



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

November 6, 2020

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Professional Services Contracts for the Monroe County Office of Mental Health, Socio-Legal Center

Honorable Legislators:

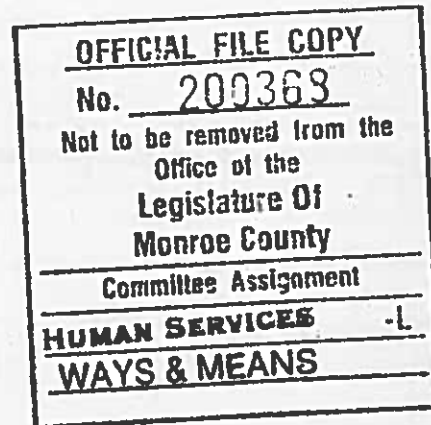
I recommend that Your Honorable Body authorize contracts with John Tokoli, M.D., Michael McGrath, M.D., and Gagandeep Jattana, M.D., d/b/a Chouke Consultations, in an amount not to exceed \$96,830 cumulatively for all contracts for mental health services to be provided for the Monroe County Office of Mental Health, Socio-Legal Center for the period of January 1, 2021 through December 31, 2021.

The Socio-Legal Center provides a variety of mental health related services and supports to the criminal justice system and individuals with mental illness and their families involved in the criminal justice system. Professional services contracts are maintained with approved and qualified psychiatrists to provide competency to stand trial and court-ordered psychiatric evaluations and testimony to the courts as needed, as required by New York State Mental Hygiene Law. The psychiatrists also provide services to the Assisted Outpatient Treatment ("AOT") program which is operated at the Center under New York State's "Kendra's Law." The AOT program serves individuals with serious mental illness who, due to noncompliance with outpatient treatment, may be court-ordered to treatment in the community on an outpatient basis.

Monroe County's Minority and Women-Owned Business Enterprise ("M/WBE") Policy is set by the Monroe County Legislature pursuant to Resolution 69 of 1989, as amended by Resolution 240 of 2014. A Request for Proposals ("RFP") was issued for this contract. M/WBE utilization was not a selection criteria under this RFP, but I have directed the Division of Purchasing and Central Services and all Department Heads to include M/WBE utilization as a selection criteria in all RFPs, Requests for Qualifications, and Expressions of Interest going forward. John Tokoli, M.D.; Michael McGrath, M.D.; and Gagandeep Jattana, M.D., d/b/a/ Chouke Consultations, responded with their qualifications and have been approved to provide these services in 2021, but are not listed in New York State's M/WBE Directory of Certified Firms.

Please refer to the attached Purchase of Services Information Form for disclosure of information required pursuant to Resolution 223 of 2007, as amended by Resolution 11 of 2008.

The specific legislative action required is to authorize the County Executive, or his designee, to execute contracts, and any amendments thereto, with John Tokoli, M.D., Michael McGrath, M.D., and Gagandeep Jattana, M.D. d/b/a Chouke Consultations, for mental health services to be provided for the Monroe County Office of Mental Health, Socio-Legal Center in an amount not to exceed \$96,830 cumulatively for all contracts for the period of January 1, 2021 through December 31, 2021.



This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for these contracts is available in the proposed 2021 operating budget of the Department of Human Services, Office of Mental Health, general fund 9001, funds center 5701030000, Socio-Legal Center. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that the individuals listed below do not owe any delinquent Monroe County property taxes.

John Tokoli, M.D
Michael McGrath, M.D.
Gagandeep Jattana, M.D., d/b/a Chouke Consultations

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

AJB:db

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution No. 11 of 2008

Authorize Professional Service Contracts for the Monroe County Office of Mental Health, Socio-Legal Center

PROGRAM: MONROE COUNTY OFFICE OF MENTAL HEALTH – SOCIO-LEGAL CENTER
CONTRACTED PHYSICIAN SERVICES – PSYCHIATRIC CONSULTANTS

CONTRACTOR: Physicians – Psychiatric Consultants

PRIMARY OBJECTIVE(S) / DELIVERABLE(S): The objective of the contracted physician/psychiatric consultant services is to provide court-ordered psychiatric/mental health examinations and evaluations for persons involved in the criminal justice system and for persons requiring court-ordered mental health treatment (Assisted Outpatient Treatment).

1. PRIMARY PERFORMANCE MEASUREMENT/INDICATOR: Number of evaluations and examinations completed.

Program Year	2018 Actual	2019 Actual	2020 Annualized	2021 Projected
Total # of Evaluations	407	403	420	425

OUTCOME ASSESSMENT METHODOLOGY: Data will be collected through tracking systems and procedures to determine number of evaluations and examinations completed on a monthly and annual basis.

2. PRIMARY PERFORMANCE MEASUREMENT/INDICATOR: Timely completion of court-ordered competence examinations per Criminal procedure Law 730. Ninety percent of examinations will be completed within 30 days or less.

Program Year	2018 Actual	2019 Actual	2020 Annualized	2021 Projected
% of evaluations/examinations completed < 30 days	100%	88%	90%	95%

OUTCOME ASSESSMENT METHODOLOGY: Data will be collected from the scheduled events log and records tracking system.

BOARD MEMBERS: N/A

SOURCE MATERIAL: N/A