



Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl Dinolfo
County Executive

November 10, 2016

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

OFFICIAL FILE COPY	
No.	160366
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
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Subject: Amend the 2017-2022 Capital Improvement Program and the Proposed 2017 Capital Budget to Add a Project Entitled "Office Equipment Refresh & Replacement" and Authorize an Appropriation Transfer

Honorable Legislators:

I recommend that Your Honorable Body amend the 2017-2022 Capital Improvement Program and the proposed 2017 Capital Budget to add a project entitled "Office Equipment Refresh & Replacement" in the amount of \$200,000; and authorize an appropriation transfer for the project in the amount of \$200,000.

In preparation for the dissolution of Upstate Telecommunications Corporation ("UTC"), the Department of Information Services seeks to create a new capital project for the periodic refresh and replacement of various telephone, photocopier, and computer equipment. As the cost of this function was previously accounted for within the annual contractual payment made to UTC, the Department of Information Services will include \$200,000 in the proposed 2017 operating budget for cash capital financing that can be transferred to the capital budget.

The County's telephone, photocopier, and computer equipment have relatively short useful lives and must be refreshed or replaced on a periodic and scheduled basis. Creating a capital fund for such replacement, funded by cash capital in the annual operating budget, is necessary for proper strategic, operational, and sound financial planning purposes.

This project is scheduled to be considered by the Monroe County Planning Board on December 1, 2016.

The specific legislative actions required are:

1. Amend the 2017-2022 Capital Improvement Program to add a project entitled "Office Equipment Refresh & Replacement," in the amount of \$200,000.
2. Amend the proposed 2017 Capital Budget to add a project entitled "Office Equipment Refresh & Replacement," in the amount of \$200,000.

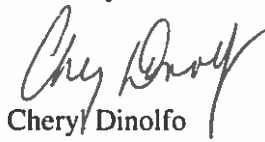
3. Authorize the Controller to transfer \$200,000 from the proposed 2017 operating budget of the Department of Information Services, internal services fund 9020, funds center 1902010000, Equipment Lease/Maintenance to the capital fund to be established for the project "Office Equipment Refresh & Replacement."

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

Funding for this project, consistent with authorized uses, will be included in the capital fund to be established pursuant to the appropriation transfer requested herein, and any other capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Cheryl Dinolfo
Monroe County Executive

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