



*Office of the County Executive*  
Monroe County, New York

Adam J. Bello  
*County Executive*

November 5, 2021

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| <b>OFFICIAL FILE COPY</b>                                                      |
| No. <u>210410</u>                                                              |
| Not to be removed from the<br>Office of the<br>Legislature Of<br>Monroe County |
| Committee Assignment                                                           |
| <b>ENV. &amp; PUB. WORKS</b>                                                   |
| <b>WAYS &amp; MEANS</b>                                                        |

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Amend the 2021 Capital Budget and Bond Resolution 365 of 2020 to Provide an Increase in Funding and Authorize a Contract with Passero Associates, Engineering, Architecture & Surveying, D.P.C. for Design Services for the Access/Circulation Roadway Improvements Project at the Frederick Douglass – Greater Rochester International Airport

Honorable Legislators:

I recommend that Your Honorable Body amend the 2021 Capital Budget and Bond Resolution 365 of 2020 to provide an increase in funding in the amount of \$200,000 and authorize a contract with Passero Associates, Engineering, Architecture & Surveying, D.P.C. in the amount of \$140,000 for design services for the Access/Circulation Roadway Improvements Project at the Frederick Douglass – Greater Rochester International Airport.

This project will construct a new access/circulation roadway at the intersection of Airport Way and the Loop Road, at the roadway entrance to the Airport terminal facility. The objectives of the project are to provide a route from the Airport Loop Road to the Smart Phone Lot and to improve traffic flow and safety through the intersection of Airport Way and the Loop Road. Initial reviews of the traffic flow have indicated that vehicle speeds coming from the Loop Road "Jug Handle" are difficult to judge from the Airport Way intersection. The traffic circle concept should be easier to transverse for Airport Way traffic without significantly impeding the Jug Handle traffic.

The engineering design will incorporate geometrics in conformance with Federal Highway Administration recommendations, storm water management protocols, standard traffic markings, traffic control signs, wayfinding signs, pavement markings, roadway lighting, new concrete curbing, utility relocations as required, and a decorative center island detail.

The Department of Aviation recommends authorization of a contract with Passero Associates, Engineering, Architecture & Surveying, D.P.C., a designated airport consultant per Resolution 320 of 2020, to provide design services for the Access/Circulation Roadway Improvements Project in the amount of \$140,000.

At the present time, this project will be funded by a Federal Aviation Administration grant of 90%, a New York State Department of Transportation grant of 5%, and a local share of 5%. If the Upstate Airport Economic Development and Revitalization Grant is awarded to Monroe County, then this project will be funded 100% from the grant.

This project is scheduled to be considered by the Monroe County Planning Board on November 18, 2021.

**The specific legislative actions required are:**

1. Amend the 2021 Capital Budget to increase funding for the Access/Circulation Roadway Improvements Project at the Frederick Douglass – Greater Rochester International Airport, in the amount of \$200,000 from \$500,000 to \$700,000 for a total project authorization of \$700,000.
2. Amend Bond Resolution 365 of 2020 to increase financing for the Access/Circulation Roadway Improvements Project at the Frederick Douglass – Greater Rochester International Airport, capital fund 1987, in the amount of \$200,000 from \$500,000 to \$700,000 for a total project authorization of \$700,000.
3. Authorize the County Executive, or his designee, to execute a contract with Passero Associates, Engineering, Architecture & Surveying, D.P.C., 242 West Main Street, Suite 100, Rochester, New York 14614, for design services for the Access/Circulation Roadway Improvements Project at the Frederick Douglass – Greater Rochester International Airport in the amount of \$140,000 along with any amendments necessary to complete the project within the total capital fund(s) appropriation.

This action is a Type II action pursuant to 6 NYCRR § 617.5(c)(22) (“installation of traffic control devices on existing streets, roads, and highways”) and is not subject to further review under the State Environmental Quality Review Act.

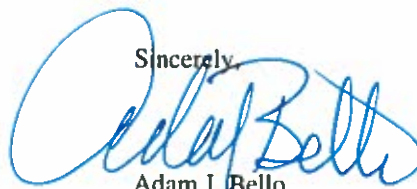
Funding for this project and contract, consistent with authorized uses, will be available in capital fund 1987 once the additional financing authorization herein is approved and any other capital fund(s) created for the same intended purpose. The local funding for this project will ultimately be provided by the Monroe County Airport Authority from Airport generated revenues. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Passero Associates, Engineering, Architecture & Surveying, D.P.C., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Gary W. Passero, Founding Partner  
Jess D. Sudol, President, Civil Engineering Department Manager  
Andrew M. Holesko, Chief Executive Officer, National Director of Aviation Services  
David Passero, Chief Financial Officer  
Daniel J. Savage, Vice President and Director of Engineering

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db