

# Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl Dinolfo  
County Executive

November 9, 2017

Additional Material on File  
in the Clerk's Office

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

<b>OFFICIAL FILE COPY</b>
No. <u>176328</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>HUMAN SERVICES -L</b>
<b>WAYS &amp; MEANS</b>

Subject: Authorization to Contract for Monroe County Office for the Aging Programs in 2018 - 2019

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with the agencies listed in Attachment A, in the amount of \$6,490,042, for the provision of senior services, for the period of January 1, 2018 through September 30, 2019.

The Monroe County Office for the Aging enters into approximately forty (40) contracts each year in amounts over \$20,000, with matching funds provided by the County, the United Way, contractors and participant contributions. These contracts will allow the Monroe County Office of the Aging to meet the long-term care service and support needs of older adults, persons with disabilities, and their informal family caregivers to achieve their highest level of independence. The Monroe County Office for the Aging also enters into intermunicipal agreements with various local municipalities to provide nutrition and senior center recreation and education services. Contracted services directly correspond to the assessed needs and service objectives of the Office for the Aging's Annual Implementation Plan as required and approved by the New York State Office for the Aging (NYSOFA).

Per our application for services with NYSOFA, contracted programs are monitored and evaluated through several methods: 1) monthly program and expenditure reports; 2) on-site monitoring, and 3) annual evaluation. All contract vendors have been selected through the use of Requests for Proposals unless designated as a Sole Source Provider.

Please refer to the attached Purchase of Services Information Form for disclosure of information required pursuant to resolution 223 of 2007, as amended by Resolution 11 of 2008.

**The specific legislative actions required are:**

1. Authorize the County Executive, or her designee, to execute contracts, applications, and any amendments thereto, with the subcontractors listed in Attachment A and any other subcontractors as necessary to provide senior services, in an amount not to exceed \$6,490,042, for the period of January 1, 2018 through September 30, 2019.
2. Authorize the County Executive, or her designee, to execute any applications, intermunicipal agreements and amendments thereto, with New York State and/or municipalities listed in Attachment A to increase or decrease the contract amounts and extend the length of the contract(s) in order to maximize state reimbursement or other funding for these purposes.

3. Authorize the County Executive to appropriate any subsequent years of these funds in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
4. Should funding of these programs be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program(s) and where applicable, to terminate or abolish some or all positions funded under such program(s). Any termination or abolishment of positions shall be in accordance with the New York State Civil Service Law, and when applicable, the terms of any labor agreement affecting such positions.

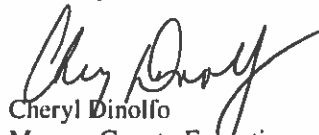
Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

Funding for these contracts is included in the proposed 2018 operating budget of the Monroe County Department of Human Services, Office for the Aging, general fund 9001, funds centers 5501010000, Administration and Program Management; 5501030000, Support Service Contracts; 5501040000, Nutrition Service Contracts; and 5501050000, Education, Training, Wellness Contracts. No additional net County support is required in the current Monroe County budget.

Each of these contractors has been reviewed for not-for-profit or corporate status and the records in the Office of the Monroe County Treasury have indicated that none of these agencies owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

  
Cheryl Dinolfo  
Monroe County Executive

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