

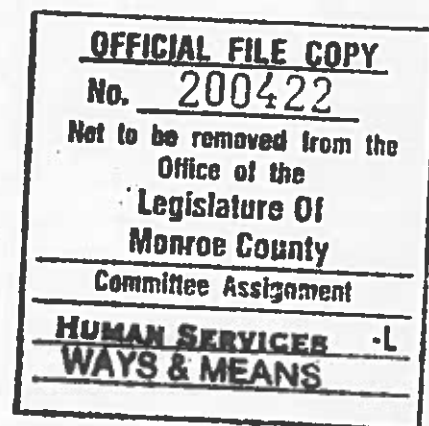


# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

December 4, 2020



To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize a Contract with Affinity Rehabilitation, LLP to Provide Nursing Services for the Monroe County Department of Public Health Early Intervention Program

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Affinity Rehabilitation, LLP in an amount not to exceed \$31,551 to provide nursing services for the Monroe County Department of Public Health Early Intervention Program for the period of October 1, 2020 through September 30, 2021, with the option to renew for two (2) additional one-year terms in an amount not to exceed \$31,551 per year.

This vendor will provide licensed nurses to work in the Monroe County Department of Public Health Early Intervention program, overseeing the Developmental Monitoring program in addition to educating health care providers on program components.

Monroe County's Minority and Women-Owned Business Enterprise ("M/WBE") Policy is set by the Monroe County Legislature pursuant to Resolution 69 of 1989, as amended by Resolution 240 of 2014. A Request for Qualifications was issued for this contract. M/WBE utilization was not a selection criteria. Affinity Rehabilitation, LLP was selected as the most qualified to provide these services, but is not listed in New York State's M/WBE Directory of Certified Firms.

**The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract and any amendments thereto, with Affinity Rehabilitation, LLP, 3 Overlook Trail, Chester, New York 10918, to provide nursing services for the Monroe County Department of Public Health Early Intervention Program, in an amount not to exceed \$31,551, for the period of October 1, 2020 through September 30, 2021, with the option to renew for two (2) additional one-year terms, in an amount not to exceed \$31,551 per year.**

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract is included in the 2020 operating budget of the Department of Public Health, general fund 9300, funds center 5807010000, EI Administration. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Affinity Rehabilitation, LLP, nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Theresa Miller, Senior Vice President of Early Intervention  
Amber Rice, OTD, OTR/L, Vice President of Pediatric Strategic Development

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely  


Adam J. Bello  
Monroe County Executive

AJB:db