

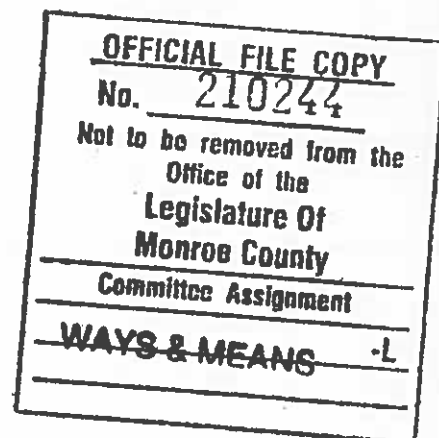


Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

June 4, 2021



To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with The EF&P Group, LLC d/b/a Stonebridge Business Partners to Perform Professional Auditing Services Specific to Fast Forward Monroe Contracts Between Monroe County and Local Businesses

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with The EF&P Group, LLC d/b/a Stonebridge Business Partners in an amount not to exceed \$450,000 for professional auditing services specific to Fast Forward Monroe contracts between Monroe County and local businesses for the period of August 1, 2021 through December 31, 2021.

In April 2020, Your Honorable Body accepted the Coronavirus Aid, Relief, and Economic Security (CARES) Act grant funding in the amount of \$129,433,144. CARES Act provisions allow for small business grants to reimburse the costs of COVID-19 protective measures and/or business interruption caused by required closures and protective measures; as a result, Monroe County established the Fast Forward Monroe program.

These audits are to be performed by an independent Certified Public Accounting firm in accordance with Governmental Auditing Standards. The audits will be performed on a sampling basis to evaluate grant compliance.

A Request for Proposals was issued for this contract and The EF&P Group, LLC d/b/a Stonebridge Business Partners was selected as the most qualified to provide this service.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with The EF&P Group, LLC d/b/a Stonebridge Business Partners, 100 S. Clinton Ave Suite #1500, Rochester, New York 14604, for professional auditing services specific to Fast Forward Monroe contracts between Monroe County and local businesses in an amount not to exceed \$450,000 for the period August 1, 2021 through December 31, 2021.

This action is a Type II action pursuant to 6 NYCRR 617.5(c)(26) ("routine or continuing agency administration and management") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract is included in Department of Finance – unallocated, general fund 9001, fund center 1209070100, State of Emergency. No additional net county support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither The EF&P Group, LLC d/b/a Stonebridge Business Partners, nor any of its principal partners, owe any delinquent Monroe County property taxes. The principal partners of the firm are:

James I. Marasco, Partner
James K. Leisner, Partner

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

AJB:db