



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

April 9, 2021

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| <b>OFFICIAL FILE COPY</b>                                                      |
| No. <u>210133</u>                                                              |
| Not to be removed from the<br>Office of the<br>Legislature Of<br>Monroe County |
| Committee Assignment                                                           |
| <b>ENV. &amp; PUB. WORKS</b>                                                   |
| <b>WAYS &amp; MEANS</b>                                                        |

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Amend the 2021-2026 Capital Improvement Program and the 2021 Capital Budget to Add a Project Entitled "Space Utilization and Renovation of CityPlace" and Authorize Financing for the Project

Honorable Legislators:

I recommend that Your Honorable Body amend the 2021-2026 Capital Improvement Program and the 2021 Capital Budget to add a project entitled "Space Utilization and Renovation of CityPlace" in the amount of \$9,000,000, and authorize financing for the project in the amount of \$9,000,000.

The Department of Environmental Services, in conjunction with the Division of Real Property Tax Services, performed a space utilization analysis in 2017, with a focus on the office space and functions in the Executive Building (36 West Main Street), CityPlace (50 West Main Street), and the Wegman Building (80 West Main Street). A goal of the space utilization study was to maximize the occupancy of owned office space versus leased office space. Based on the amount of office space that the occupants of the Wegman Building (leased) require, and the availability of office space in CityPlace (owned), this project will identify and renovate the necessary office space in CityPlace in order to relocate staff of the Conflict Defender's Office, Pre-Trial Services, and the Office of Mental Health from the Wegman Building to CityPlace.

This project was considered and approved by the Monroe County Planning Board on March 25, 2021.

**The specific legislative actions required are:**

1. Amend the 2021-2026 Capital Improvement Program to add a project entitled "Space Utilization and Renovation of CityPlace" in the amount of \$9,000,000.
2. Amend the 2021 Capital Budget to add a project entitled "Space Utilization and Renovation of CityPlace" in the amount of \$9,000,000.
3. Authorize financing for the project entitled "Space Utilization and Renovation of CityPlace" in the amount of \$9,000,000.

This action is a Type II Action pursuant to 6 NYCRR §617.5(c)(1) ("maintenance or repair involving no substantial changes in an existing structure or facility") and (2) ("replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this project, consistent with authorized uses, will be included in the capital fund to be created and any other capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db