



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

October 9, 2020

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Amend Resolution 48 of 2018 to Extend the Time Period for the Contract with Phoenix Business, Inc. d/b/a Phoenix Business Consulting for the SAP – S/4 HANA Upgrade

Honorable Legislators:

I recommend that Your Honorable Body amend Resolution 48 of 2018 to extend the time period for the contract with Phoenix Business, Inc. d/b/a Phoenix Business Consulting for one (1) year, through February 28, 2022, for the SAP – S/4 HANA Upgrade.

This time extension will be used by the Monroe County Department of Information Services to continue testing the security enhancements and additional functionality, which is essential to the upgrade of the County's Finance, Payroll, Purchasing and Work Order information technology systems. Monroe County initially received this three-year authorization in 2018 with effective dates of March 1, 2018 through February 28, 2021. The project total authorized under Resolution 48 of 2018, \$1,500,000, will remain the same.

The specific legislative action required is to amend Resolution 48 of 2018 to extend the time period for the contract with Phoenix Business, Inc. d/b/a Phoenix Business Consulting for one (1) year, through February 28, 2022, for the SAP – S/4 HANA Upgrade.

This is a Type II action pursuant to 6 NYCRR § 617.5(c) and is not subject to review under the State Environmental Quality Review Act.

No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello
Monroe County Executive

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