



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

January 5, 2024

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No.	240032
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with Rel Comm, Inc. for Phone System Licensing and Support

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Rel Comm, Inc. for phone and voicemail system support and for software assurance for both the phone system and the voicemail system in an amount not to exceed \$262,000, of which \$72,000 will allow Rel Comm, Inc. to renew the Mitel Software assurance; \$100,000 to renew Voicemail licensing; and \$90,000 to provide support for both systems based on current costs for the period of January 1, 2024 through December 31, 2024.

The purpose of this contract is to provide complete phone and voicemail systems support including all integrated products to Monroe County users with the exception of Monroe Community Hospital. It also provides Software Assurance for the phone system and voicemail system software licensing.

A Request for Qualifications was issued for this contract and Rel Comm, Inc. was rated the most qualified to provide this service.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Rel Comm, Inc., 250 Cumberland Street, Rochester, New York 14605, for phone and voicemail system support and for software assurance for both the phone system and the voicemail system in an amount not to exceed \$262,000, of which \$72,000 will allow Rel Comm, Inc. to renew the Mitel Software assurance; \$100,000 to renew Voicemail licensing; and \$90,000 to provide support for both systems based on current costs for the period of January 1, 2024 through December 31, 2024.

This is a Type II action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract is included in the 2024 operating budget of the Department of Information Services, internal services fund 9020, funds center 1903010000, Information Services Operations and in the 2024 operating budget of the Department of Human Services grant fund 9300, funds center 5118010000, Social Services Grants. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Rel Comm, Inc., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Bob Murray, CEO
Joe Marasco, President
Kelly Kaye, CFO

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello
Monroe County Executive

AJB:db