



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

November 5, 2021

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No.	<u>210461</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
HUMAN SERVICES	-L
WAYS & MEANS	

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Acceptance of a Grant from the Office of Temporary and Disability Assistance for Home Energy Assistance Program District Administrative Allocations

Honorable Legislators:

I recommend that Your Honorable Body accept a grant from the Office of Temporary and Disability Assistance in the amount of \$2,088,454 for Home Energy Assistance Program ("HEAP") District Administrative Allocations for the period of April 1, 2021 through September 30, 2022.

This award reflects additional funding available for the Low-Income Home Energy Assistance Program made available to states under the American Rescue Plan Act. The grant will be used for staff salaries and overtime (including fringe benefits and indirect costs), temporary staffing services, alternate certifier contract costs, and equipment purchases to aid in the administration of HEAP. This is the first year Monroe County has received this grant.

The specific legislative actions required are:

1. Authorize the County Executive, or his designee, to accept a \$2,088,454 grant from, and to execute a contract and any amendments thereto with, the Office of Temporary and Disability Assistance for the Home Energy Assistance Program ("HEAP") District Administrative Allocations for staff salaries and overtime (including fringe benefits and indirect costs), temporary staffing services, alternate certifier contract costs, and equipment purchases to aid in the administration of HEAP for the period of April 1, 2021 through September 30, 2022.
2. Amend the 2021 operating budget of the Department of Human Services, Division of Social Services by appropriating the sum of \$2,088,454 into general fund 9300, funds center 5103170000, HEAP.
3. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within grant guidelines to meet contractual commitments.

4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

This grant is 100% funded by the Office of Temporary and Disability Assistance. No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive

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