

# Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl Dinolfo  
County Executive

November 10, 2016

<b>OFFICIAL FILE COPY</b>
No. <u>160350</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>HUMAN SERVICES -L</b>
<b>WAYS &amp; MEANS</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize a Contract with Crothall Healthcare, Inc./Crothall Facilities Management, Inc. for Management of Plant Operations and Maintenance, Biomedical, Environmental and Laundry Services at Monroe Community Hospital

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Crothall Healthcare, Inc./Crothall Facilities Management, Inc. in a total amount not to exceed \$752,251 for the management of plant operations and maintenance, biomedical, environmental and laundry services for Monroe Community Hospital ("MCH"), for the period of January 1, 2017 through December 31, 2017, with the option to renew for four (4) additional one-year terms, with each year, beginning January 1, 2018 subject to rates increasing annually, by a percentage equal to the annual Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics) rate, not to exceed 2.25%.

MCH is a 566 bed long term care facility with over 600,000 sq. ft. To ensure appropriate management of the facilities environmental, laundry and engineering services, it is necessary that MCH contract with a provider that has experience and a proven record in these areas. Crothall Services Group has been the provider of these services since 2003. Their past performance with MCH has been exemplary and they have proven their ability to continue the management services required by MCH.

A Request for Proposals was issued for this contract with Crothall Healthcare, Inc./Crothall Facilities Management, Inc. the sole respondent.

**The specific legislative action required is to authorize the County Executive or her designee to execute a contract and any amendments thereto with Crothall Healthcare, Inc./Crothall Facilities Management, Inc., 1500 Liberty Ridge Road, Suite 210, Wayne, PA 19087, for the management of plant operations and maintenance, biomedical, environmental and laundry services for Monroe Community Hospital, in a total amount not to exceed \$752,251 for the period of January 1, 2017 through December 31, 2017, with the option to renew for four (4) additional one-year terms, with each year, beginning January 1, 2018 subject to rates increasing annually, by a percentage equal to the annual Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics) rate, not to exceed 2.25%.**

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

Funding for this contract is included in the proposed 2017 operating budget of Monroe Community Hospital, hospital fund 9012, funds center 6201010000, and will be requested in future years' budgets. No additional net County support is required in the current Monroe County budget.


The records in the Office of the Monroe County Treasury have indicated that neither Crothall Healthcare, Inc./Crothall Facilities Management, Inc., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Tom Racobaldo  
President  
Crothall Healthcare

Christopher Spanos  
Division President  
Crothall Healthcare/Facilities and Plant Operations

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

  
Cheryl Dinolfo  
Monroe County Executive

CD:db

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