:** 3:43 pm