



# Planning Board

Monroe County, New York

**Adam J. Bello**  
County Executive

**William Santos**  
Chairperson

## Monroe County Planning Board Meeting Minutes, April 25, 2024

A meeting of the Monroe County Planning Board (MCPB) was held on April 25, 2024, at 3:30pm, in person, via Zoom, and live streamed on YouTube.

**Members Present:** William Santos, MCPB Chair; Mike Wiedemer, Vice Chair; Andrew Hollister, citizen member; Orlando Rivera, citizen member (via zoom); Dave Watson, citizen member; Millie Sefranek, citizen member; Robert Colby, Co. Legislator; Rachel Barnhart, Co. Legislator; Robert Franklin, CFO, Dept. of Finance; Richard Tantalò, Dir. of Public Safety

**Alternates Present:** Adrienne Green, Law Dept. (for Deputy Co. Exec. Jeff McCann); Laura Smith, Law Dept. (for Chief of Staff, Asst. Co. Exec. Amy Grower); Sean Murphy, DES (for Mike Garland, Dir. of Environmental Services); Kristina Daugherty, Public Safety (via zoom)

**Planning Staff Present:** Ana Liss, Dir. of Planning & Dev.; Patrick Gooch, Sr. Assoc. Planner; Yixuan Lin, Sr. Planner, Secretary to the Board; Lucy Creighton, Planner II (new staff); Lisa Huntoon, Asst. to the Secretary to the Bd. (new staff)

**Others Present:** Dept. of Transportation: Tom Polech, Deputy Director (via zoom)  
Finance: Joe Taddeo  
Citizen Member/Former Board Member: Robert Barley (via zoom)

Chairman Santos called the meeting to order at 3:31 pm.

### **APPROVAL OF THE MARCH 21, 2024 MEETING MINUTES:**

**Motion:** Mr. Watson      **Seconded:** Mr. Hollister      **Vote:** Motion Approved

Ms. Sefranek abstained from voting on the motion.

### **ANNOUNCEMENTS and COMMUNICATIONS:**

- Chairman Santos welcomed new board member, Ms. Millie Sefranek, joining us from the Town of Henrietta Planning Board. She is replacing Mr. Barley.

- Chairman Santos thanked Mr. Barley for his time on the board and for volunteering.
- Mr. Gooch shared with the Board that the Department of Environmental Services is hosting a Climate Action Plan workshop which is taking place Wednesday, May 8, 2024 at the R. Thomas Flynn Campus Center at Monroe Community College's Brighton Campus from 5:00pm - 8:00pm as well as a virtual session earlier in the day via Zoom at 12:00 noon. The project is nearing a conclusion and currently getting citizen feedback before moving on to next steps in the process. The workshop flyer was distributed to the board members who were present in person.

**OTHER ACTION ITEMS:**

- a. Recommend an adjustment to the Proposed 2025-2030 Capital Improvement Program to increase funding for the Pure Waters Project - Northwest Quadrant Pure Water District ("NWQPWD") – Preliminary Treatment Improvements in the amount of \$2,000,000 in the project year of 2027, increasing the overall project total from \$4,000,000 to \$6,000,000; and recommend this change for the Proposed 2025-2030 Capital Improvement Program.**

**Presenter:** Mr. Sean Murphy, Dept. of Environmental Services

**Discussion:** Mr. Gooch spoke first to explain that this increase in funding to the 2025-2030 CIP was requested just after the board recommended the proposed CIP and therefore an amendment was requested. Mr. Murphy provided an overview of the project, sharing that the project is to take the inch and a half screen down to half inch at the pump station and taking half inch to quarter inch at the treatment plant. The alternate technology they are proposing will be more efficient and removes more material. Mr. Murphy also noted that the only change is in the year of 2027, the cost jump from \$3.2 million to \$5.2 million.

Mr. Murphy provided below information in response to questions from the Board:

- The reason they cannot wait until next year is because they want to have this in the document so they can apply for the grant for the additional \$2 million.
- The project will be in the design phase in 2027 and construction starts in 2028

**Motion:** Legislator Colby      **Seconded:** Legislator Barnhart      **Vote:** Motion Approved

- b. Amend to the 2024 Capital Budget to increase the project authorization by the amount of \$1,650,000, from \$8,025,000 to \$9,675,000, for a total project authorization of \$9,675,000 for the Highway Preventive Maintenance #10 Project in the Towns of Brighton, Henrietta, and Gates.**

**Presenter:** Mr. Tom Polech, Dept. of Transportation

**Discussion:** Mr. Polech shared with the Board that this is primarily a mill and resurface project and they will be installing bike lanes on parts of Brighton-Henrietta Townline Road.

Additionally, some concrete sidewalk will be installed on Elmgrove Rd on the east side between Lyell and Spencerport Road.

Mr. Polech provided below information in response to questions from the Board:

- The main reason for the \$1.65 million increase is because the sidewalk was not a part of the initial design and it was requested by the Town of Gates late in the process. He shared that 95% of this would be federally reimbursed and the Town of Gates will cover the remaining 5% as the local share. Mr. Polech also shared that some of the cost is due to inflation.

**Motion:** Mr. Murphy      **Seconded:** Mr. Wiedemer      **Vote:** Motion Approved

- c. **Amend the 2024-2029 Capital Improvement Program and the 2024 Capital Budget to add a project entitled “Peck Road Culvert” in the amount of \$898,000.**

**Presenter:** Mr. Tom Polech, Dept. of Transportation

**Discussion:** This Culvert is located in the Town of Parma. Mr. Polech stated that this is a Bridge New York project. It is 95% reimbursable by federal funding.

**Motion:** Legislator Barnhart      **Seconded:** Mr. Hollister      **Vote:** Motion Approved

- d. **Amend the 2024-2029 Capital Improvement Program to advance the Moscow Road Bridge Project from 2025 to 2024 and amend the 2024 Capital Budget to add a project entitled “Moscow Road Bridge Project” in the amount of \$355,000.**

**Presenter:** Mr. Tom Polech, Dept. of Transportation

**Discussion:** This Bridge is located in the Town of Hamlin. Mr. Polech stated that this is another Bridge New York project. The 95% of the costs are reimbursable. The project is already in the CIP and they are requesting to move it up to get it in the Bridge New York program.

Mr. Polech provided below information in response to some questions from the Board:

- County DOT visually inspects all county bridges every 4 years. This year some of the DOT project managers and interns will go out to every bridge and culvert on Monroe County roads. State DOT inspects bridges every 2 years structurally and visually.
- State rating is one through seven and County rating is one through five

**Motion:** Mr. Murphy      **Seconded:** Mr. Tantalo      **Vote:** Motion Approved

**OTHER BUSINESS:**

None

**NEXT SCHEDULED MEETING:** May 23, 2024 at 3:30 pm

**ADJOURNMENT:**

**Motion:** Legislator Colby

**Seconded:** Mr. Hollister

**Adjournment:** 4:00 pm

YL/lh

