



# Office of the County Executive

MONROE COUNTY, NEW YORK

**Cheryl Dinolfo**  
*County Executive*

December 12, 2017

<b>OFFICIAL FILE COPY</b>	
No. <u>170356</u>	
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>URGENT</b>	-L

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize Professional Services Contracts for the Monroe County Office of Mental Health,  
Socio-Legal Center

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with John Tokoli, M.D., Michael McGrath, M.D., and Gagandeep Jattana, M.D. d/b/a Chouke Consultations, in an amount not to exceed \$96,830, cumulatively for all contracts, for mental health services to be provided for the Monroe County Office of Mental Health, Socio-Legal Center, for the period of January 1, 2018 through December 31, 2018.

The Socio-Legal Center provides a variety of mental health related services and supports to the criminal justice system and individuals with mental illness and their families involved in the criminal justice system. Professional services contracts are maintained with approved and qualified psychiatrists to provide competency to stand trial and court-ordered psychiatric evaluations and testimony to the courts as needed, as required by New York State Mental Hygiene Law. The psychiatrists also provide services to the Assisted Outpatient (AOT) program which is operated at the Center under New York State's "Kendra's Law." The AOT program serves individuals with serious mental illness who, due to noncompliance with outpatient treatment, may be court-ordered to treatment in the community on an outpatient basis.

A Request for Qualifications was issued for these services and the following forensic psychiatrists responded with their qualifications and have been approved to provide these services in 2018:

John Tokoli, M.D., 27 Winding Road, Rochester, New York 14618  
Michael McGrath, M.D., 233 Southshore Place, Webster, New York 14580  
Gagandeep Jattana, M.D. d/b/a Chouke Consultations, 8 Silco Hill, Pittsford, New York 14534

Please refer to the attached Purchase of Services Information Form for disclosure of information required pursuant to Resolution 223 of 2007, as amended by Resolution 11 of 2008.

**The specific legislative action required is to authorize the County Executive, or her designee, to execute contracts, with John Tokoli, M.D., Michael McGrath, M.D., and Gagandeep Jattana, M.D. d/b/a Chouke Consultations, for mental health services to be provided for the Monroe County Office of Mental Health, Socio-Legal Center, in an amount not to exceed \$96,830, cumulatively for all contracts, for the period of January 1, 2018 through December 31, 2018.**

Environmental assessments were completed for this action and it was determined that there would be no significant effect of the environment.

Funding for these contracts is available in the proposed 2018 operating budget of the Department of Human Services, Office of Mental Health, fund 9001, funds center 5701030000, Socio-Legal Center. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that the individuals listed below do not owe any delinquent Monroe County property taxes.

John Tokoli, M.D  
Michael McGrath, M.D.  
Gagandeep Jattana, M.D. d/b/a Chouke Consultations

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

  
Cheryl Dinolfo  
Monroe County Executive

CD:db

**PURCHASE OF SERVICES INFORMATION FORM**  
**Per Resolution No. 11 of 2008**

**Authorize Professional Service Contracts for the Monroe County Office of Mental Health, Socio-Legal Center**

**PROGRAM:** MONROE COUNTY OFFICE OF MENTAL HEALTH – SOCIO-LEGAL CENTER  
 CONTRACTED PHYSICIAN SERVICES – PSYCHIATRIC CONSULTANTS

**CONTRACTOR:** Physicians – Psychiatric Consultants

**PRIMARY OBJECTIVE(S) / DELIVERABLE(S):** The objective of the contracted physician/psychiatric consultant services is to provide court-ordered psychiatric/mental health examinations and evaluations for persons involved in the criminal justice system and for persons requiring court-ordered mental health treatment (Assisted Outpatient Treatment).

**1. PRIMARY PERFORMANCE MEASUREMENT/INDICATOR:** Number of evaluations and examinations completed.

Program Year	2015 Actual	2016 Actual	2017 Annualized	2018 Projected
<b>Total # of Evaluations</b>	McGrath=35 Tokoli=49 Jattana=94	McGrath=43 Tokoli=42 Jattana=125	McGrath=46 Tokoli=50 Jattana=190	McGrath=45 Tokoli=50 Jattana=180

**OUTCOME ASSESSMENT METHODOLOGY:** Data will be collected through tracking systems and procedures to determine number of evaluations and examinations completed on a monthly and annual basis.

**2. PRIMARY PERFORMANCE MEASUREMENT/INDICATOR:** Timely completion of court-ordered competence examinations per Criminal procedure Law 730 and AOT evaluations per MHL 9.60. Ninety percent of examinations will be completed within required timelines.

Program Year	2015 Actual	2016 Actual	2017 Annualized	2018 Projected
<b>% of evaluations/examinations completed &lt; 30 days</b>	McGrath=100% Tokoli=100% Jattana=100%	McGrath=100% Tokoli=100% Jattana=100%	McGrath=100% Tokoli=100% Jattana=100%	McGrath=100% Tokoli=100% Jattana=100%

**OUTCOME ASSESSMENT METHODOLOGY:** Data will be collected from the scheduled events log and records tracking system.

**BOARD MEMBERS:** N/A

**SOURCE MATERIAL:** N/A

By Legislators \_\_\_\_\_ and \_\_\_\_\_

Intro. No. \_\_\_\_

RESOLUTION NO. \_\_\_\_ OF 2017

**AUTHORIZING PROFESSIONAL SERVICES CONTRACTS FOR MONROE COUNTY  
OFFICE OF MENTAL HEALTH, SOCIO-LEGAL CENTER**

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The County Executive, or her designee, is hereby authorized to execute contracts, with John Tokoli, M.D., Michael McGrath, M.D., and Gagandeep Jattana, M.D. d/b/a Chouke Consultations, for mental health services to be provided for the Monroe County Office of Mental Health, Socio-Legal Center, in an amount not to exceed \$96,830, cumulatively for all contracts, for the period of January 1, 2018 through December 31, 2018.

Section 2. Funding for these contracts is available in the 2018 operating budget of the Department of Human Services, Office of Mental Health, fund 9001, funds center 5701030000, Socio-Legal Center.

Section 3. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency  
File No. 17-0

ADOPTION: Date: \_\_\_\_\_ Vote: \_\_\_\_\_

ACTION BY THE COUNTY EXECUTIVE

APPROVED: \_\_\_\_\_ VETOED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

EFFECTIVE DATE OF RESOLUTION: \_\_\_\_\_