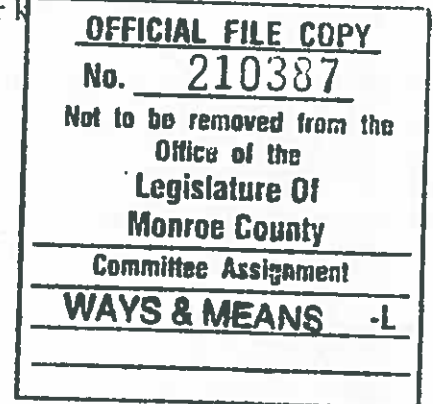


Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

October 8, 2021



To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Amend Resolution 426 of 2020 to Increase the Contract with HCCO, Inc. for Temporary Staffing Personnel for Information Technology Services

Honorable Legislators:

I recommend that Your Honorable Body amend Resolution 426 of 2020 to increase the contract with HCCO, Inc. for temporary staffing personnel for information technology services from an amount not to exceed \$200,000 annually to an amount not to exceed \$550,000 annually for the period of January 1, 2021 through December 31, 2023, with the option to renew for two (2) additional one-year periods in an amount not to exceed \$550,000 annually.

The purpose of this increase is to provide desktop computer support for the County's COVID-19 Vaccination PODs. The Vaccination PODs will require desktop computer support at each location for up to 12 hours per day, 7 days per week. The current funding for the contract with HCCO, Inc. is not sufficient to fund this additional level of support. Additionally, the Department of Information Services Help Desk support team is not currently staffed to provide this additional level of support. This contact increase will provide the resources needed to fulfill the required services for the Vaccination PODs.

The specific legislative action required is to amend Resolution 426 of 2020 to increase the contract with HCCO, Inc. for temporary staffing personnel for information technology services from an amount not to exceed \$200,000 annually to an amount not to exceed \$550,000 annually for the period of January 1, 2021 through December 31, 2023, with the option to renew for two (2) additional one-year periods in an amount not to exceed \$550,000 annually.

This is a Type II action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract increase is included in the 2021 operating budget of the Department of Public Health, general fund 9001, funds center 5801090100, Pandemic Response. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello
Monroe County Executive