



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

December 4, 2020

<b>OFFICIAL FILE COPY</b>
No. <u>200431</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>WAYS &amp; MEANS -L</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize a Contract with Artech Information Systems, LLC and V3IT Consulting, Inc. for SAP Staff Augmentation Services

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Artech Information Systems, LLC and V3IT Consulting, Inc. in an aggregate amount not to exceed \$450,000 annually for SAP staff augmentation services for the period of February 1, 2021 through January 31, 2024, with the option to renew for two (2) additional one-year periods in an aggregate amount not to exceed \$450,000 per year.

The SAP program operates and supports the County's finance, payroll, purchasing, and work order information technology systems. The SAP staff augmentation services allow for flexible staffing to support the users through upgrades in the SAP environment software and applications to ensure the needs of the County's SAP users are being met. The County does not have enough in-house staff with the level of SAP functional and technical expertise required to support the enterprise SAP software applications for the County.

Monroe County's Minority and Women-Owned Business Enterprise ("M/WBE") Policy is set by the Monroe County Legislature pursuant to Resolution 69 of 1989, as amended by Resolution 240 of 2014. M/WBE utilization was not a selection criteria. Artech Information Systems, LLC and V3IT Consulting, Inc. were rated the most qualified to provide the services, but are not listed in New York State's M/WBE Directory of Certified Firms.

**The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Artech Information Systems, LLC, 360 Mt. Kemble Avenue, Suite 2000, Morristown, New Jersey 07960 and V3IT Consulting, Inc., 1717 N. Naper Boulevard, Suite 103, Naperville, Illinois 60563 for SAP staff augmentation services in an aggregate amount not to exceed \$450,000 annually for the period of February 1, 2021 through January 31, 2024, with the option to renew for two additional one-year periods in an aggregate amount not to exceed \$450,000 per year.**

This is a Type II action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Partial funding for the first year of this contract, consistent with authorized uses, is included in capital fund 1815 and any other capital fund(s) created for the same intended purpose. The remaining funding portion is included in the proposed 2021 operating budget of the Department of Information Services, internal services fund 9020, funds center 1903010000, Information Services Operations and will be included in future years budgets. No additional net County support is required in the current Monroe County budget.

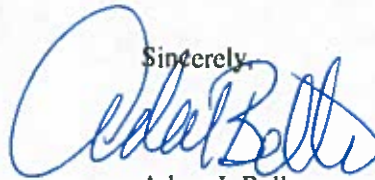
The records in the Office of the Monroe County Treasury have indicated that neither Artech Information Systems, LLC nor V3IT Consulting, Inc., nor any of their principal officers, owe any delinquent Monroe County Property taxes. The principal officers of the firms are:

Artech Information Systems, LLC  
Ranjini Poddar, Chief Executive Officer

V3IT Consulting, Inc.  
Vandana Padgaonkar, President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db