



*Office of the County Executive*  
Monroe County, New York

**Adam J. Bello**  
*County Executive*

June 10, 2022

<b>OFFICIAL FILE COPY</b>
No. <u>220200</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>AGENDA/CHARTER</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Confirmation of Appointment to the Monroe County Board of Ethics

Honorable Legislators:

In accordance with § 45-24 of the Code of Ethics of the County of Monroe and § 808 of the General Municipal Law of the State of New York, I recommend that Your Honorable Body confirm the appointment of Ms. Andrea Guzzetta Zury to serve on the Monroe County Board of Ethics.

Ms. Guzzetta Zury's term will begin immediately. A copy of her resume is attached.

**The specific legislative action required is** to confirm the appointment of Ms. Andrea Guzzetta Zury to the Monroe County Board of Ethics, pursuant to § 45-24 of the Code of Ethics of the County of Monroe and § 808 of the General Municipal Law of the State of New York, for a term beginning immediately.

The legislative action requested in this referral is not an "Action," as that term is defined in 6 NYCRR § 617.2(b), and is not subject to review under the State Environmental Quality Review Act.

This appointment will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello  
Monroe County Executive

AJB:db

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**ANDREA M. GUZZETTA ZURY**

(585) 753-1700

[andreaguzzetta@monroecounty.gov](mailto:andreaguzzetta@monroecounty.gov)

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**Education:** State University of New York at Brockport  
Master's, Public Administration  
State University of New York at Brockport  
Bachelor of Arts, Major in History

**Employment:** County of Monroe (February 2020 – Present)  
39 W. Main Street, Rochester, New York 14614

**Director of Human Resources and Executive Director of Civil Service Commission  
(February 2020-present)**

- Chief human resource officer for municipality with over 4,500 employees. Responsible for all human resources divisions, including but not limited to recruitment and retention, onboarding, civil service administration, payroll, benefits (active and retiree) and labor management.
- Develop and review Human Resources policies for the County, ensuring they reflect best practices in an innovative and creative way that benefits both the employee and County.
- Create and maintain a positive work culture that fosters and celebrates diversity, equity and inclusion.
- Act as lead negotiator with the 9 County labor unions.
- Serve as the Executive Director of the Monroe County Civil Service Commission, overseeing 68 municipal jurisdictions within the County.
- Oversee and execute special projects as assigned by the County Executive.
- Develop, oversee and manage the department budget of \$2.4m annually.

**City of Rochester (September 2004 – February 2020)**  
30 Church Street, Rochester, New York 14614

**Chief of Staff to City Council (January 2010-February 2020)**

- Supervise the Council's central office staff, including but not limited to onboarding, performance evaluations, succession planning and any other matters relating to personnel.
- Provide Council with detailed analysis on a variety of projects, programs and services administered or received by the city.
- Coordinate all press activities in the Council Office and serve as a Press Secretary for all Council Members.
- Responsible for the annual analysis of the Administration's Operating Budget in preparation for departmental hearings and passage of the annual budget.
- Represent Council Members at community functions and official meetings, and provide or assign follow up needed.
- Research, develop and author legislation as requested by Council Members.
- Oversee all day-to-day operations of the Council Office.

**Confidential Aide to the Mayor / Executive Staff Assistant, Mayor's Office  
(September 2004-January 2010)**

- Serve as a trusted/confidential aide to the Mayor.
- Coordinate and facilitate community wide outreach meetings and Mayoral special events – City Hall on the Road, Community Budget Meetings, etc.
- Responsible for correspondence from the Mayor's Office to citizens, the business community and elected officials.
- Plan and coordinate all logistical elements of the annual State of the City Address.
- Research and author Mayoral briefings and provide the necessary background information and talking points for the Mayor.
- Research and execute special projects as assigned.
- Oversaw Deputy Mayor's administrative staff during the Johnson Administration.

**Special Training:**

- Certified in Non Profit Management, SUNY Brockport, Department of Public Administration
- Rochester Leadership Academy, City of Rochester
- Faultless Facilitation Training, Dr. Lois B. Hart
- Effective Supervisory Practices Training, City of Rochester

**Community Involvement:**

- Monroe County Deferred Compensation Committee Member, 2020-present
- SUNY Brockport, College Council Member, 2014 - present
- Founding Board Member, Rochester Land Bank, 2013 - 2020
- Alternate Board Member, Genesee Transportation Council, 2010 - 2020
- Alternate Planning Board Member, Genesee/Finger Lakes Regional Planning Council, 2010-2020
- SUNY Brockport, Public Administration Advisory Board, 2009-present
- Coordinated the City of Rochester United Way campaign 2008 and 2009, and County of Monroe campaign 2020 and 2021.

References available upon request