



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

September 10, 2021

OFFICIAL FILE COPY	
No.	<u>210350</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
HUMAN SERVICES	-L
WAYS & MEANS	

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with Jensen Hughes, Inc. to Provide an Emergency Preparedness Program for Monroe Community Hospital

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Jensen Hughes, Inc., in an amount not to exceed \$33,760 to provide an Emergency Preparedness Program ("EPP") for Monroe Community Hospital ("MCH") for the period of October 1, 2021 through September 30, 2022.

To comply with the Centers for Medicare and Medicaid Services' requirements for Medicare and Medicaid participating providers and suppliers, it is necessary that MCH contract with a vendor that can supply an EPP plan that ultimately includes four core elements: 1) Annual Risk Assessment and Emergency Planning; 2) Communication Plan; 3) Emergency Preparedness Policies and Procedures; and 4) Training and Testing. The contractor must consult with local health agencies and public safety authorities on any plans, conduct a threat assessment, and ensure all federal regulations and accreditation requirements are adhered to.

A Request for Proposals was issued for this contract with Jensen Hughes, Inc., selected as the most qualified to provide this service.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Jensen Hughes, Inc., 530 Willowbrook Office Park, Fairport, New York 14450, to provide an Emergency Preparedness Program for Monroe Community Hospital in an amount not to exceed \$33,760 for the period of October 1, 2021 through September 30, 2022.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract is included in the 2021 operating budget of Monroe Community Hospital, hospital fund 9012, funds center 6202030000, Security. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Jensen Hughes, Inc., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Raj Arora, Chief Executive Officer
Pankaj Duggal, Chief Operating Officer
Chris Brown, Chief Commercial Officer
Paul McManus, Rochester Office Director
David Hood, Senior Advisor

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive