



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

October 9, 2020

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize a Contract with LaBella Associates, D.P.C. for Professional Design Services for the Jail Mainframe Reconstruction Project

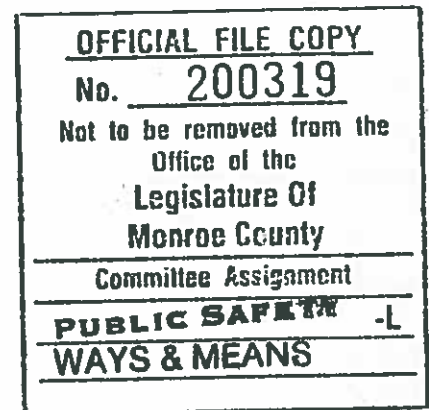
Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with LaBella Associates, D.P.C., in the amount of \$217,795, for professional design services for the Jail Mainframe Reconstruction Project.

The jail mainframe was originally constructed in 1968. Many of the systems in the jail mainframe are original and beyond their useful life. There have also been recent changes in State Legislation such as bail reform, centralized arraignment and Raise the Age. These potential physical limitations and regulatory requirements, as well as recent public health issues such as COVID-19, in addition to a renewed national focus on social justice, drive the need to ensure that outdated facilities do not limit the ability of the Sheriff's Office to adapt and align incarceration and criminal justice programming with the changes in State Legislation. Your Honorable Body approved the capital project entitled Jail Mainframe Reconstruction per Resolution 254 of 2019.

This project will progress through several phases, commencing with a pre-planning effort, which will assess physical and programmatic needs, population projections, and stakeholder requirements. Upon acceptance by the Sheriff's Office of a conceptual plan for Jail Mainframe Reconstruction, facilities, design, construction, commissioning and occupancy will occur. This phase of the project will involve the development of a needs assessment, project definition, stakeholder engagement, an implementation plan, site review processes and preparation of conceptual plans. LaBella Associates, D.P.C. proposes to provide basic design services for this phase in the amount of \$217,795.

Monroe County's Minority and Women-Owned Business Enterprise ("M/WBE") Policy is set by the Monroe County Legislature pursuant to Resolution 69 of 1989, as amended by Resolution 240 of 2014. M/WBE utilization was a selection criteria. None of the three (3) respondents were a M/WBE certified firm, but each respondent's project team included both Women and Minority Owned Business Enterprises. Accordingly, all three (3) respondents scored a two (2) for M/WBE utilization. LaBella Associates, D.P.C., which was rated the most qualified to provide these services, will partner with the following M/WBE certified firms pursuant to this contract: Ravi Engineering & Land Surveying, P.C., Popli Design Group, D2D Green Architecture, PLLC, and Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C.



**The specific legislative action required** is to authorize the County Executive, or his designee, to execute a contract with LaBella Associates, D.P.C., 300 State Street, Suite 201, Rochester, New York 14614, in the amount of \$217,795 for professional design services for the Jail Mainframe Reconstruction Project, and any amendments necessary to complete the project within the total capital fund(s) appropriation.

The provisions of the New York State Environmental Quality Review Act shall be complied with prior to Your Honorable Body undertaking, funding, or approving the action requested in this referral.

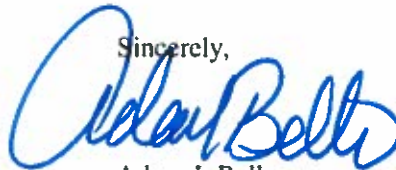
Funding for this contract, consistent with authorized uses, is included in capital fund 1940 and any capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither LaBella Associates, D.P.C., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Steven Metzger, Chief Executive Officer  
Jeffrey Roloson, President  
Robert Pepe, Chief Financial Officer

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db