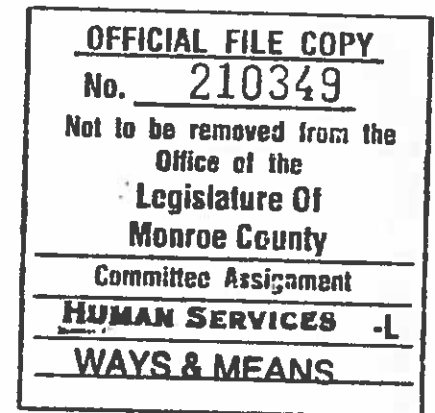




Office of the County Executive
Monroe County, New York

Adam J. Bello
County Executive

September 10, 2021



To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with Health System Services, Ltd. to Provide Medicare B Products and Supplies for Residents of Monroe Community Hospital

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Health System Services, Ltd. with Monroe County's cost not to exceed \$30,000 to provide Medicare B products and supplies for residents of Monroe Community Hospital ("MCH") for the period of September 1, 2021 through August 31, 2022, with the option to renew for two (2) additional one-year terms at the same rate.

To ensure appropriate care of its residents, it is necessary that MCH contract with a vendor that is able to supply Medicare B enteral feeding, urological, ostomy, wound care, and tracheostomy products, among others, per Medicare guidelines. The vendor must provide staff to evaluate patients' qualification for insurance, pack products, maintain inventory, and deliver supplies in accordance with regulatory requirements, resident needs, and professional standards of practice. The vendor bills Medicare directly and therefore the total consideration of the contract will exceed \$20,000. However, Monroe County is only obligated to reimburse the vendor for the instances when costs are not covered by insurance.

A Request for Proposals was issued for this contract with Health System Services, Ltd. the sole responder.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Health System Services, Ltd., 6867 Williams Road, Niagara Falls, New York 14304, to provide Medicare B products and supplies for residents of Monroe Community Hospital with Monroe County's cost not to exceed \$30,000 for the period of September 1, 2021 through August 31, 2022, with the option to renew for two (2) additional one-year terms at the same rate.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract is included in the 2021 operating budget of Monroe Community Hospital, hospital fund 9012, funds center 6202090000, Central Services, and will be requested in future years budgets. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Health System Services, Ltd., nor its principal officer, Robert A. Minicucci, Sr., owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive