



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

November 5, 2021

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No.	210460
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with Averro, LLC for Enterprise Resource Planning Analysis Project Services

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Averro, LLC in an amount not to exceed \$250,000 per year for Enterprise Resource Planning ("ERP") Analysis Project Services for replacing the current SAP environment for the period of January 1, 2022 through December 31, 2024, with the option to renew for two (2) additional one-year periods at an amount not to exceed \$250,000 per year.

The SAP environment has been the County Finance, Payroll, and Purchasing system since 2005. The SAP Work Order functionality was added in 2015. However, after 16 years in SAP this project is to perform an analysis of newer ERP systems that may be better suited to meet the future business needs of Monroe County Operations as well as reduce cost and complexity of system maintenance.

A Request for Proposals was issued, with Averro, LLC selected as the most qualified to perform these services.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Averro, LLC, 512 West Broadway Avenue, Maryville, Tennessee 37801, for Enterprise Resource Planning Analysis Project Services for replacing the current SAP environment in an amount not to exceed \$250,000 per year for the period of January 1, 2022 through December 31, 2024, with the option to renew for two (2) additional one-year periods at an amount not to exceed \$250,000 per year.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract, consistent with authorized uses, is included in the 2022 operating budget of the Department of Information Services, internal services fund 9020, funds center 1903010000, Information Services Operations and will be requested in future years budgets. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Averro, LLC, nor its principal officer, Abhijit Verekar, President, owe any delinquent Monroe County Property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive