

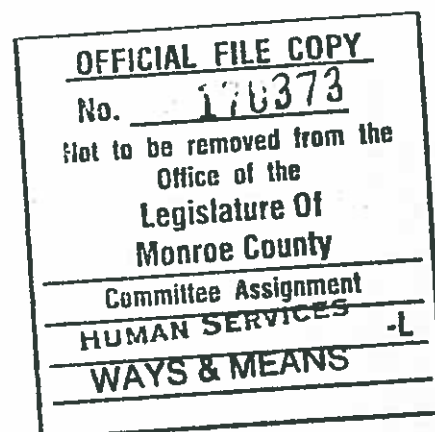


Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl Dinolfo
County Executive

December 8, 2017



To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Contracts with Cathy Dewey-Napier, Kathleen Russell and William Hawkins to Provide Municipal Representative Services for the Preschool Special Education Program

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with Cathy Dewey-Napier, Kathleen Russell and William Hawkins, in a total annual amount not to exceed \$63,000 collectively, to provide municipal representative services for the Preschool Special Education Program, for the period of January 1, 2018 through December 31, 2018, with the option to renew for two (2) additional one-year terms, in a total amount not to exceed \$63,000 collectively.

As municipal representatives, Cathy Dewey-Napier, Kathleen Russell and William Hawkins will represent the County of Monroe as its designees to school district Committees on Preschool Special Education (CPSE) as authorized by Section 4410 of the NYS Education Law as amended and Part 200 of the Regulations of the Commissioner of Education. The municipal representative is a voting member of each committee in determining initial and continuing eligibility for Preschool Special Education services at the least restrictive environment appropriate to a child's needs.

Requests for Qualifications were issued for these contracts and Cathy Dewey-Napier, Kathleen Russell and William Hawkins were selected as the most qualified to provide this service.

The specific legislative action required is to authorize the County Executive, or her designee, to execute contracts and any amendments thereto, with Cathy Dewey-Napier, 69 Bristol Avenue, Rochester, New York 14617; Kathleen Russell, 183 Biltmore Drive, Rochester, New York 14617; and William Hawkins, 1734 Wallace Road, Piffard, New York 14533, to provide municipal representative services for the Preschool Special Education Program, in a total annual amount not to exceed \$63,000 collectively, for the period of January 1, 2018 through December 31, 2018, with the option to renew for two (2) additional one-year terms, in a total amount not to exceed \$63,000 collectively.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

Funding for these contracts is included in the proposed 2018 operating budget of the Department of Public Health, general fund 9001, funds center 5807500000, Preschool Special Education Administration, and will be included in future years' budgets. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Cathy Dewey-Napier, Kathleen Russell nor William Hawkins owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Cheryl Dinolfo
Monroe County Executive

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