



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

December 9, 2024

|                                                                                |               |
|--------------------------------------------------------------------------------|---------------|
| <b>OFFICIAL FILE COPY</b>                                                      |               |
| No.                                                                            | <u>240462</u> |
| Not to be removed from the<br>Office of the<br>Legislature Of<br>Monroe County |               |
| Committee Assignment                                                           |               |
| <b>URGENT</b>                                                                  | <b>-L</b>     |

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Standard Work Day and Reporting Resolution for County Elected and Appointed Officials for Retirement Credit Purposes

Honorable Legislators:

I recommend that Your Honorable Body establish the Standard Work Day and Reporting Resolution for County Elected and Appointed Officials for Retirement Credit Purposes.

The purpose of the resolution is to adopt the format for Standard Work Day and Reporting required by the New York State and Local Retirement System. This action is required by the New York Codes, Rules and Regulations, Title 2, Chapter VI, Part 315. The State regulations require that the Clerk of the Legislature post the Resolution on the County's website for thirty (30) days and file a certified copy of the Resolution with the Office of the State Comptroller within forty-five (45) days of its adoption. Per the instructions of the New York State Office of the State Comptroller's New York State and Local Retirement System ("NYSRS") Pension Integrity Bureau, elected and appointed officials who are not active members of NYSRS should not be listed on the Standard Work Day and Reporting Resolution for Elected and Appointed Officials. Additionally, the NYSRS Pension Integrity Bureau instructed Monroe County to not include the County Clerk as she is already in the NYSRS for her term date January 1, 2021 to December 31, 2024.

**The specific legislative action required is to establish the Standard Work Day and Reporting Resolution for Elected and Appointed Officials for Retirement Credit Purposes.**

This is a Type II Action pursuant to 6 NYCRR §617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

This action will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter receive favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello  
Monroe County Executive

By Legislators \_\_\_\_\_ and \_\_\_\_\_

Intro. No. \_\_\_\_

RESOLUTION NO. \_\_\_\_ OF 2024

**STANDARD WORK DAY AND REPORTING RESOLUTION FOR COUNTY ELECTED AND APPOINTED OFFICIALS FOR RETIREMENT CREDIT PURPOSES**

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The County of Monroe hereby establishes the attached Standard Work Day and Reporting Resolution for Elected and Appointed Officials, which is hereby incorporated by reference and adopted, as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

Section 2. The Clerk of the Legislature is hereby directed to post the Resolution on the County website for thirty (30) days after its adoption.

Section 3. The Clerk of the Legislature is hereby directed to file a certified copy of this Resolution together with all necessary forms and documentation with the Office of the State Comptroller within fifteen (15) days after the public posting period has ended.

Section 4. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency  
File No. 24-\_\_\_\_\_

ADOPTION: Date: \_\_\_\_\_ Vote: \_\_\_\_\_

**ACTION BY THE COUNTY EXECUTIVE**

APPROVED: \_\_\_\_\_ VETOED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

EFFECTIVE DATE OF RESOLUTION: \_\_\_\_\_

Received Date

Standard Work Day and  
Reporting Resolution for  
Elected and Appointed Officials

Employer Location Code

1 0 0 2 6

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev 12/23)

BE IT RESOLVED, that the County of Monroe / 10026 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

(Name of Employer)

(Location Code)

| Name                 | Social Security Number | NYSLSR ID | Title             | Current Term Begin & End Dates | Standard Work Day | Record of Activities Result | Not Submitted            | Pay Frequency | Tier 1                   |
|----------------------|------------------------|-----------|-------------------|--------------------------------|-------------------|-----------------------------|--------------------------|---------------|--------------------------|
| Elected Officials:   |                        |           |                   |                                |                   |                             |                          |               |                          |
| Adam Bello           |                        |           | County Executive  | 1/1/2024-12/31/2027            | 8                 | 26.80                       | <input type="checkbox"/> | Bi-Weekly     | <input type="checkbox"/> |
| Sandra Doorley       |                        |           | District Attorney | 1/1/2024-12/31/2027            | 8                 | 28.53                       | <input type="checkbox"/> | Bi-Weekly     | <input type="checkbox"/> |
|                      |                        |           |                   |                                |                   |                             | <input type="checkbox"/> |               | <input type="checkbox"/> |
| Appointed Officials: |                        |           |                   |                                |                   |                             |                          |               |                          |
| Joshua Barouth       |                        |           | Parliamentarian   | 1/1/2024-12/31/2027            | 6                 | 3.42                        | <input type="checkbox"/> | Bi-Weekly     | <input type="checkbox"/> |
|                      |                        |           |                   |                                |                   |                             | <input type="checkbox"/> |               | <input type="checkbox"/> |
|                      |                        |           |                   |                                |                   |                             | <input type="checkbox"/> |               | <input type="checkbox"/> |

I, \_\_\_\_\_, secretary/clerk of the governing board of the \_\_\_\_\_ of the State of New York, (Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. (Name of Employer)

(Signature of Secretary or Clerk)

being duly sworn, deposes and says that the posting of the Resolution began on

Affidavit of Posting: I, \_\_\_\_\_ (Name of Secretary or Clerk)

and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

☐ Employer's website at: \_\_\_\_\_

☐ Official sign board at: \_\_\_\_\_

☐ Main entrance Secretary or Clerk's office at: \_\_\_\_\_

(seal)



Please type or print clearly  
in blue or black ink

Employer Location Code

1 0 0 2 6

Received Date

Standard Work Day and Reporting  
Resolution for Elected and  
Appointed Officials Continuation Form

RS 2417-B

(Rev. 04/20)

| Name                       | Social Security Number | NYSLRS ID | Title                            | Current Term Begin & End Dates | Standard Work Day | Record of Activities Result | Not Submitted                       | Pay Frequency | Tier 1                   |
|----------------------------|------------------------|-----------|----------------------------------|--------------------------------|-------------------|-----------------------------|-------------------------------------|---------------|--------------------------|
| Elected Officials:         |                        |           |                                  |                                |                   |                             |                                     |               |                          |
| Lystra Bartholomew McCoy   |                        |           | County Legislator, 18th District | 1/1/2024-12/31/2027            | 6                 | 4.99                        | <input type="checkbox"/>            | Bi-Weekly     | <input type="checkbox"/> |
| Rose E. Bonnick            |                        |           | County Legislator, 27th District | 1/1/2024-12/31/2027            | 6                 | 2.73                        | <input type="checkbox"/>            | Bi-Weekly     | <input type="checkbox"/> |
| Ricky Frazier              |                        |           | County Legislator, 28th District | 1/1/2024-12/31/2027            | 6                 | 6.20                        | <input type="checkbox"/>            | Bi-Weekly     | <input type="checkbox"/> |
| Santos E. Cruz             |                        |           | County Legislator, 21st District | 1/1/2024-12/31/2027            | 6                 | 14.25                       | <input type="checkbox"/>            | Bi-Weekly     | <input type="checkbox"/> |
| Mercedes Vazquez Simmons   |                        |           | County Legislator, 22nd District | 1/1/2024-12/31/2027            | 6                 | 17.94                       | <input type="checkbox"/>            | Bi-Weekly     | <input type="checkbox"/> |
| William Burgess            |                        |           | County Legislator, 29th District | 1/1/2024-12/31/2027            | 6                 | 6.88                        | <input type="checkbox"/>            | Bi-Weekly     | <input type="checkbox"/> |
| Albert Blankley            |                        |           | County Legislator, 24th District | 1/1/2024-12/31/2027            | 6                 |                             | <input checked="" type="checkbox"/> | Bi-Weekly     | <input type="checkbox"/> |
| Carolyn Delvecchio Hoffman |                        |           | County Legislator, 25th District | 1/1/2024-12/31/2027            | 6                 | 18.56                       | <input type="checkbox"/>            | Bi-Weekly     | <input type="checkbox"/> |
| Yversha M. Roman           |                        |           | County Legislator, 26th District | 1/1/2024-12/31/2027            | 6                 | 16.06                       | <input type="checkbox"/>            | Bi-Weekly     | <input type="checkbox"/> |
| Appointed Officials:       |                        |           |                                  |                                |                   |                             |                                     |               |                          |
|                            |                        |           |                                  |                                |                   |                             | <input type="checkbox"/>            |               | <input type="checkbox"/> |
|                            |                        |           |                                  |                                |                   |                             | <input type="checkbox"/>            |               | <input type="checkbox"/> |
|                            |                        |           |                                  |                                |                   |                             | <input type="checkbox"/>            |               | <input type="checkbox"/> |
|                            |                        |           |                                  |                                |                   |                             | <input type="checkbox"/>            |               | <input type="checkbox"/> |
|                            |                        |           |                                  |                                |                   |                             | <input type="checkbox"/>            |               | <input type="checkbox"/> |
|                            |                        |           |                                  |                                |                   |                             | <input type="checkbox"/>            |               | <input type="checkbox"/> |
|                            |                        |           |                                  |                                |                   |                             | <input type="checkbox"/>            |               | <input type="checkbox"/> |
|                            |                        |           |                                  |                                |                   |                             | <input type="checkbox"/>            |               | <input type="checkbox"/> |
|                            |                        |           |                                  |                                |                   |                             | <input type="checkbox"/>            |               | <input type="checkbox"/> |
|                            |                        |           |                                  |                                |                   |                             | <input type="checkbox"/>            |               | <input type="checkbox"/> |