



Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl Dinolfo
County Executive

March 10, 2017

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No. 170101

Not to be removed from the
Office of the
Legislature Of
Monroe County

Committee Assignment

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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with D. J. Parrone & Associates, P.C. for Engineering Services for the Brooks Road Culvert over Red Creek Tributary Project in the Town of Henrietta

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with D. J. Parrone & Associates, P.C., in the amount of \$93,883.35, for engineering services, for the Brooks Road Culvert over Red Creek Tributary Project in the Town of Henrietta.

The Brooks Road Culvert is County owned and spans the Red Creek Tributary in the Town of Henrietta. This project consists of preliminary engineering and final design for the rehabilitation or replacement of the culvert structure. The current total project estimate is \$635,000.

Several consultants were considered, with D. J. Parrone & Associates, P.C. rated the most qualified for this project. D. J. Parrone & Associates, P.C. proposes to provide the services in the amount of \$93,883.35.

A cost breakdown of the services is as follows:

Basic Design Services	\$58,596.10
Basic Construction Services	6,446.69
Special Services	<u>28,840.56</u>
Total	\$93,883.35

The specific legislative action required is to authorize the County Executive, or her designee, to execute a contract with D. J. Parrone & Associates, P.C., 349 West Commercial Street Suite 3200, East Rochester, New York 14445, in the amount of \$93,883.35, for engineering services, for the Brooks Road Culvert over Red Creek Tributary Project in the Town of Henrietta, and any amendments necessary to complete the project within the total capital fund(s) appropriation.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

Funding for this contract, consistent with authorized uses, is included in capital fund 1776 and in any capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the office of the Monroe County Treasury have indicated that neither D. J. Parrone & Associates, P.C., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Edward G. Parrone, President/Chief Executive Officer
David S. Staerr, Vice President/Secretary

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Cheryl Dinolfo
Monroe County Executive

CD:db

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