



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

November 5, 2021

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Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
HUMAN SERVICES	-L
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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Contracts to Provide Nursing and Health Care Provider Services for the Monroe County Department of Public Health

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with Reliant Staffing Systems, Inc., d/b/a Career Start and The Caswood Group, Inc. in a total aggregate amount not to exceed \$354,110 to provide nursing and public health care provider services for the Monroe County Department of Public Health for the period of January 1, 2022 through December 31, 2022, with the option to renew for four (4) additional one-year terms, with each additional term in a total annual aggregate amount not to exceed \$354,110.

These vendors will provide licensed nurses and other health care providers to work in the Monroe County Department of Public Health Nursing Services and Maternal Child Health Divisions, to support the County's Tuberculosis (TB) Control, Immunization, Starlight Pediatrics, and Public Health Preparedness Programs.

Requests for Qualifications were issued for these contracts, with Reliant Staffing Systems, Inc., d/b/a Career Start and The Caswood Group, Inc., selected as the most qualified to provide these services.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract and any amendments thereto, with Reliant Staffing Systems, Inc., d/b/a Career Start, 19 Cambridge Street, Rochester, New York 14607; and The Caswood Group, Inc., 811 Ayrault Road, Suite 2, Fairport, New York 14450, to provide nursing and public health care provider services for the Monroe County Department of Public Health in a total aggregate amount not to exceed \$354,110 for the period of January 1, 2022 through December 31, 2022, with the option to renew for four (4) additional one-year terms, with each additional term in a total annual aggregate amount not to exceed \$354,110 per year.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for these contracts is included in the proposed 2022 operating budget of the Department of Public Health, general funds 9001 and 9300, funds centers 5802020000, Tuberculosis Control Programs, 5802050100, Immunization Programs, 5802070000, Pediatric Clinic, and 5801090000, Public Health Preparedness. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Reliant Staffing Systems, Inc., d/b/a Career Start nor The Caswood Group, Inc., nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

Reliant Staffing Systems, Inc., d/b/a Career Start, Owner: Lindsay McCutchen
The Caswood Group, Inc., President and CEO: Isabel Casamayor

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

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