



*Office of the County Executive*  
Monroe County, New York

**Adam J. Bello**  
*County Executive*

November 10, 2022

<b>OFFICIAL FILE COPY</b>	
No. <u>220304</u>	
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>HUMAN SERVICES</b>	<b>-L</b>
<b>WAYS &amp; MEANS</b>	

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Amend Resolution 291 of 2020 to Accept Additional Funding from the New York State Department of Health and Authorize a Contract with Reliant Staffing Systems, Inc., D.B.A. Career Start for the Children and Youth with Special Health Care Needs Program

Honorable Legislators:

I recommend that Your Honorable Body amend Resolution 291 of 2020 to accept additional funding from the New York State Department of Health in the amount of \$107,734 for the Children and Youth with Special Health Care Needs Program for the period of October 1, 2020 through September 30, 2025 and authorize a contract with Reliant Staffing Systems, Inc., D.B.A. Career Start in an amount not to exceed \$100,000 to provide nursing and public health care provider services for the Monroe County Department of Public Health for the period of October 1, 2022 through September 30, 2023, with the option to renew for two (2) additional one-year terms in an amount not to exceed \$100,000 per year.

The purpose of this grant is to provide education, referral, and outreach services to children and youth with special health care needs. Funds will be used to support contracts, administrative services, and existing positions to run the program. This additional funding will be used for a contract and other program support costs. The additional funding will bring the grant total to \$523,099.

A Request for Qualifications was issued for this contract and Reliant Staffing Systems, Inc., D.B.A. Career Start was selected as the most qualified to provide these services.

**The specific legislative actions required are:**

1. Amend Resolution 291 of 2020 to accept an additional \$107,734 from, and to authorize the County Executive, or his designee to execute a contract and any amendments thereto with, the New York State Department of Health for the Children and Youth with Special Health Care Needs Program for the period of October 1, 2020 through September 30, 2025, bringing the total program award to \$523,099.
2. Amend the 2022 operating budget of the Department of Public Health by appropriating the sum of \$107,734, into general fund 9300, funds center 5803010000, Maternal/Child Administration.

3. Authorize the County Executive, or his designee, to execute a contract and any amendments thereto with Reliant Staffing Systems, Inc., D.B.A. Career Start, 19 Cambridge Street, Rochester, New York 14607, to provide nursing and public health care provider services for the Monroe County Department of Public Health in an amount not to exceed \$100,000 for the period of October 1, 2022 through September 30, 2023, with the option to renew for two (2) additional one-year terms in an amount not to exceed \$100,000 per year.

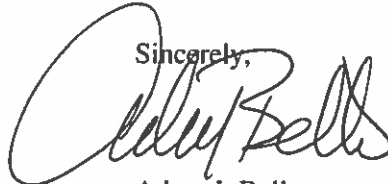
This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

This grant is 100% funded by the New York State Department of Health. No net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Reliant Staffing Systems, Inc., D.B.A. Career Start, nor its principal officer, Lindsay McCutchen, Owner, owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

A handwritten signature in black ink, appearing to read "Adam J. Bello". The signature is fluid and cursive, with a large initial "A" and "B".

Adam J. Bello  
Monroe County Executive

AJB:db