



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

July 23, 2024

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Committee Assignment	
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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Appropriation Transfers, Intermunicipal Agreements, and Grant Contracts Pursuant to the American Rescue Plan Act (ARPA)

Honorable Legislators:

I recommend that Your Honorable Body authorize appropriation transfers, intermunicipal agreements, and grant contracts for terms to commence on or after August 15, 2024 and terminate on or before December 31, 2026 pursuant to the American Rescue Plan Act ("ARPA").

As this Honorable Body is aware, Monroe County received \$144,080,127 in State and Local Fiscal Recovery Funds through ARPA. This Honorable Body has previously allocated ARPA funds for a number of projects, including authorizing a series of grant awards pursuant to Resolution 342 of 2022, Resolution 199 of 2023, Resolution 380 of 2023, and Resolution 383 of 2023. I now recommend additional allocations prior to the December 31, 2024 deadline to obligate these funds.

This round of ARPA funding will support the following projects:

- **Digital Equity and Inclusion:** provide funding to the Monroe County Library System ("MCLS") to support and enhance MCLS's Digital Literacy Navigator program; expand MCLS's mi-fi program throughout the thirty (30) library locations in Monroe County; provide digital literacy training and technology services in libraries, senior centers, and low-income housing developments; and install solar-powered benches with device charging and wi-fi capabilities in areas that lack access to a reliable high-speed broadband connection.
- **Monroe County Housing Stability Initiatives**
 - **Housing Search Navigator and After Care Program:** provide critical support to eligible households by helping them navigate the housing search process, secure housing, and receive ongoing after-care services to ensure long-term housing stability.
 - **Landlord Incentive Program:** increase access to safe, affordable, quality rental housing options for individuals and families experiencing homelessness. The program will recruit landlords with available housing units, provide monetary incentives to those that rent safe, affordable, quality housing to low-income households, and make additional resources available to cover costs associated with unpaid rent and repair.
 - **Landlord Tenant Mediation Program:** provide Landlord/Tenant mediation services to help resolve housing conflicts at the earliest stage and preserve existing landlord/tenant relationships.

- City of Rochester/First Genesis Single-Family Homes: enter into an intermunicipal agreement with the City of Rochester to provide funding for the construction of twenty-two (22) single-family homes in the Upper Falls neighborhood by Rochester Management Inc. (developer) and First Genesis Baptist Church (sponsor). The single family homes will be sold to qualifying residents upon completion.
- Municipal Senior/Youth Congregate Programming: provide funding to municipalities to support youth and senior congregate programming and related equipment.
- Senior/Veteran Services Access Pilot: provide one-stop benefits counseling and support services managed by the Monroe County Office for the Aging and the Monroe County Veterans Service Agency.
- Complex Care Program: increase funding for the Complex Care Program, which was approved by the Legislature in Resolution 336 of 2022 and designed to address the barriers to discharge complex care patients from Monroe County hospitals to skilled nursing facilities. Program eligibility includes patients in the hospital who are medically ready for discharge and are awaiting nursing home placement for at least seven days, and have social and medical barriers.
- MCH Nurse Aid Training Program: support instructors and purchase supplies and equipment to expand Monroe Community Hospital's ("MCH") nurse aide training program. This initiative would enhance the quality of clinical education, increase capacity of MCH's training program, and create a pathway to employment at MCH as a certified nursing assistant.
- Grants to Nonprofits Operating in Qualified Census Tracts: establish a grant program to provide financial support to nonprofits that have been operating in Qualified Census Tracts in Monroe County since at least 2019. Grant awards over \$20,000 will be submitted to the legislature for contract approval in future referrals.

Additionally, I recommend allocations to support Monroe County's ongoing reporting and compliance requirements, subrecipient monitoring, and close-out responsibilities. These additional allocations will support additional County staff time, as well as increase the County's contract with EFPR Group, CPAs, PLLC for professional auditing services, with such services to include monthly reporting to be provided by EFPR concerning its findings, with such reporting to be provided to the County Legislature.

The specific legislative actions required are:

1. Authorize appropriation transfers totaling \$25,405,478 as follows:
 - a. From:
 - i. Monroe County Legislature, general fund 9301, funds center 1001030000, Local Recovery Fund, in the amount of \$11,297,224;
 - ii. Department of Finance, general fund 9301, funds center 1403930101, ARPA Economic Development, in the amount of \$4,000,000;
 - iii. Department of Human Services, general fund 9301, funds center 5103110000, Child Care Block Grant, in the amount of \$1,600,000;
 - iv. Department of Public Health, general fund 9001, funds center 5801090100, Pandemic Response, in the amount of \$8,508,254;
 - b. To:
 - i. Department of Finance, general fund 9301, funds center 1403930102, ARPA General Government, in the amount of \$2,354,580;
 - ii. Department of Finance, general fund 9301, funds center 1403930104, ARPA Health & Welfare, in the amount of \$15,760,914;
 - iii. Monroe County Library System, general fund 9301, funds center 8904010000 MCLS Programs, in the amount of \$3,165,984;
 - iv. Monroe Community Hospital, general fund 9301, funds center 6201010000, MCH Administration, in the amount of \$4,124,000.

2. Authorize the County Executive, or his designee, to execute an interagency agreement with the Monroe County Library System to provide Digital Equity and Inclusion programming in an amount not to exceed \$3,165,984 for a term to commence on or after August 15, 2024 and terminate on or before December 31, 2026.
3. Authorize the County Executive, or his designee, to execute a grant agreement, and any amendments thereto, with Finger Lakes Performing Provider System, 1 S. Washington Street, Suite 200, Rochester, New York 14614 to provide a Housing Search Navigator and After Care Program in an amount not to exceed \$1,171,544 for a term to commence on or after August 15, 2024 and terminate on or before December 31, 2026.
4. Authorize the County Executive, or his designee, to execute grant agreements, and any amendments thereto, with Coordinated Care Services Inc., 1099 Jay Street, Building J, Rochester, New York 14611 and Ibero-American Action League, Inc., 124 Evergreen Street, Rochester, New York 14605, to provide a Landlord Incentive Program in a total aggregate amount not to exceed \$1,999,637 for a term to commence on or after August 15, 2024 and terminate on or before December 31, 2026.
5. Authorize the County Executive, or his designee, to execute a grant agreement, and any amendments thereto, with Coordinated Care Services Inc., 1099 Jay Street, Building J, Rochester, New York 14611 to provide a Landlord Tenant Mediation Program in an amount not to exceed \$536,300 for a term to commence on or after August 15, 2024 and terminate on or before December 31, 2026.
6. Authorize the County Executive, or his designee, to execute an intermunicipal agreement, and any amendments thereto, with the City of Rochester for the First Genesis single-family homes project in an amount not to exceed \$1,000,000 for a term to commence on or after August 15, 2024 and terminate on or before December 31, 2026.
7. Authorize the County Executive, or his designee, to execute intermunicipal agreements, and any amendments thereto, with the towns in Monroe County to provide youth and senior congregate programming and purchase related equipment in an aggregate amount not to exceed \$6,000,000 for terms to commence on or after August 15, 2024 and terminate on or before December 31, 2026.
8. Amend Resolution 336 of 2022 to increase the contract with Finger Lakes Performing Provider System for a Complex Care Program from an amount not to exceed \$5,000,000 to an amount not to exceed \$6,000,000.
9. Authorize the County Executive to create three (3) Lead Clinical Instructor-Nursing positions (Group 16) at Monroe Community Hospital.
10. Amend Resolution 313 of 2023 to increase the contract with EFPR Group, CPAs, PLLC for professional auditing services specific to the American Rescue Plan Act of 2021 from an amount not to exceed \$120,000 to an amount not to exceed \$220,000, with such services to include monthly reporting to be provided by EFPR concerning its findings, with such reporting to be provided to the County Legislature.
11. Authorize the County Executive to appropriate any subsequent years of these funds, any returned contractor funds, or any deferred revenue, in accordance with the grant terms, to appropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
12. Should funding of these programs be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program(s) and where applicable, to terminate or abolish some or all positions funded under such program(s). Any termination or abolishment of positions shall be in accordance with the New York State Civil Service Law, and when applicable, the terms of any labor agreement affecting such positions.

The First Genesis Single-Family Homes Project is an Unlisted Action under the New York State Environmental Quality Review Act ("SEQRA"). The provisions of SEQRA shall be complied with prior to Your Honorable Body undertaking, funding, or approving this action.

The remainder of the contracts and appropriation transfers are Type II Actions pursuant to 6 NYCRR § 617.5(c)(1) ("maintenance or repair involving no substantial changes in an existing structure or facility"); (2) ("replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part"); (21) ("minor temporary uses of land having negligible or no permanent impact on the environment"); (26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment"); (27) ("conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action"); and (31) ("purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials") and are not subject to further review under the State Environmental Quality Review Act.

Funding for these services and grant contracts will be available in the Departments of Finance, Public Health, Monroe Community Hospital, and the Monroe County Library System once the appropriation transfers are authorized. No additional net County support is required in the current Monroe County budget.

Each of these contractors has been reviewed for not-for-profit corporate status and the records in the Office of the Monroe County Treasury have indicated that none of these agencies owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive