

*Monroe County*  
*Clerk of the Legislature*

**Jack Moffitt**  
Clerk

**David Grant**  
Deputy Clerk



**MEMORANDUM**

**TO:** Legislators, Directors, Staff and Media

**FROM:** Jack Moffitt, Clerk of the Legislature

**DATE:** June 9, 2020

**RE:** Substitution of Referral No. 20-0203

---

**20-0203 - Approve the Addition of Classifications of Monroe County Employees Eligible for Hazard Pay Due to Greater Risk of Exposure or Working Hours Due to the County's Response to COVID-19 – County Executive Adam J. Bello**

At the direction of Dr. Joe Carbone, President of the Legislature, the above-referenced referral has been replaced with the attached document. The substitution reflects updates to "Schedule C."

Attachments

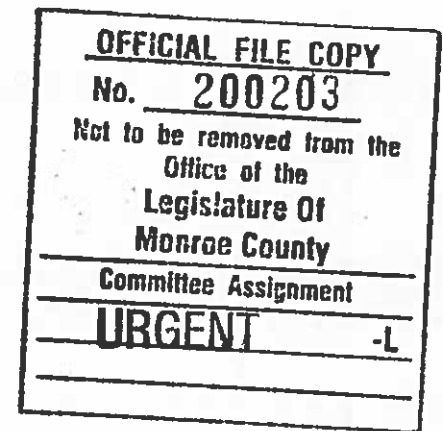


# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

June 9, 2020



To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Approve the Addition of Classifications of Monroe County Employees Eligible for Hazard Pay Due to Greater Risk of Exposure or Working Hours Due to the County's Response to COVID-19

Honorable Legislators:

I recommend that Your Honorable Body approve the addition of the classifications of Monroe County employees shown in Schedule "C," attached hereto, to Schedules "A" and "B" authorized pursuant to Resolution 135 of 2020, as amended by Resolution 164 of 2020, due to risk of exposure to COVID-19 and/or need for extended hours during the State of Emergency. Such hazard pay would commence as of the effective dates and/or pay periods shown on Schedule "C."

Pursuant to Section 2 of Resolution 135 of 2020, as amended by Resolution 164 of 2020, your Honorable Body authorized the County Executive or his designee, with approval by resolution of the County Legislature, to add or delete classifications of Monroe County employees from Schedules "A" and "B" if the risk of exposure to COVID-19 and need for extended hours changes during the State of Emergency.

As you are aware, Monroe County Department heads continue to identify Monroe County employees whose risk of exposure to COVID-19 and need for extended hours change during the State of Emergency. Such classifications identified by Monroe County Department heads are shown in Schedule "C," attached hereto.

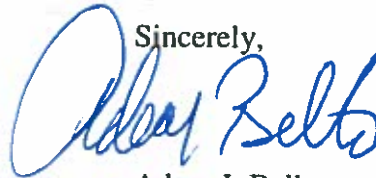
**The specific legislative action required is to approve the addition of the classifications of Monroe County employees shown in Schedule "C," attached hereto, to Schedules "A" and "B" authorized pursuant to Resolution 135 of 2020, as amended by Resolution 164 of 2020, due to risk of exposure to COVID-19 and/or need for extended hours during the State of Emergency. Such hazard pay would commence as of the effective dates and/or pay periods shown on Schedule "C."**

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c) and is not subject to review under the State Environmental Quality Review Act.

Funding for this hazard pay will be 100% reimbursed through the Coronavirus Aid, Relief, and Economic Security (CARES) Act stimulus appropriation from the Federal government. No additional net County support is required in the current Monroe County budget.

I recommend that this matter receive favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db

By Legislators \_\_\_\_\_ and \_\_\_\_\_

Intro. No. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_ OF 2020

**APPROVING ADDITION OF CLASSIFICATIONS OF MONROE COUNTY EMPLOYEES ELIGIBLE FOR HAZARD PAY DUE TO GREATER RISK OF EXPOSURE OR WORKING HOURS DUE TO THE COUNTY'S RESPONSE TO COVID-19**

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The addition of the classifications of Monroe County employees shown in Schedule "C," attached hereto, to Schedules "A" and "B" authorized pursuant to Resolution 135 of 2020, as amended by Resolution 164 of 2020, due to risk of exposure to COVID-19 and/or need for extended hours during the State of Emergency is hereby approved.

Section 2. The hazard pay approved by this Resolution shall commence as of the effective dates and/or pay periods shown on Schedule "C."

Section 3. Funding for this hazard pay will be 100% reimbursed through the Coronavirus Aid, Relief, and Economic Security (CARES) Act stimulus appropriation from the Federal government.

Section 4. The duration of this approval shall be limited to the time during which a local State of Emergency is in effect until December 31, 2020 unless otherwise extended by the the Monroe County Legislature.

Section 5. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency  
File No. 20-0

ADOPTION: Date: \_\_\_\_\_ Vote: \_\_\_\_\_

ACTION BY THE COUNTY EXECUTIVE

APPROVED: \_\_\_\_\_ VETOED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

EFFECTIVE DATE OF RESOLUTION: \_\_\_\_\_

Schedule C

Title	Pay Group	COVID Exposure	Ext hours	Total Employees	Department/Division	Percentage Increase	Union	Union contract executed	Effective date
HVAC Service Engineer	93	Yes	No	4	DES	20	IUOE	4/21/2020	Pay period 9
Lead HVAC Service Engineer	91	Yes	No	1	DES	20	IUOE	4/21/2020	Pay period 9
Asst HVAC Service Engineer	90	Yes	Yes	2	DES	20	IUOE	4/21/2020	Pay period 9
Principal HVAC Service Engineer	95	Yes	No	1	DES	10	IUOE	4/21/2020	Pay period 9
Supvg. HVAC Service Engineer	96	Yes	No	1	DES	10	IUOE	4/21/2020	Pay period 9
Sr. Victim Witness Advocate	11	Yes	No	2	Sheriff	20	CSEA	4/21/2020	Pay period 9
System Support Tech III	11	Yes	No	4	IS	20	CSEA	4/21/2020	Pay period 9
Network Administrator I	16	Yes	No	1	IS	10	CSEA	4/21/2020	Pay period 9
Network Administrator II	13	Yes	No	1	IS	20	CSEA	4/21/2020	Pay period 9
Caseworker	54	Yes	No	7	DHS	20	FSW	4/28/2020	Pay period 9
Information Services Business Analyst	16	Yes	Yes	1	BOE	10			Pay period 10
Operations Manager	15	Yes	Yes	2	BOE	20			Pay period 10
Records Retention Coordinator	13	Yes	Yes	3	BOE	20			Pay period 10
Senior Computer Operator	12	Yes	Yes	3	BOE	20			Pay period 10
Records Management Supervisor	11	Yes	Yes	1	BOE	20			Pay period 10
Secretary	11	Yes	Yes	1	BOE	20			Pay period 10
Supervising Control Clerk	10	Yes	Yes	2	BOE	20			Pay period 10
Office Clerk I	9	Yes	Yes	3	BOE	20			Pay period 10
Senior Control Clerk	8	Yes	Yes	5	BOE	20			Pay period 10
Voting Machine Technician	8	Yes	Yes	3	BOE	20			Pay period 10
Clerk II	7	Yes	Yes	2	BOE	20			Pay period 10

Title	Pay Group	COVID Exposure	Ext hours	Total Employees	Department/Division	Percentage Increase	Union	Union contract executed	Effective date
Materials Technician	6	Yes	Yes	4	BOE	20			Pay period 10
Senior Stenographer	6	Yes	Yes	1	BOE	20			Pay period 10
Clerk III	5	Yes	Yes	5	BOE	20			Pay period 10
Office Clerk II	5	Yes	Yes	2	BOE	20			Pay period 10
Receptionist	5	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 9
Receptionist	5	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 10
Sr. Probation Officer	16	Yes	No	1	Public Safety	10	CSEA	4/21/2020	Pay period 9
Sr. Probation Officer	16	Yes	No	1	Public Safety	10	CSEA	4/21/2020	Pay period 11
Sr. Probation Officer	16	Yes	No	2	Public Safety	10	CSEA	4/21/2020	Pay period 12
Probation Officer	14	Yes	No	2	Public Safety	20	CSEA	4/21/2020	Pay period 9
Probation Officer	14	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 10
Probation Officer	14	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 11
Probation Officer	14	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 12
Alternatives to Incarceration Worker	12	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 9
Office Clerk 2	7	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 9
Clerk I	10	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 9
Control Clerk	7	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 9
Probation Assistant	7	Yes	No	3	Public Safety	20	CSEA	4/21/2020	Pay period 12
Probation Assistant	7	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 11
Probation Officer Trainee	12	Yes	No	2	Public Safety	20	CSEA	4/21/2020	Pay period 12
Associate Public Health Sanitarian	17	Yes	No	1	Public Health	10			Pay period 9
Public Health Sanitarian	12	Yes	No	2	Public Health	20	CSEA	4/21/2020	Pay Period 9

See substitution

Office of the County Executive

Monroe County, New York



Adam J. Bello  
County Executive

OFFICIAL FILE COPY
No. <u>200203</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>URGENT</b> -L

June 4, 2020

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Approve the Addition of Classifications of Monroe County Employees Eligible for Hazard Pay Due to Greater Risk of Exposure or Working Hours Due to the County's Response to COVID-19

Honorable Legislators:

I recommend that Your Honorable Body approve the addition of the classifications of Monroe County employees shown in Schedule "C," attached hereto, to Schedules "A" and "B" authorized pursuant to Resolution 135 of 2020, as amended by Resolution 164 of 2020, due to risk of exposure to COVID-19 and/or need for extended hours during the State of Emergency. Such hazard pay would commence as of the effective dates and/or pay periods shown on Schedule "C."

Pursuant to Section 2 of Resolution 135 of 2020, as amended by Resolution 164 of 2020, your Honorable Body authorized the County Executive or his designee, with approval by resolution of the County Legislature, to add or delete classifications of Monroe County employees from Schedules "A" and "B" if the risk of exposure to COVID-19 and need for extended hours changes during the State of Emergency.

As you are aware, Monroe County Department heads continue to identify Monroe County employees whose risk of exposure to COVID-19 and need for extended hours change during the State of Emergency. Such classifications identified by Monroe County Department heads are shown in Schedule "C," attached hereto.

**The specific legislative action required is to approve the addition of the classifications of Monroe County employees shown in Schedule "C," attached hereto, to Schedules "A" and "B" authorized pursuant to Resolution 135 of 2020, as amended by Resolution 164 of 2020, due to risk of exposure to COVID-19 and/or need for extended hours during the State of Emergency. Such hazard pay would commence as of the effective dates and/or pay periods shown on Schedule "C."**

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c) and is not subject to review under the State Environmental Quality Review Act.

Funding for this hazard pay will be 100% reimbursed through the Coronavirus Aid, Relief, and Economic Security (CARES) Act stimulus appropriation from the Federal government. No additional net County support is required in the current Monroe County budget.

I recommend that this matter receive favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db



By Legislators \_\_\_\_\_ and \_\_\_\_\_

Intro. No. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_ OF 2020

**APPROVING ADDITION OF CLASSIFICATIONS OF MONROE COUNTY EMPLOYEES ELIGIBLE FOR HAZARD PAY DUE TO GREATER RISK OF EXPOSURE OR WORKING HOURS DUE TO THE COUNTY'S RESPONSE TO COVID-19**

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The addition of the classifications of Monroe County employees shown in Schedule "C," attached hereto, to Schedules "A" and "B" authorized pursuant to Resolution 135 of 2020, as amended by Resolution 164 of 2020, due to risk of exposure to COVID-19 and/or need for extended hours during the State of Emergency is hereby approved.

Section 2. The hazard pay approved by this Resolution shall commence as of the effective dates and/or pay periods shown on Schedule "C."

Section 3. Funding for this hazard pay will be 100% reimbursed through the Coronavirus Aid, Relief, and Economic Security (CARES) Act stimulus appropriation from the Federal government.

Section 4. The duration of this approval shall be limited to the time during which a local State of Emergency is in effect until December 31, 2020 unless otherwise extended by the the Monroe County Legislature.

Section 5. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency  
File No. 20-0

ADOPTION: Date: \_\_\_\_\_ Vote: \_\_\_\_\_

ACTION BY THE COUNTY EXECUTIVE

APPROVED: \_\_\_\_\_ VETOED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

EFFECTIVE DATE OF RESOLUTION: \_\_\_\_\_

2020 APR 29 10:40 AM

Schedule C

Title	Pay Group	COVID Exposure	Ext hours	Total Employees	Department/Division	Percentage Increase	Union	Union contract executed	Effective date
HVAC Service Engineer	93	Yes	No	4	DES	20	IUOE	4/21/2020	Pay period 9
Lead HVAC Service Engineer	91	Yes	No	1	DES	20	IUOE	4/21/2020	Pay period 9
Asst HVAC Service Engineer	90	Yes	Yes	2	DES	20	IUOE	4/21/2020	Pay period 9
Principal HVAC Service Engineer	95	Yes	No	1	DES	10	IUOE	4/21/2020	Pay period 9
Supvg. HVAC Service Engineer	96	Yes	No	1	DES	10	IUOE	4/21/2020	Pay period 9
Sr. Victim Witness Advocate	11	Yes	No	2	Sheriff	20	CSEA	4/21/2020	Pay period 9
Airport Dispatcher	9	Yes	No	5	Airport	20	CSEA	4/21/2020	Pay period 9
Sr. Airport Dispatcher	10	Yes	No	1	Airport	20	CSEA	4/21/2020	Pay period 9
System Support Tech III	11	Yes	No	4	IS	20	CSEA	4/21/2020	Pay period 9
Network Administrator I	16	Yes	No	1	IS	10	CSEA	4/21/2020	Pay period 9
Network Administrator II	13	Yes	No	1	IS	20	CSEA	4/21/2020	Pay period 9
Caseworker	54	Yes	No	7	DHS	20	FSW	4/28/2020	Pay period 9
Information Services Business Analyst	16	Yes	Yes	1	BOE	10			Pay period 10
Operations Manager	15	Yes	Yes	2	BOE	20			Pay period 10
Records Retention Coordinator	13	Yes	Yes	3	BOE	20			Pay period 10
Senior Computer Operator	12	Yes	Yes	3	BOE	20			Pay period 10
Records Management Supervisor	11	Yes	Yes	1	BOE	20			Pay period 10
Secretary	11	Yes	Yes	1	BOE	20			Pay period 10
Supervising Control Clerk	10	Yes	Yes	2	BOE	20			Pay period 10
Office Clerk I	9	Yes	Yes	3	BOE	20			Pay period 10
Senior Control Clerk	8	Yes	Yes	5	BOE	20			Pay period 10

Title	Pay Group	COVID Exposure	Ext hours	Total Employees	Department/Division	Percentage Increase	Union	Union contract executed	Effective date
Voting Machine Technician	8	Yes	Yes	3	BOE	20			Pay period 10
Clerk II	7	Yes	Yes	2	BOE	20			Pay period 10
Materials Technician	6	Yes	Yes	4	BOE	20			Pay period 10
Senior Stenographer	6	Yes	Yes	1	BOE	20			Pay period 10
Clerk III	5	Yes	Yes	5	BOE	20			Pay period 10
Office Clerk II	5	Yes	Yes	2	BOE	20			Pay period 10
Secretary to County Clerk - Registrar	Flat	Yes	No	1	Clerk	20			Commencing upon reopening of the County Clerk's office to the public
Principal Recording Clerk	15	Yes	No	1	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the County Clerk's office to the public
Branch Manager - Auto License Bureau	13	Yes	No	3	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the DMV office to the public
Senior Motor Vehicle Representative	10	Yes	No	6	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the DMV office to the public
County Clerk Assistant and Sign Language Interpreter	8	Yes	No	1	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the County Clerk's office to the public
Motor Vehicle Representative	8	Yes	No	39	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the DMV office to the public
Motor Vehicle Representative - Bilingual	8	Yes	No	2	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the DMV office to the public

Title	Pay Group	COVID Exposure	Ext hours	Total Employees	Department/Division	Percentage Increase	Union	Union contract executed	Effective date
Recording Clerk	8	Yes	No	6	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the County Clerk's office to the public
Office Clerk II	7	Yes	No	1	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the County Clerk's office to the public
Assistant Recording Clerk	6	Yes	No	14	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the County Clerk's office to the public
Account Clerk	5	Yes	No	1	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the County Clerk's office and/or DMV, as applicable, to the public
Clerk III, PT	5	Yes	No	1.5	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the DMV office to the public
Driver Messenger	5	Yes	No	1	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the DMV office to the public
Office Clerk III, PT	5	Yes	No	4	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the DMV office to the public
Laborer Light	3	Yes	No	1	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the DMV office to the public
Motor Vehicle Information Clerk	3	Yes	No	1	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the DMV office to the public

Title	Pay Group	COVID Exposure	Ext hours	Total Employees	Department/Division	Percentage Increase	Union	Union contract executed	Effective date
Clerk IV, PT	2	Yes	No	15	Clerk	20	CSEA	4/21/2020	Commencing upon reopening of the County Clerk's office and/or DMV, as applicable, to the public
Parks Supervisor	12	Yes	No	5	Parks	20	CSEA	4/21/2020	Pay period 12
Park Supervisor	14	Yes	No	1	Parks	20	CSEA	4/21/2020	Pay period 12
Supervisor of Parks and Golf Courses	14	Yes	No	3	Parks	20	CSEA	4/21/2020	Pay period 12
Campground Manager	8	Yes	No	1	Parks	20	CSEA	4/21/2020	Pay period 12
Golf Services Manager	17	Yes	No	1	Parks	10			Pay period 12
Maintenance Mechanic II	8	Yes	No	1	Parks	20	CSEA	4/21/2020	Pay period 12
Plumber	97	Yes	No	1	Parks	10			Pay period 12
Maintenance Mechanic I	10	Yes	No	1	Parks	20	CSEA	4/21/2020	Pay period 14
Grounds Equipment Operator	8	Yes	No	6	Parks	20	CSEA	4/21/2020	Pay period 12
Grounds Equipment Operator	6	Yes	No	10	Parks	20	CSEA	4/21/2020	Pay period 12
Laborer Light	3	Yes	No	1	Parks	20	CSEA	4/21/2020	Pay period 12
Laborer Heavy	5	Yes	No	18	Parks	20	CSEA	4/21/2020	Pay period 12
Laborer Heavy	8	Yes	No	1	Parks	20	CSEA	4/21/2020	Pay period 12
Working Foreman	8	Yes	No	7	Parks	20	CSEA	4/21/2020	Pay period 12
Greenhouse Worker	6	Yes	No	2	Parks	20	CSEA	4/21/2020	Pay period 14
Horticultural Interpreter	8	Yes	No	1	Parks	20	CSEA	4/21/2020	Pay Period 14
Building Service Worker	1	Yes	No	1	Parks	20	CSEA	4/21/2020	Pay period 14
Recreation Guard	5	Yes	No	1	Parks	20	CSEA	4/21/2020	Pay period 12
Receptionist	5	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 9
Receptionist	5	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 10
Sr. Probation Officer	16	Yes	No	1	Public Safety	10	CSEA	4/21/2020	Pay period 9
Sr. Probation Officer	16	Yes	No	1	Public Safety	10	CSEA	4/21/2020	Pay period 11

Title	Pay Group	COVID Exposure	Ext hours	Total Employees	Department/Division	Percentage Increase	Union	Union contract executed	Effective date
Sr. Probation Officer	16	Yes	No	2	Public Safety	10	CSEA	4/21/2020	Pay period 12
Probation Officer	14	Yes	No	2	Public Safety	20	CSEA	4/21/2020	Pay period 9
Probation Officer	14	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 10
Probation Officer	14	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 11
Probation Officer	14	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 12
Alternatives to Incarceration Worker	12	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 9
Office Clerk 2	7	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 9
Clerk I	10	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 9
Control Clerk	7	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 9
Probation Assistant	7	Yes	No	3	Public Safety	20	CSEA	4/21/2020	Pay period 12
Probation Assistant	7	Yes	No	1	Public Safety	20	CSEA	4/21/2020	Pay period 11
Probation Officer Trainee	12	Yes	No	2	Public Safety	20	CSEA	4/21/2020	Pay period 12
Associate Public Health Sanitarian	17	Yes	No	1	Public Health	10			Pay period 9
Public Health Sanitarian	12	Yes	No	2	Public Health	20	CSEA	4/21/2020	Pay Period 9