



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

February 7, 2025

OFFICIAL FILE COPY	
No. <u>250051</u>	
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
WAYS & MEANS	-L

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Acceptance of Grant from the New York State Board of Elections for the Ballot by Mail Pre-Paid Postage Program

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Monroe County Board of Elections Commissioners Peter Elder and Jackie Ortiz.

I recommend that Your Honorable Body accept a grant from the New York State Board of Elections in the amount of \$294,076 for the Ballot by Mail Pre-Paid Postage Program for the period of April 1, 2024 through March 31, 2025.

This grant is intended to reimburse the Monroe County Board of Elections for the costs of the Business Reply Mail pre-paid postage requirement. This is the second time the County has received this grant.

The specific legislative actions required are:

1. Authorize the County Executive, or his designee, to accept a \$294,076 grant from, and to execute a contract and any amendments thereto with, the New York State Board of Elections for the Ballot by Mail Pre-Paid Postage Program for the period April 1, 2024 through March 31, 2025.
2. Amend the 2025 operating budget of the Board of Elections by appropriating the sum of \$ 294,076 into general fund 9300, funds center 2003010000, Elections Support.
3. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, to make any necessary funding modifications within the grant guidelines to meet contractual commitments, and to enter into any amendments to extend the time period of the grant.

110 County Office Building • 39 West Main Street • Rochester, New York 14614

(585) 753-1000 • fax: (585) 753-1014 • www.monroecounty.gov • e-mail: countyexecutive@monroecounty.gov

4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funding under such program. Any termination or abolishment of positions shall be in accordance with the New York State Civil Service Law and, where applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

This grant is 100% funded by the New York State Board of Elections. No net County support is required in the current Monroe County Budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive