



## MONROE COUNTY

### Planning and Economic Development Committee

January 28, 2025 5:50 PM

#### *AGENDA*

A. ROLL CALL

B. PUBLIC FORUM

C. APPROVAL OF MINUTES

November 25, 2024

D. NEW BUSINESS

25-0012

Authorize Initiation of the Eight-Year Review Process for the Monroe County Agricultural District No. 5 and District No. 6 - County Executive Adam J. Bello

25-0013

Authorize a Contract with the Center for Governmental Research for Professional Services for the Monroe County Small Business Roundtable Assessment and Reappropriate Fund Balance - County Executive Adam J. Bello

E. OTHER MATTERS

F. ADJOURNMENT

The next meeting of the Planning and Economic Development Committee is scheduled for Monday, February 24, 2025, at 5:45 P.M.



ATTACHMENTS:

Description File Name

- ▣ November 25, 2024 11.25.24\_Planning\_and\_Ec\_Draft\_Minutes.pdf

Summary of Minutes  
PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE  
November 25, 2024  
5:45 p.m.

Chairman Frazier called the meeting to order at 9:07 p.m.

MEMBERS PRESENT: Ricky Frazier (Chair), Santos Cruz (Vice Chair), Linda Hasman, Frank Ciardi (RMM), Sean McCabe, Yversha M. Román (Ex-Officio)

OTHER LEGISLATORS PRESENT: Virginia McIntyre, Tom Sinclair, Mark Johns, John B. Baynes, Carolyn Delvecchio Hoffman, Lystra Bartholomew McCoy

ADMINISTRATION PRESENT: Anthony Plonczynski-Figueroa (Assistant County Executive), Adrienne Green (Legislative Liaison), Laura Smith (Chief Deputy County Attorney), Bob Franklin (Chief Financial Officer), Pat Gooch (Senior Planner) John Bringewatt (County Attorney), Richard Tantalo (Public Safety Director), Tim Henry (Public Safety Deputy Director)

PUBLIC FORUM: There were no speakers.

PRESENTATION: Robert Franklin, Chief Financial Officer, Proposed 2025 Monroe County Budget, as it pertained to the Planning and Economic Development Committee. A brief question and answer period followed the presentation.

APPROVAL OF MINUTES: The minutes of September 23, 2024 were approved as submitted.

NEW BUSINESS:

**24-0411 -** Authorize an Interagency Agreement with the Monroe County Department of Planning and Development for Monroe County's HOME Investment Partnerships Program and Authorize an Appropriation Transfer - County Executive Adam J. Bello

MOVED by Legislator Cruz, SECONDED by Legislator Hasman.  
ADOPTED: 5-0

OTHER MATTERS

ADJOURNMENT:

There being no other matters, Chairman Frazier adjourned the meeting at 9:39 p.m.

The next Planning and Economic Development Committee meeting will be **Monday, December 16, 2024 at 5:45 P.M.**

Respectfully submitted,  
David Grant  
Clerk of the Legislature



ATTACHMENTS:

Description File Name

▣ 25-0012 25-0012.pdf



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

January 10, 2025

<b>OFFICIAL FILE COPY</b>
No. <u>250012</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>PLAN &amp; EC DEV -L</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize Initiation of the Eight-Year Review Process for the Monroe County Agricultural District No. 5 and District No. 6

Honorable Legislators:

I recommend that Your Honorable Body authorize the initiation of the Eight-Year Review Process for the Monroe County Agricultural District No. 5 and District No. 6, including whether Monroe County's Eastern Agricultural District No. 6 should be consolidated into Western Agricultural District No. 5 to form the Monroe County Agricultural District No. 5.

Section 303-a(1) of Article 25AA, the New York State Agricultural and Markets Law requires Your Honorable Body to review agricultural districts eight years after their creation and every eight years thereafter, and recommend continuation, termination, or modification of the district. The County begins the eight-year review process by 1) publishing and posting a notice which contains information on the district and how property owners and municipalities within the district may propose modifications to the district within thirty days of publication of the notice, and 2) directing the Monroe County Agricultural and Farmland Protection Board to prepare a report concerning the status of farming and agricultural development in the district and the effect of the district on County and local comprehensive plans, policies, and objectives, and to provide a recommendation to continue, terminate, or modify the district. After receipt of the report, Your Honorable Body must hold a public hearing before taking action to continue, terminate, or modify the district. A referral with a recommendation regarding the continuation, termination, or modification of the district will be submitted to Your Honorable Body after receipt of the report from the Monroe County Agricultural and Farmland Protection Board.


**The specific legislative actions required are:**

1. Authorize the Clerk of the Legislature to publish and post notice of the review and the 30-day submission period for proposals to the Monroe County Agricultural District No. 5 and District No. 6.
2. Direct the Monroe County Agricultural and Farmland Protection Board to prepare and submit a report within 45-days of the termination of the submission period, reviewing the factors described in Section 303-a(2)(b) of the New York State Agriculture and Markets Law and recommending the continuation, termination, or modification of the Monroe County Agriculture District No. 5 and District No. 6, including whether Monroe County Western Agricultural District No. 5 and Eastern Agricultural District No. 6 should be consolidated to form Monroe County Agricultural District No. 5.

This is a Type II Action pursuant to 6 NYCRR 617.5(c)(24) (“information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action”) and is not subject to further review under the State Environmental Quality Review Act.

This consolidation and Agriculture District modification will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

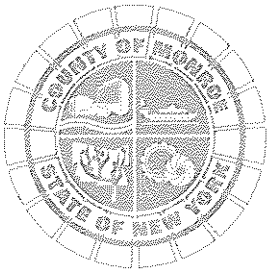
Sincerely,  
  
Adam J. Bello  
Monroe County Executive



ATTACHMENTS:

Description File Name

▣ 25-0013 25-0013.pdf



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

January 10, 2025

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No. <u>250013</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>PLAN &amp; EC DEV -L</b>
<b>WAYS &amp; MEANS</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize a Contract with the Center for Governmental Research for Professional Services for the Monroe County Small Business Roundtable Assessment and Reappropriate Fund Balance

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with the Center for Governmental Research Inc. ("CGR") in the amount of \$75,000 for professional consulting services for the Monroe County Small Business Roundtable Assessment for the period of March 1, 2025 through February 28, 2026, with the option to extend for one (1) additional one-year term at no additional cost, and reappropriate fund balance.

Monroe County's Phase II Community-wide Climate Action Plan – ("CAP2") was completed and adopted by Monroe County in August 2024. The CAP2 inventoried greenhouse gas ("GHGs") emissions in Monroe County and identified that non-County Government sectors are a significant portion of County-wide GHGs emissions. The CAP2 set a target of an 80% reduction in GHGs from 2019 levels by 2050. The CAP2 recommended that partnerships with residents, businesses, and communities would better enable Monroe County to achieve its GHG reduction target. The CAP2 identified that sustainable business roundtables ("SBR") may be a successful model to create peer driven public-private and private-private partnerships and educational opportunities that can identify best practices, provide advice, tools, and networking opportunities to reduce environmental impacts, reduce GHGs emissions, sustainably manage materials, and increase profitability. The Sustainable Business Roundtable Assessment will explore potential partnerships, conduct outreach and education, and create a forum for businesses to identify how an SBR can help businesses meet their sustainability goals, grow their business, and reduce GHGs in Monroe County.

A request for proposals was issued for this contract and CGR was the successful respondent.



**The specific legislative actions required are:**

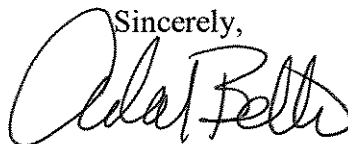
1. Reappropriate fund balance as authorized by Resolution 353 of 2023, as amended by Motion No. 94 of 2023, in the amount of \$75,000 into the 2025 operating budget of the Department of Planning and Development, general fund 9001, funds center 1403010000, Economic and Workforce Development.
2. Authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with the Center for Governmental Research Inc., 1 South Washington Street, Suite 400, Rochester, New York 14614, in the amount of \$75,000 for professional consulting services for the Monroe County Small Business Roundtable Assessment for the period of March 1, 2025 through February 28, 2026, with the option to extend for one (1) additional one-year term at no additional cost.

Preparing the Plan is a Type II Action pursuant to 6 NYCRR § 617.5(c)(24) (“information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action”) and (27) (“conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action”) and is not subject to further review under the State Environmental Quality Review Act.

This contract will require \$75,000 of net County support for which the reappropriation of fund balance is requested.

The Center for Governmental Research Inc. is a not-for-profit entity and the records in the Office of the Monroe County Treasury have indicated that it does not owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive