



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

May 10, 2024

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No.	<u>240183</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Amend Resolution 24 of 2024 to Amend the Contract with Rel Comm., Inc. for Phone System and Voicemail System Licensing and Support

Honorable Legislators:

I recommend that Your Honorable Body amend Resolution 24 of 2024 to amend the contract with Rel Comm., Inc. for phone and voicemail system support and for software assurance for both the phone system and the voicemail system to provide for an option to renew the contract for four (4) additional one-year terms, with escalations for the renewals not to exceed the lower of 5% or the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

The purpose of this amendment is to make the contract consistent in its terms with the Request for Qualifications ("RFQ") and Rel Comm., Inc.'s Response to the RFQ. Resolution 24 of 2024 allows for said services to be provided by Rel Comm., Inc. in an amount not to exceed \$262,000 of which up to \$72,000 allows Rel Comm., Inc. to renew the Mitel Software assurance; up to \$100,000 of which will allow Rel Comm., Inc. to renew our Voicemail licensing; and up to \$90,000 of which will allow Rel Comm., Inc. to provide support for both systems based on current costs for the period of January 1, 2024 through December 31, 2024.

The specific legislative action required is to amend Resolution 24 of 2024 to amend the contract with Rel Comm., Inc., 250 Cumberland St., Rochester, New York 14605, for phone and voicemail system support and for software assurance for both the phone system and the voicemail system to provide for an option to renew the contract for four (4) additional one-year terms, with escalations for the renewals not to exceed the lower of 5% or the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

This is a Type II action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract is included in the 2024 operating budgets of the Department of Information Services, internal services fund 9020, funds center 1903010000, Information Services Operations, and the Department of Human Services, general fund 9300, funds center 5118010000, Social Services Grants. Funding for these annual fees will be requested in future years’ budgets. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

AJB:db