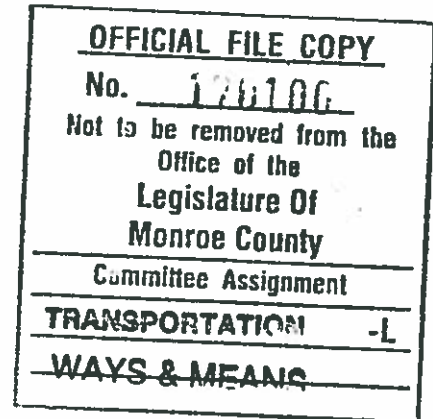


Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl Dinolfo
County Executive

March 10, 2017



To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Contracts with Greenman-Pedersen, Inc. and MRB Group, Engineering, Architecture & Surveying, D.P.C. for General Engineering Term Services

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with Greenman-Pedersen, Inc. and MRB Group, Engineering, Architecture & Surveying, D.P.C., in an annual amount not to exceed \$100,000 each, for general engineering term services, for the period of May 1, 2017 through April 30, 2018, with the option to renew for two (2) additional one-year extensions, with escalation for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

The scope of services generally consists of providing consultation, design, survey and mapping and construction inspection on an as-needed basis concerning upcoming signal, highway, bridge, or culvert projects scheduled for construction as part of the Department of Transportation's highway major maintenance, capital culvert replacement program, traffic engineering or spot improvements program. The services will be used for design of projects to improve the condition of the road surfaces, drainage improvements, including highway culverts, and increased safety by improving traffic signals, highway alignment, profile, and sight distance. The Department of Transportation does not routinely conduct in-house design and would utilize these services as an extension of its staff on an as-needed basis.

Several consultants were considered with Greenman-Pedersen, Inc. and MRB Group, Engineering, Architecture & Surveying, D.P.C. rated the most qualified to perform this service.

The specific legislative actions required are:

1. Authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with Greenman-Pedersen, Inc., 20 Wildbriar Street, Suite E, Rochester, New York 14623, for general engineering term services, in an annual amount not to exceed \$100,000, for the period of May 1, 2017 through April 30, 2018, with the option to renew for two (2) additional one-year extensions, with escalation for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

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2. Authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with MRB Group, Engineering, Architecture & Surveying, D.P.C., 145 Culver Road, Suite 160, Rochester, New York 14620, for general engineering term services, in an annual amount not to exceed \$100,000, for the period of May 1, 2017 through April 30, 2018, with the option to renew for two (2) additional one-year extensions, with escalation for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

Funding for this contract, consistent with authorized uses, is included in various capital funds and any future capital fund(s) created for the same intended purpose, and is also included in the operating budget of the Department of Transportation, fund 9002, funds center 8002040000, Road Maintenance and fund 9002, funds center 8002050000, Consolidated Highway Improvement Project (CHIPS). No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Greenman-Pedersen, Inc., nor MRB Group, Engineering, Architecture & Surveying, D.P.C., nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

Greenman-Pedersen, Inc.

Ralph Csogi, President/Chief Executive Officer

Gary Etter, Executive Vice President/Chief Operating Officer

Thomas Wolanski, Vice President

MRB Group, Engineering, Architecture & Surveying, D.P.C.

Ryan Colvin, President

James Oberst, Executive Vice President/Chief Operating Officer

David Doyle, Vice President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Cheryl Dinolfo
Monroe County Executive