



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

October 8, 2021

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No.	210385
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
HUMAN SERVICES	-L
WAYS & MEANS	

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Acceptance of a Grant from the United States Department of Agriculture Food and Nutrition Service for the Supplemental Nutrition Assistance Program Process and Technology Improvement Grant

Honorable Legislators:

I recommend that Your Honorable Body accept a grant from the United States Department of the Agriculture Food and Nutrition Service in the amount of \$662,000 for the Supplemental Nutrition Assistance Program ("SNAP") Process and Technology Grant for the period of September 30, 2021 through September 30, 2024.

This award will be used to purchase and install an interactive voice response system for the Department of Human Services' SNAP customer service phone lines. Funding will also be used to hire a technical consultant to ensure appropriate selection of the technology vendor and coordinate integration into our existing systems. Use of the interactive voice response system will reduce on-hold wait times for customers and will allow customers options for interactive self-service, eliminating the need to wait for a live person. This is the first year Monroe County has received this grant.

The specific legislative actions required are:

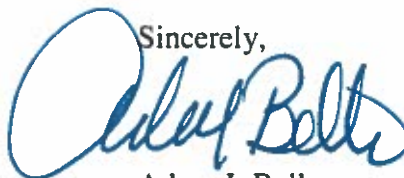
1. Authorize the County Executive, or his designee, to accept a \$662,000 grant from, and to execute a contract and any amendments thereto with, the United States Department of Agriculture Food and Nutrition Service for the Supplemental Nutrition Assistance Program Process and Technology Improvement Grant for the period of September 30, 2021 through September 30, 2024.

2. Amend the 2021 operating budget of the Department of Human Services by appropriating the sum \$662,000 into general fund 9300, funds center 5118010000, Social Services Grants.
3. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grant requirements, and to make any necessary funding modifications within grant guidelines to meet contractual commitments.
4. Should funding for this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program, and where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment shall be in accordance with New York State Civil Service Law, and when applicable the terms of any labor agreements affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

This grant is 100% funded by the United States Department of Agriculture Food and Nutrition Services. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello
Monroe County Executive