

*Monroe County*  
*Clerk of the Legislature*

**David Grant**  
Clerk



**Frank Keophetlasy**  
Deputy Clerk

**Ian Watkins**  
2<sup>nd</sup> Assistant Dep. Clerk

MEMORANDUM

TO: Legislators, Directors, Staff and Media  
FROM: David Grant, Clerk of the Legislature *DG*  
DATE: August 7, 2023  
RE: Matters of Urgency – File No. 23-0249 - 23-0254

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- 23-0249 Confirmation of Reappointments to the Monroe County Soil and Water Conservation Board – As a Matter of Urgency – President Sabrina LaMar
- 23-0250 Confirmation of Appointments and Reappointments to the Monroe County Recycling Advisory Committee – As a Matter of Urgency – President Sabrina LaMar
- 23-0251 Authorize a Contract with Benefit Resource, LLC for Third-Party Administration of Monroe County’s Flexible Spending Account Benefit, Qualified Pre-Tax Parking Program and Health Reimbursement Accounts – As a Matter of Urgency – County Executive Adam J. Bello
- 23-0252 Confirmation of Appointments and Reappointments to the Monroe County Recycling Advisory Committee – As a Matter of Urgency – County Executive Adam J. Bello
- 23-0253 Amending Resolution 265 of 1965 to Extend the Expiration Date of the Additional 1% Sales Tax Rate and to Provide for its Distribution – As a Matter of Urgency – County Executive Adam J. Bello
- 23-0254 Authorizing the Acceptance and Payment of Health Care and Mental Hygiene Worker Bonuses to Monroe County Employees and the Amendment of Contracts to Pay Health Care and Mental Hygiene Worker Bonuses to

**Monroe County Contractors** – As a Matter of Urgency – County Executive Adam  
J. Bello

Per President Sabrina LaMar, the attached communications have been declared to be Matters of Urgency pursuant to Section 545-24(A)(3) of the Rules of the Monroe County Legislature and will be considered at the August 8, 2023 regular meeting of the Monroe County Legislature.

Attachments



*Monroe County Legislature*  
*Office of the President*

**SABRINA LAMAR**  
PRESIDENT

August 7, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

<b>OFFICIAL FILE COPY</b>	
No. <u>230249</u>	
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>URGENT</b>	-L

**Subject: Confirmation of Reappointments to the Monroe County Soil and Water Conservation Board**

Honorable Legislators:

I, Sabrina LaMar, President of the Monroe County Legislature, in accordance with Soil and Conservation District Law Article II and Resolutions 90 and 111 of 1953, do hereby submit to this Honorable Body for confirmation, the reappointment of:

- Legislator Steve Brew, 492 Bangs Road, Churchville, New York 14428, for a term to commence immediately and expire on January 1, 2024
- Legislator Susan Hughes-Smith, 453 Edgewood Avenue, Rochester, New York 14618, for a term to commence immediately and expire on January 1, 2024
- Ms. Maureen Leupold, 3063 Oatka Creek Road, Churchville, New York 14428, for a term to commence immediately and expire on January 1, 2026

**The legislative action required is** to confirm the appointments of Legislator Steve Brew and Legislator Susan Hughes-Smith to serve on the Monroe County Soil and Water Conservation Board, for a term to commence immediately and expire on January 1, 2024 and Ms. Maureen Leupold, for a term to commence immediately and expire on January 1, 2026, pursuant to New York State Soil and Conservation Law Article II and Monroe County Resolutions 90 and 111 of 1953.

The listed action in this referral is not an "Action" as that term is defined in 6 NYCRR 617.5(b), and is not subject to review under the State Environmental Quality Review Act.

This resolution will have no impact on the revenue or expenditures of the current Monroe County budget.

Sincerely,

Sabrina LaMar  
Monroe County Legislature  
President

410 County Office Building • 39 West Main Street • Rochester, New York 14614

Phone: (585) 753-1922

E-mail: legislatorlamar@gmail.com

By Legislators \_\_\_\_\_ and \_\_\_\_\_

Intro No. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_ OF 2023

**CONFIRMING APPOINTMENTS TO MONROE COUNTY SOIL AND WATER  
CONSERVATION BOARD**

BE IT RESOLVED THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. In accordance with New York State Soil and Conservation Law Article II and Monroe County Resolutions 90 of 111 of 1953, the following appointments are hereby confirmed:

- Legislator Steve Brew, 492 Bangs Road, Churchville, New York 14428, for a term to commence immediately and expire on January 1, 2024
- Legislator Susan Hughes-Smith, 453 Edgewood Avenue, Rochester, New York 14618, for a term to commence immediately and expire on January 1, 2024
- Ms. Maureen Leupold, 3063 Oatka Creek Road, Churchville, New York 14428, for a term to commence immediately and expire on January 1, 2026

Section 2. This resolution shall take effect immediately.

Matter of Urgency

File No. 23-0 \_\_\_\_\_

ADOPTION: Date: \_\_\_\_\_

Vote: \_\_\_\_\_



*Monroe County Legislature*  
*Office of the President*

**SABRINA LAMAR**  
PRESIDENT

August 7, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

<b>OFFICIAL FILE COPY</b>	
No. <u>230250</u>	
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>URGENT</b>	-L

**Subject: Confirmation of Appointments and Reappointments to the Monroe County Recycling Advisory Committee**

Honorable Legislators:

I recommend that Your Honorable Body confirm the following appointments and reappointments to the Monroe County Recycling Advisory Committee, pursuant to Monroe County Code, Section 347-32. The terms will commence immediately.

**Terms to expire June 30, 2025**

**President of the Legislature Appointments**

Joyel Bennett  
Goodwill of the Finger Lakes  
88 Havenshire Road  
Rochester, New York 14635

Morgan McKenzie  
Foodlink  
1999 Mount Read Boulevard  
Rochester, New York 14615

**Legislature Reappointment (recommended by Majority Leader)**

Christopher Foote  
Wegmans Food Markets  
100 Wegmans Market Street  
Rochester, New York 14624

**Legislature Reappointment (recommended by Minority Leader)**

Enid L. Cardinal  
128 Crossman Terrace  
Rochester, New York 14620

**The specific legislative action required is to confirm the appointments and reappointments to the Monroe County Recycling Advisory Committee. This action is required pursuant to Monroe County Code, Section 347-32.**

The legislative action requested in this referral is not an "Action," as that term is defined in 6 NYCRR § 617.2 (b), and is not subject to review under the State Environment Quality Review Act.

These appointments and reappointments will have no impact on the revenues or expenditures of the current Monroe County budget.

Sincerely,



Sabrina LaMar  
President of the Legislature  
District 27

By Legislators \_\_\_\_\_ and \_\_\_\_\_

Intro. No. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_ OF 2023

**CONFIRMING APPOINTMENTS AND REAPPOINTMENTS TO MONROE COUNTY RECYCLING ADVISORY COMMITTEE**

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. In accordance with Monroe County Code, Section 347-32, the following appointments and reappointments to the Monroe County Recycling Advisory Committee, with all terms to commence July 1, 2023 and expire June 30, 2025, are hereby confirmed:

**President of the Legislature Appointments**

Joyel Bennett  
Goodwill of the Finger Lakes  
88 Havenshire Road  
Rochester, New York 14635

Morgan McKenzie  
Foodlink  
1999 Mount Read Boulevard  
Rochester, New York 14615

**Legislature Reappointment (recommended by Majority Leader)**

Christopher Foote  
Wegmans Food Markets  
100 Wegmans Market Street  
Rochester, New York 14624

**Legislature Reappointment (recommended by Minority Leader)**

Enid L. Cardinal  
128 Crossman Terrace  
Rochester, New York 14620

Section 2. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency  
File No.

ADOPTION: Date: \_\_\_\_\_

Vote: \_\_\_\_\_



## PROFILE

I am an optimistic, team-oriented, non-profit leader engaged in cultivating new business opportunities in Contact Center, Manufacturing, and Food Services with a strong emphasis on collaboration with partners to create jobs and opportunities. With my engineering background, I drive progress and process improvements for the organization while valuing the daily contributions of my multi-divisional teams. I believe in advancing Goodwill's mission through leadership development and sustainability efforts that will lead to better conditions for our community both now and in the future.

As an integral member of Goodwill's senior leadership team, I drive a bold strategic plan toward its vision and mission. I lead a significant strategic area of sustainability initiatives related to textile repurposing and recycling as well as other sustainability initiatives to reduce trash and provide for an overall more sustainable workplace both within the donated goods retail space and within the general operations at Goodwill.

## CONTACT

PHONE:  
585-645-3520

LINKEDIN  
[joyelmbennett](#)

EMAIL:  
[jbennett@goodwillfingerlakes.org](mailto:jbennett@goodwillfingerlakes.org)

## COMMUNITY SERVICE

Bayview YMCA Board  
Compeer Board

## INTERESTS

Camping  
Traveling  
Spending time with family

# JOYEL BENNETT

SVP of Operations and Services

## WORK EXPERIENCE

### **Goodwill of the Finger Lakes Goodwill Vision Enterprises (formally ABVI) Senior Vice President of Operations and Services**

*April 2022-Present*

*Annual operating budget of \$20M*

*Multi-Level Leader of 200 people*

Member of the senior leadership team, responsible for implementing and operating social enterprise businesses and community programs while creating employment opportunities for people with barriers. Under my leadership is manufacturing operations consisting of paper conversion, packaging, fulfillment, and sewing military uniforms along with food service operations providing meals to Monroe County seniors and daycare children. In addition, I lead Goodwill's contact center operations for their community programs including 24/7 hotlines of 211 (a basic needs hotline) and 988 (a mental health and suicide hotline) together with business services contact center contracts that provide a stellar level of customer service to local, NYS, and Federal customers including the Environmental Protection Agency. With our new strategic plan, I have the added multidivisional responsibility of advancing our sustainability initiatives with the overall goal of organizational CO2 reduction, trash diversion, recycling of textiles, plastics and wood, and the generation of green jobs.

### **Goodwill of the Finger Lakes ABVI Vice President of Operations and Services**

*July 2014-March 2022*

*Annual Operating budget of \$16M*

Responsible for strategy and new business development in key divisions. Grew business service call center operations from 40 jobs to over 100 jobs while implementing new systems and efficiencies. Successfully navigated significant business changes during the Covid pandemic while focusing on key employment initiatives and keeping revenue strong despite challenging business and supply change needs.

### **Goodwill of the Finger Lakes ABVI Director of Manufacturing and Food Service**

*July 2009-2014*

*Annual Operating budget of \$13M*

Lead the manufacturing and food service teams to successfully implement strategies and generate revenue from these social enterprises to fund mission services for people who are blind or visually impaired.

### **ABVI (Association for the Blind and Visually Impaired)- Goodwill Industrial Engineer and Engineering Manager**

*July 2002-2009*

Implemented new projects such as starting the industrial sewing line to sew uniforms for the US Air Force. Converted jobs from sighted operators to being done by people who are blind or visually impaired.

## EDUCATION

**Roberts Wesleyan College** 2013

Master of Science (MS) in Strategic Leadership

**Rochester Institute of Technology** 1998

Bachelor of Science (BS) in Industrial Engineering



## Morgan McKenzie

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[mckenzmh191@gmail.com](mailto:mckenzmh191@gmail.com) 315-720-4235

### Education

<b>COLLEGE AT BROCKPORT</b> Masters Public Administration, Public Management Pi Alpha Alpha Member	Brockport, NY 2018
<b>SUNY POTSDAM COLLEGE</b> Bachelor of Arts, Psychology Major, Human Services and Health Science Minor	Potsdam, NY 2011
<b>SANDY CREEK CENTRAL SCHOOL</b> Advanced Regents Diploma	Sandy Creek, NY 2007

### Experience

<b>FOODLINK</b> <b>Director of Operations</b>	Rochester, NY April 2019 – Present
<ul style="list-style-type: none"><li>• Provide leadership to a team of over 21 individuals including office, warehouse staff and drivers</li><li>• Oversee a 10 million dollar food purchasing budget</li><li>• Lead the annual budgeting process for the Food Bank Operations Department</li><li>• Oversee the annual distribution of 18+ million pounds of food</li><li>• Provide leadership to a team of over 21 individuals including office, warehouse staff and drivers</li><li>• Direct the safe storage and distribution of emergency food to our network of food bank members and community partners</li><li>• Work directly with food donors to source incoming donations including retail stores, manufacturers and farmers</li><li>• Oversee food sourcing and purchasing and ensure it aligns with our Community Health Commitment</li><li>• Lead for auditing entities including Ag &amp; Markets, USDA and AIB</li></ul>	
<b>FOODLINK</b> <b>Senior Manager of Member Services</b>	Rochester, NY June 2018 – April 2019
<ul style="list-style-type: none"><li>• Responsible for the onboarding of new members and continued compliance of a network of over 400 nonprofit 501c3 organizations</li><li>• Responsible for managing millions of dollars of federal and both private restricted and non restricted grant dollars including usage tracking and timely spending</li><li>• Lead the grant application and review process for the organizations largest funding stream – HPNAP</li><li>• Lead a number of advisory committees and quarterly meetings, including the Agency Advisory Committee who is responsible for major decision making to the network</li><li>• Oversaw program development, growth and assessment</li><li>• Oversaw the network's growth in regards to growing capacity and ensuring ongoing compliance</li><li>• Oversaw a team who was responsible for leading proactive customer service</li></ul>	
<b>FOODLINK</b> <b>Member Services Manager</b>	Rochester, NY May 2016 – June 2018
<ul style="list-style-type: none"><li>• Responsible for the onboarding of new members and continued compliance of a network of over 400 nonprofit 501c3 organizations</li><li>• Oversaw program development, growth and assessment</li><li>• Oversaw the network's growth in regards to increased capacity and ongoing compliance</li><li>• Oversaw a team who was responsible for leading proactive customer service</li></ul>	
<b>FOODLINK</b> <b>Food Bank Programs Coordinator</b>	Rochester, NY September 2013 – May 2016
<ul style="list-style-type: none"><li>• Responsible for overseeing a number of food access programs including the growth, development and reassessment</li></ul>	

## **Morgan McKenzie**

of existing programs

- Responsible for timely grant spending
- Oversaw grant measurements and deliverables as they related to specific food access programs

### **FOODLINK**

Rochester, NY

#### **Agency Services Senior Associate**

February 2013 – September 2013

- Responsible for leading exceptional customer service to the network of over 400 non for profit organizations
- Oversaw the network's statistic database which is responsible for gathering data for our largest state funding stream  
Hunger Prevention Nutrition Assistance Program (HPNAP)
- Responsible for completing a number of compliance visits to our network of members
- Assisted the Agency Services Associate with a number of tasks related to the Hunger Prevention Nutrition Assistance Program (HPNAP)

### **FOODLINK**

Rochester, NY

#### **Agency Services Associate**

May 2012 – February 2013

- Responsible for leading exceptional customer service to the network of over 400 non for profit organizations
- Oversaw the Food Bank Ordering portal which holds all of the network's orders. Responsible for reviewing orders for accurate delivery/pickup dates, case counts and grant usage

### **Leadership & Activities**

#### **LEADERSHIP ROCHESTER**

Rochester, NY

##### **Leadership Rochester Graduate**

March 2020 – August 2021

- This is an application and interview based acceptance program.
- This is a yearlong program that is a collaborative effort to connect, educate and engage a diverse, cross-section of community leaders to stimulate growth and facilitate change in the greater Rochester community.

### **Skills & Interests**

**Technical:** Inventory software systems: Navision, Primarius, P2, Ceres

**Interests:** Inventory, Logistics, Warehousing, Customer Service

### **References**

Available upon request

**Christopher C. Foote**  
2416 North Road, Scottsville, NY 14546  
(585) 233-7359 / chsafoote@yahoo.com

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**Work Experience**

**Wegmans Food Markets, Rochester, NY**

**9/89-present**

**Sustainability Manager – Total Company**

Responsibilities include:

- Reducing Waste to Landfills.
- Implementation and oversight of Zero Waste program.
- Oversee food waste diversion efforts through source reduction, donations and food scrap upcycling.
- Support efforts in company emissions reduction and Sustainable Product and Packaging acquisition.

**Sustainability Coordinator – Pittsford Store**

**6/12 – 12/16**

Responsibilities include:

- Oversee all Sustainability efforts (Freshness Program, Recycling, Food Donations, Composting) for the store.
- Participate in providing direct support for store wide sustainability initiative to reduce waste and increase recycling efforts as well as employee and customer knowledge.
- Track and report monthly Sustainability data to store, area and department managers.
- Manage team of two “Green Team” members.
- Partner with Corporate Sustainability and Donation organizations to achieve annual goals.

**Food Safety Coordinator – Pittsford Store**

**4/14 – 12/16**

Responsibilities Include:

- Serve as a subject matter expert.
- Work closely with all Culinary and Perishable departments, area and store manager, to identify Food Safety opportunities and assist with creating systems to ensure success.
- Accompany corporate assessors and state auditors during all inspections.
- Work with store management to set and achieve goals.
- Submit weekly reports on store progress.
- Develop and manage one STL with a Food Safety focus.
- Assess opportunities in individual departments by conducting daily walks and documentation.

**Simplification Coordinator– Pittsford Store**

**5/10-12/16**

**Team Leader Old World Cheese – Pittsford Store**

**5/08-5/10**

**Service Team Leader – Fairport & Lyell Avenue**

**6/06-5/08**

**Merchandising Management Floater – L Division**

**11/05-6/06**

**Part Time Grocery Customer Service – Chili Paul**

**8/03-5/05**

**Merchandising Management Floater – L Division**

**4/02-8/03**

**Team Leader 1 Grocery** 3/97-4/02  
**Brooks Chili Store (3/97-9/99), Ridgemont Store (9/99-4/02)**

**Part Time Customer Service** 9/89-3/97

**Education**

**SUNY College at Brockport, Brockport, NY** 9/94-12/96  
**Bachelor's Degree**

**Finger Lakes Community College, Canandaigua, NY** 9/90-6/93  
**Associates Degree – Natural Resources Conservation**

**Wegmans Scholarship Recipient 1994 – 1996**

**Community**

**Town of Wheatland Historical Association** 9/2022 – present

**Cub Scout Den Leader** 2013 - 2016

**Youth Baseball Coach** 2014 - 2018

**Youth Basketball Coach** 2015 - 2019

# Enid L. Cardinal

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128 Crosman Terrace, Rochester, NY 14620 ♦ 315-857-7640 ♦ [enidlc@hotmail.com](mailto:enidlc@hotmail.com)

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## PROFILE

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LEED AP sustainability professional with a background in Socially Responsible Investing (SRI) and environmental policy. Proven ability to work collaboratively and get things done. Project management experience. Excellent communication skills in both English and Spanish. Experience working with corporations, NGO's, community groups, and government agencies.

## SELECTED PROFESSIONAL EXPERIENCE

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### ROCHESTER INSTITUTE OF TECHNOLOGY Rochester, NY

*Sr Advisor to the President for Strategic Planning and Sustainability (July 2019 – Present)*

Facilitates the university's strategic planning process by providing support to the Strategic Planning Committee of the Board of Trustees and working with the President and Vice Presidents to modify the strategic plan as required. Leads the development and implementation of a campus wide sustainability and environmental and sustainability strategy that aligns informs the campus master plan to ensure the best use of land and resources to meet RIT's academic, research and outreach missions.

#### Key Contributions

- Co-Chaired Campus Master Planning process.
- Wrote RIT COVID Reopening Plan.
- Established and chaired the Response Coordinating Group, a working group of senior leaders across campus to determine COVID policies and procedures.
- Developed dashboard for tracking strategic plan progress.

*Senior Sustainability Advisor to the President*

(July 2011 – July 2019)

Responsible for creating a campus culture of sustainability throughout operations, curriculum, and research. Direct the University's efforts to achieve waste reduction targets and carbon neutrality by 2030. Collaborate with faculty members on research projects and course work.

#### Key Contributions

- Developed the University's climate action and adaptation plan.
- Partnered with the Town of Henrietta to complete a bike and pedestrian town master plan.
- Launched and oversee the largest college move out collection and resale program in the US.
- Facilitated the establishment of multiple programs to address food insecurity and food waste on campus and in the community through RIT FoodShare and Recover Rochester.
- Established compost collection program within dining operations resulting in more than 150 tons of materials being diverted from the landfill annually.
- Secured \$1 million grant to develop open source dynamic energy management software.
- Reassessed material recovery efforts on campus resulting \$20,000 in revenues for the University annually.

## ILLINOIS STATE UNIVERSITY Normal, IL

*Director, Office of Sustainability*

(July 2010 – June 2011)

Developed and implemented sustainability efforts for a campus of 20,000 students. Supervised three staff members and multiple interns. Coordinated town gown sustainability collaborations. Gave public presentations and in class lectures on campus sustainability and related topics.

### Key Contributions

- Oversaw the development and management of the Student Sustainability Fund.
- Coordinated the launch of a community wide food scrap composting operation.
- Partnered with the Economic Development Council and the Illinois Green Business Association to bring Green business certification to McLean County.
- Created "Good to Go" a community wide campaign to promote alternative transportation, in partnership with campus radio station and NPR affiliate, WGLT,

*Sustainability Coordinator*

(August 2007 – June 2010)

Facilitate sustainability activities involved in research, education, planning, construction, operations and public service. Oversee 3-4 student worker/interns per semester.

### Key Contributions:

- Established a formal Office of Sustainability.
- Secured \$123,000 grant to expand composting operations at the University Farm.
- Organized two day curriculum development workshop for faculty to redesign existing courses.
- Launched community sustainability forum with representation from major community employers to discuss partnership opportunities and assist in furthering sustainability efforts at each organization and within the community. Membership on the forum included: State Farm Corporate, Mitsubishi, local municipalities, hospitals and other institutions of higher education.
- Renegotiated campus waste contract to include reporting of weights and incentives for waste reduction. Restructured collection of waste and recycling to increase efficiency.
- Authored first-ever campus Sustainability Progress Report and campus-wide Sustainability Policy.
- Oversaw campus wide sustainability strategic planning process.
- Served on technical advisory committee for the Sustainability Tracking Assessment and Rating System (STARS) developed through the Association for Advancement of Sustainability in Higher Education (AASHE).

## INDEPENDENT CONSULTANT

(May 2003 – July 2007)

- *Washburn Consulting* - Served as an outside consultant for clients that included Forest Stewardship Council, Mohawk Paper, National Wildlife Federation, and Archwood Products. Projects varied from assistance with market expansion to products' potential role in LEED rating system.
- *Audubon International* - Conducted program evaluation to inform marketing and branding decisions. Assessed organization's role within the environmental community and identified opportunities for future growth. Clarified internal and external perceptions through staff and stakeholder interviews.

- *Calvert Group LTD.* - Completed sector review of corporate social responsibility for leading social investment index. Investigated social performance of companies for use in investment decisions. Aided in creation of ranking system based on industry leading practices.
- *Thomas Associates* - Assessed market demand for new, environmentally friendly process and product under development. Researched federal and state waste minimization incentives for businesses. Targeted industries with an interest in increasing the recycled-content of their products.

**ROCKEFELLER AND CO.** New York, NY

(Aug. 2003 – Jan. 2004)

*Social Analyst*

Evaluated environmental and social performance of companies. Analyzed industry best practices to develop rating structure for Socially Responsive Investment (SRI) portfolios. Wrote corporate social responsibility profiles of firms whose stock was held in SRI portfolios. Researched literature related to environmental risks to business. Generated reports for client presentations.

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## AWARDS

- ◆ Recipient, *40 Under 40*, Rochester Business Journal 2014
- ◆ Leadership Rochester Graduate, Leadership Rochester 2013
- ◆ Recipient, *Recycling and Waste Reduction Award*, Mclean County 2011
- ◆ Recipient, *Emerging Leader*, Illinois State University 2010.
- ◆ Recipient, *20 Under 40*, Pantagraph 2010.
- ◆ Leadership in McLean County graduate, Chamber of Commerce 2008.

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## COMMUNITY ENGAGEMENT

- ◆ Member of Monroe County Recycling Advisory Committee, County Legislature Minority appointee, 2015-present.
- ◆ Board member for the New York Coalition of Sustainability in Higher Education, 2019-present
- ◆ Board member for the Central and Western NY chapter of The Nature Conservancy 2013-2020.
- ◆ Finger Lakes regional representative of the New York Coalition of Sustainability in Higher Education, 2012-2019.
- ◆ Advisory committee member, City of Rochester Climate Action Plan (2016) and City of Rochester Climate Adaptation Plan (2018).
- ◆ Rochester Electric Vehicle Accelerator advisory committee member 2017-2019.
- ◆ Fast Forward Film Festival Advisory committee member 2015-2018
- ◆ Seneca Park Zoo's One Cubic Foot advisory committee 2016
- ◆ McLean County Economic Development Council's Sustainability Task Force, 2009.
- ◆ Board member for Ecology Action Center, 2007 - 2010.

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## EDUCATION

**Bard Center for Environmental Policy: Bard College**, Annandale-on-Hudson, NY  
Master of Science: Environmental Policy, 2004

**Binghamton University**, Binghamton, NY  
Bachelor of Arts: Biology and History, Minor: Theater, 1999



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

August 7, 2023

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No. <u>230251</u>	
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>URGENT</b>	-L

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize a Contract with Benefit Resource, LLC for Third-Party Administration of Monroe County's Flexible Spending Account Benefit, Qualified Pre-Tax Parking Program and Health Reimbursement Accounts

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Benefit Resource, LLC ("BRI") for Third-Party Administration of Monroe County's Flexible Spending Account Benefit, Qualified Pre-Tax Parking Program and Health Reimbursement Accounts, for a three (3) year and four (4) month term from September 1, 2023 through December 31, 2026 in an annual amount not to exceed \$135,000 beginning with the 2024 calendar year, and each year thereafter subject to appropriation, with the option to renew for two (2) additional one-year terms in an amount not to exceed \$135,000 per year.

This referral is being submitted as a Matter of Urgency pursuant to Section 545-24(A)(3) of the Monroe County Code given that BRI and Monroe County need to begin pre-contract on-boarding as soon as possible. Prior to January 1, 2024, Human Resources staff will work with BRI to begin on-boarding existing employee and retirees accounts. Although there is no cost to the County for the on-boarding process, a fully executed contract is needed to secure BRI's confidentiality and to protect our employees' and retirees' personal information.

Beginning January 1, 2024, BRI will receive, review, approve, and process claims, and disburse claim payments to employees participating in the County's voluntary Flexible Spending Account plans, including Medical/Dental Flexible Spending, Dependent Care Accounts, and Pre-Tax Parking accounts. Additionally, BRI will review, approve, and process claims for the Retiree Health Reimbursement Account plan for Medicare County retirees.

A request for proposals was issued for this contract with BRI selected as the most qualified to provide this service.



**The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Benefit Resource, LLC for Third-Party Administration of Monroe County's Flexible Spending Account Benefit, Qualified Pre-Tax Parking Program and Health Reimbursement Accounts, for a three (3) year and four (4) month term from September 1, 2023 through December 31, 2026 in an annual amount not to exceed \$135,000 beginning with the 2024 calendar year, and each year thereafter subject to appropriation, with the option to renew for two (2) additional one-year terms in an amount not to exceed \$135,000 per year.**

This is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for the first year of this contract will be requested in the 2024 operating budget of the Department of Human Resources, general fund 9001, funds center 1703010000 Employment Support Services, and will be requested in future years' budgets. No additional net County support is required in the current Monroe County Budget.

The records of the Office of the Monroe County Treasury have indicated that neither Benefit Resource LLC, nor Jason Hall, Chief Executive Officer, nor Rachel Kielon, Chief Financial Officer, owe any delinquent Monroe County property taxes.

I recommend that this matter receive favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive

By Legislators \_\_\_\_\_ and \_\_\_\_\_

Intro. No. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_ OF 2023

**AUTHORIZING CONTRACT WITH BENEFIT RESOURCE, LLC FOR THIRD-PARTY ADMINISTRATION OF MONROE COUNTY'S FLEXIBLE SPENDING ACCOUNT BENEFIT, QUALIFIED PRE-TAX PARKING PROGRAM AND HEALTH REIMBURSEMENT ACCOUNTS**

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The County Executive, or his designee, is hereby authorized to execute a contract, and any amendments thereto, with Benefit Resource, LLC for Third-Party Administration of Monroe County's Flexible Spending Account Benefit, Qualified Pre-Tax Parking Program and Health Reimbursement Accounts, for a three (3) year and four (4) month term from September 1, 2023 through December 31, 2026 in an annual amount not to exceed \$135,000 beginning with the 2024 calendar year, and each year thereafter subject to appropriation, with the option to renew for two (2) additional one-year terms in an amount not to exceed \$135,000 per year.

Section 2. Funding for the first year of this contract will be requested in the 2024 operating budget of the Department of Human Resources, general fund 9001, funds center 1703010000 Employment Support Services, and will be requested in future years' budgets.

Section 3. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency  
File No. 23-0

ADOPTION: Date: \_\_\_\_\_ Vote: \_\_\_\_\_

ACTION BY THE COUNTY EXECUTIVE

APPROVED: \_\_\_\_\_ VETOED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

EFFECTIVE DATE OF RESOLUTION: \_\_\_\_\_



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

August 7, 2023

<b>OFFICIAL FILE COPY</b>	
No.	<u>230252</u>
Not to be removed from the Office of the Legislature of Monroe County	
Committee Assignment	
<b>URGENT</b>	<b>-L</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Confirmation of Appointments and Reappointments to the Monroe County Recycling Advisory Committee

Honorable Legislators:

I recommend that Your Honorable Body confirm the following appointments and reappointments to the Monroe County Recycling Advisory Committee, pursuant to Monroe County Code, Section 347-32. The terms will commence July 1, 2023 and expire June 30, 2025.

**County Executive Reappointment**

Ram Shrivastava  
Larsen Engineers  
700 W. Metro Park  
Rochester, New York 14623

**County Executive Appointment**

Daniel David  
35 Keswick Road  
Rochester, New York 14609

**County Executive Reappointment from Greater Rochester Chamber of Commerce**

Eric Longnecker, Senior Buyer  
Diamond Packaging  
111 Commerce Drive  
Rochester, New York 14623

**County Executive Reappointment (recommended by City of Rochester Mayor)**

Theodore Maxey  
City of Rochester Operations Center  
945 Mount Read Boulevard  
Rochester, New York 14606

**Monroe County School Boards Appointment (recommended by MCSBA)**

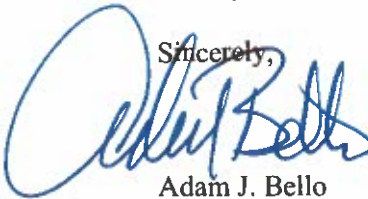
Nancy Pickering, Program Director  
MCSBA Board Trustee  
Hilton Central School District  
97 Frisbee Hill Road  
Hilton, New York 14468

**The specific legislative action required is** to confirm the appointments and reappointments to the Monroe County Recycling Advisory Committee. This action is required pursuant to Monroe County Code, Section 347-32.

The legislative action requested in this referral is not an "Action," as that term is defined in 6 NYCRR § 617.2 (b), and is not subject to review under the State Environment Quality Review Act.

These appointments and reappointments will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter receive favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive

AJB:db



**S. Ram Shrivastava, P.E., LEED AP**  
**President & CEO**

**Years Experience:**

50+

**Education:**

Sustainability  
Leadership Certificate  
Harvard School of  
Public Health  
9-2021 to 12.2021

M.S.C.E.  
Environmental  
Engineering,  
Clarkson College of  
Technology, 1970

M. Tech. Hydraulics  
and Fluid Mechanics,  
Indian Institute  
of Technology  
Bombay, 1966

B.E.C.E. Civil  
Engineering,  
University of  
Jabalpur, India, 1965

**Licenses:**

New York State  
Professional Engineer,  
1973

Delaware  
Maryland  
Massachusetts  
Wisconsin

**Professional**

**Affiliations:**

Diplomat American  
Academy of  
Environmental  
Engineers

American Society of  
Civil Engineers

AWWA

Water Environment  
Federation

Society of American  
Value Engineering

LEED Accredited

As Larsen's President and CEO, Mr. Shrivastava is responsible for business development and overall performance of the Larsen Office. Mr. Shrivastava is known across the state and internationally for his vast knowledge and experience in Sustainability, water, wastewater, Climate change and renewable energy planning. He has over 50+ years' experience and expertise in planning design and construction on projects related to the environmental disciplines. Specific areas of involvement include waste-to-energy technology, solid waste management, Brownfields remediation, water / wastewater / leachate treatment processes, Safe Drinking Water Act, Vermi composting, sludge management, instrumentation systems and energy audits of existing systems. He has a passion for sustainability and has been thinking and promoting Climate Change solutions with "green technologies" for much of his career. Mr. Shrivastava is LEED-accredited and recently received Sustainability Leadership certificate program at Harvard school of Public Health in December. These nature based concepts can help communities achieve Net Zero Goals.

**PROJECT EXPERIENCE**

**Community Solar Farms (2019)** of 2 MW size at Town of Macedon, Town of Williamson serving RG&E accounts with renewable solar energy.

**Large (1 to 2 MW Municipal Solar Projects:** City of Ogdensburg, OBPA authority, Lewis County NY, and Town of Williamson to meet their Municipal energy needs. Williamson (T) Project utilized the Town Closed landfill to make all the power the Town facilities need and was awarded Engineering Excellence Award by NYSDEC in 2015 for Energy Independence.

**I-Square, Irondequoit NY** – Sustainable Green Infrastructure project – Commercial building complex on 4 Acres of land with Green measures such as stormwater recycle and reuse, Solar power, Small wind Turbines, waste recycling, Green Roofs etc. NYSDEC Environmental Excellence Award winner in 2019.

**Municipal Solar projects** (less than 1 MW) for the Village of Scottsville, Town of Perinton and Village of Albion completed with Public-Private partnership in 2018-2019.

***Lakeshore Drive Sanitary Lift Station Improvements***

***154 Lakeshore Drive, Canandaigua, New York***

Mr. Shrivastava was the Principal-in-Charge on this project that involved evaluating and designing the necessary improvement to the City of Canandaigua's Lake Shore Drive Sewer Lift Station. Design included estimation of future flow based on several different scenarios. The project included roof replacement, odor control/ventilation replacement, a new solids grinder system, removal of existing heat system, painting of the interior, new lighting, new pumps with variable frequency drives, new motor control center / PLC's, flow monitoring, design of new bypass system, design of communications network to link the facility's operation to the Wastewater Treatment Plant, enhancement of existing alarm system, evaluation of high voltage panel, exterior masonry

improvements with pavement enhancements, and replacement of existing emergency generator fuel storage tank..

***City of Rochester, Upland Water Conduit Study and Automation, Rochester, New York***

Mr. Shrivastava was the Principal-in-Charge on this project. Larsen Engineers studied the condition of the City water supply system delivering up to 40 MGD, and evaluated various retrofit options to reduce future maintenance. Engineering designed included in-situ repairs of control valves and provided electrically operated motor controls for remote control. Larsen also provided engineering support during construction phase and coordination of startup training of the radio based control system to manage facilities within 30 miles of service area.

***Greenkill YMCA Lodge, YMCA New York City***

Mr. Shrivastava was Principal-in-Charge as a subconsultant to Lacina Heitler Architects. Larsen was responsible for site design and mechanical, electrical, and plumbing (MEP) services for the 5,500 SF lodge at the YMCA Greenkill camp site. Larsen also provided survey and mapping services for the new lodge site. Gold LEEDTM certification was obtained for the project; the design was based on obtaining maximum LEED points. Larsen Engineers was also responsible for the following LEED design features: Subsurface storm water infiltration; and water conservation measures such as low-flow showers and sensor-controlled, low-flow faucets. Also, use of recycled material, such as recycled concrete, as select fill; and use of fly ash in concrete. Part of the mechanical systems work included on-demand hot water heaters; geothermal heat pumps (part of the geothermal loop); and Energy Recovery Ventilators (ERVs). Other design work included: radiant floor heating; LED lights; soil insulation; passive cooling; solar orientation; and dual flush toilets.

***Honeoye Lake County Sewer District Collection/Treatment Facilities, Ontario County, New York***

This project involved the study of lake water quality problems and a watershed environmental assessment. Larsen prepared a comprehensive engineering report with preliminary design of a wastewater collection and treatment system. Larsen also performed process design of tertiary treatment plant with polishing via natural wetlands, as well as, design of a telemeter system for remote operation and control of pump stations at the treatment plant.

***Environmental Facility Corporation (EFC) Green Innovation Grant Program (GIGP)***

Larsen was successful in getting 100% funding for four communities, under the stimulus package energy conservation grants for sustainable green planning. A total of 294 applications were submitted for the Grant Program with only 54 awards being made. Larsen assisted in securing grants for each of the 4 clients who applied with us: Village of Medina, Town of Williamson, Village of Lyons, and Village of Elba (2009).

The extensive application included an engineering report which included projects to upgrade Wastewater Treatment Facilities to be more energy efficient and "Green". Larsen was authorized to design and oversee the projects. Examples of improvements implemented include green roofs, solar panels, a cogeneration unit, effluent-powered heat pumps, rainwater collection systems, and energy efficient lighting.

***NYSERDA PON 0004: Energy Conservation Studies***

Mr. Shrivastava was project manager working with several local municipalities in preparation of grant applications for NYSERDA's PON 0004 program. The Villages of Medina and Lyons, Towns of Williamson and Pittsford, and the City of Auburn were awarded grants for energy audits. Larsen provided energy audits for these communities; which included evaluating municipal buildings and facilities for their energy consumption and costs; as well as municipally owned vehicles, including public works vehicles were evaluated based on energy efficiency and the idling levels.



**HARVARD  
T.H. CHAN**

**SCHOOL OF PUBLIC HEALTH**  
Department of Environmental Health

*A certificate for the  
Executive Education for Sustainability Leadership Program*

Is Awarded To

*ShreeRam Shrivastava*

*for participation in the program running*

**September 13 - December 17, 2021**

Dr. John D. Spangler  
Akira Yamaguchi Professor of Environmental Health and Habitation,  
Harvard T.H. Chan School of Public Health

Leith J. Shroyer  
Director, Executive Education for Sustainability Leadership  
Department of Environmental Health  
Harvard T.H. Chan School of Public Health



## Daniel R. David

35 Keawick Road  
Rochester, NY 14609

Home phone: (585)482-6399

Cell phone: (716)713-0243

E-mail: [david1@rochester.rr.com](mailto:david1@rochester.rr.com)

### PROFILE

Seeking part-time opportunity in field of environmental quality/activism. Would prefer non-profit or quasi-governmental group with focus on multiple issues.

### EXPERIENCE

**Regional Engineer for Environmental Quality, NYSDEC Region 9 Office, Buffalo, NY --- 2003-2010**  
Responsible for direction and oversight of all environmental quality staff and programs in 6-county western New York region. Programs included Air Resources, Water, Solid & Hazardous Materials and Environmental Remediation with total staff of 80-85 engineers, technicians, program specialists, geologists and chemists. Reported to Regional Director and acted as Director in his/her absence. Interacted/communicated routinely and regularly with other Region 9 programs, with Program and Executive staff in Albany and other Regional offices and with the public. Regularly represented Department views to the press and to elected officials.

**Regional Solid and Hazardous Materials Engineer, NYSDEC Region 8 Office, Avon, NY --- 1990-2003**  
Responsible for direction and oversight of solid waste and hazardous materials programs and 15-18 staff in 11-county region. Programs included inspection and permitting of solid waste facilities, including several large landfills; inspection and oversight of hazardous waste generators/handlers; inspection, education and certification of pesticide applicators; and inspection, permitting and public education activities regarding private and public recycling facilities and programs. Also worked closely with Regional Legal and Law Enforcement staff in resolving violations of Environmental Conservation Law as well as with other Regional programs. Acted in place of Regional Environmental Quality Engineer in his absence.

**Environmental Engineer 1/2, Air Resources, NYSDEC Region 8 Office, Avon, NY --- 1979-1990**  
Responsible for inspection, permitting and enforcement activities for major air pollution facilities in 11-county region. Supervised 2-3 staff on regular basis. Served as Acting Regional Air Pollution Control Engineer in his absence, including extended period in 1989-90. During this time period, also taught air pollution course at SUNY Brockport for several semesters.

**Junior Engineer/Environmental Engineer 1, NYSDEC Region 9 Office, Buffalo, NY --- 1977-79**  
Responsible for inspection, permitting and enforcement activities for various air pollution facilities, primarily in Erie County. Participated in development of new regulations for coke oven facility visible emissions. Oversaw stack testing at several major facilities.

### EDUCATION

Cornell University, Ithaca, NY -- B.S. in Civil & Environmental Engineering, 1974

### SKILLS

Excellent personnel and written/oral communication skills. Ability to interpret and explain complex Federal, NYS and local laws, regulations and policy. Deal easily with press, public and elected officials.

Licensed Professional Engineer, 1982 (not currently registered)

## Eric Longnecker Bio

Senior Buyer of Diamond Packaging, where he has been employed for 30 years.

A member of the Diamond "Green Team", with a goal of promoting an environmentally sustainable corporate culture.

Led Diamond to Zero Manufacturing Waste to Landfill status in 2014, becoming only the second folding carton company in the United States to accomplish this status.

A member of the Monroe County Recycling Advisory Committee since 2014.

A member of the Seneca Park Zoo One Cubic Foot Advisory Committee in 2015

Since 2015, has co-led the Diamond Packaging Seneca Park Zoo Earth Day partnership, giving zoo guests the opportunity to plant a free pine tree seedling and personal butterfly garden.

A member of the Seneca Park Zoo Society's Environmental Innovation Awards and Symposium event committee in 2019

A member of the Foil Stamping & Embossing Association Sustainability team

Diamond's sustainability culture has resulted in many awards, including:

- a Proctor and Gamble External Business Partner-Excellence in Sustainability award in 2016,

- a Platinum rating by Ecovadis for the 2nd year in a row

  - This places Diamond in the **top 1%** of all companies evaluated by EcoVadis

- Seneca Park Zoo Environmental Innovation award in 2018.

Eric seeks to integrate his faith with a proper stewardship of our amazing planet.

Eric can be contacted at [elongnecker@Diamondpackaging.com](mailto:elongnecker@Diamondpackaging.com).

**Theodore R. Maxey, 585-489-8642**

**[tr\\_maxey@yahoo.com](mailto:tr_maxey@yahoo.com)**

**54 Weston Road, Rochester, New York 14612**

**Qualifications Summary:** I have 29 years within the City of Rochester, 14 years of field work and 15 years of management experience.

- Public-Sector Management (Operations and Management)
- Large Workforce Supervision and Management
- Government and Union Navigation and Process
- Community Outreach, Engagement and Education
- Job Oversight and Workforce Development
- 

**Education:**

Bachelor Degree in Public Administration/ Public Affairs, New York Empire State College, 2021.

Associate of Arts in Liberal Studies at Monroe Community College, 2010.

**Professional Experience:**

**Date: 07/2020- Current**

**Title: Manager**

As the Division head my responsibilities include providing guidance, direction and coordination of operations within the Division of Solid Waste.

- Solid Waste Management is responsible for the daily collection of refuse and recyclable material. In this capacity my responsibility includes, supervising one Superintendent, four Assistant Operation Superintendents one Municipal assistant and one Recycling Coordinator.
- Over site of a total of 97, Management, Administrative and field employees.
- Establish and direct priorities, policies, and procedures for Solid Waste Division.
- Represent the City of Rochester in dealing with a variety of people, such as City departments, governmental agencies, neighborhood groups, community organizations, and the general public regarding technical assistance and the resolution of complaints regarding division programs and services.
- Co-ordinate staff and resources in support of city-wide programs and events.
- Assess training needs, and develop and coordinate various necessary training programs.
- Prepare a variety of written material including communication, status reports, and new and/or revised procedures of our Recommended Practices manual.

- Perform long range planning and scheduling for the usage, replacement, repair, and refurbing of all our equipment and vehicles.

**Work History:**

09-27-2015	Assistant Manager of Solid Waste Division
06-29-2015	Operations Superintendent
07-05-2010	Assistant Operations Superintendent
03-19-2007	Parks Operation Supervisor
02-16-2003	Forestry Worker
08-15-2001	Forestry Worker Trainee
04-26-1993	Ground Equipment Operator

**Significant accomplishments:**

- Re-established and chaired the City of Rochester Parks and Recreation Department safety program
- Developed and implemented an efficient refuse collection schedule at the City of Rochester Parks division.
- Implemented a comprehensive Solid Waste division and Forestry Division Emergency Action Plan.
- Serves as chairman of the City of Rochester Department of Environmental services Building and Work Site inspections, subcommittee.
- Facilitated the Forestry division tree reclamation for mulch (resulting in saved revenue annually).
- Lead the initiative to help implement a new refuse collection data system; utilizing Microsoft Excel.
- **Community Involvement:** I have been volunteering with the Pillars of Hope Organization for over ten years. Pillars of Hope is an organization of professionals who volunteer to visit city schools, share their experiences and provide positive support to the students.
- Professional references can be submitted upon request.

**Board appointment:**

Recycle Advisory Committee member-07/20/20- current



# NANCY PICKERING

## Logistical and Administrative Support

☎ 585.402.8182  
 ✉ NancyPickering1@Gmail.com  
 📍 97 Frisbee Hill Road, Hilton

Create • Plan • Organize • Execute

I excel at all aspects of event planning for any industry/university/educational group. My award-winning work includes the ability to reliably multi-task, organize, innovate and execute detailed processes and special events.

### SKILLS

#### Professional

Creative Solutions  
 Detailed and Accurate  
 Developing New Programs  
 Project Management  
 Results Orientation  
 Strategic Planning  
 Collaboration  
 Analytical Thinking  
 Leadership  
 Managing Databases  
 Policy  
 Proofreading Documents  
 Confidentiality  
 Professional Development  
 Public Speaking  
 Grant Writing  
 Mentoring  
 Advocating for Public Education  
 School Law

#### Technical

FINALSITE/BlackBoard  
 Google Docs  
 Microsoft 365  
 Microsoft Word  
 Microsoft Excel  
 Microsoft Outlook  
 Microsoft Forms  
 Microsoft Power Automate  
 Microsoft PowerPoint  
 Panopto  
 Slack  
 Social Media Platforms

### WORK EXPERIENCE

#### Program Director

Monroe County School Boards Association / 2021 – Present

- Provide logistical support to the MCSBA leadership team and event planning support to the MCSBA committees
- Provide relevant professional development and training for the Association's members
- Advocate for public education at local, county, state and federal level

#### Trustee, Board of Education

Hilton Central School District / 2012 – Present

The Hilton Central School District is a *Democrat & Chronicle* Top Workplace for nine consecutive years.

- Advocate for public education at local, county, state and federal level
- Facilitate professional development and mentor new board members
- Speak to a variety of groups about relevant topics to celebrate, educate and inspire the school and local community
- Participate in District strategic planning, policy, audit, recycling initiatives, safety & security, technology, and school improvement committees

#### Administrative Assistant, Industrial Design/Human Interaction

Xerox Corporation / 1999 – 2001

- Performed all aspects of administrative support for a working group of 81 and eight team managers
- Received recognition awards for going above and beyond work duties

#### Administrative Services Specialist

University of Connecticut, School of Engineering / 1994 – 1996

- Performed all aspects of administrative support for the Office of the Dean, including R&D, Development, and industry liaison
- Support \$4M NSF grant for New England consortium of engineering schools
- Interacted with faculty, staff, students and on-campus departments

# NANCY PICKERING

## Logistical and Administrative Support

### PROFESSIONAL SOCIETIES

Monroe County School Boards Assoc.  
2012 - Present

NYS School Boards Association  
2012 - Present

### EDUCATION

Bachelor's Degree  
Major - Psychology; Minor - Sociology  
University of Connecticut  
1984 - 1988

### REFERENCES

Dr. Casey Kosiorek  
Hilton Central School District  
Superintendent of Schools  
T: 585.831.3976  
E: CKosiorek@hilton.k12.ny.us

Amy Thomas  
Monroe County School Boards Assoc.  
Executive Director  
T: 585.328.1972  
E: Amy\_Thomas@boces.monroe.edu

Angela Boccuzzi-Reichert  
Hilton Central School District  
Teacher Librarian  
Dr. Lorraine A. Sherwood Library  
Merton Williams Middle School  
T: 585.794.1032  
E: ABoccuzzi@hilton.k12.ny.us  
Co-Lead Creative Tech Camp for Girls

### WORK EXPERIENCE

Co-Leader, Creative Tech Camp for Girls  
Hilton-Parma Recreation / 2016 - 2019

Created and conducted a summer camp for girls using *Google CS First* for computer coding with an emphasis on developing STEAM skills - Science, Technology, Engineering, Art and Math

- Awarded Program of Merit for two consecutive years
- Brought in multiple guest speakers on unique STEAM subjects
- Supervised numerous team-building exercises

### ADDITIONAL WORK EXPERIENCE

Monroe County Department of Public Health

Health Clerk - COVID / 2021

Medical Scribe and other clerical support of Monroe County COVID-19 vaccination sites

U.S. Census

New York Regional Census Center - Monroe County / 2020

Perform duties as Enumerator within the Rochester regional area of New York

Johns Hopkins University Center for Talented Youth

Master of Ceremonies, New England Region / 2015-2017

Master of Ceremonies for a national program to celebrate academically talented youth

### AWARDS | ACHIEVEMENTS

Achievement / *Democrat & Chronicle* Top Workplace

- Hilton Central School District, nine consecutive years

Award / National Recreation and Park Association

- 2018 Program of Merit for Creative Tech Camp for Girls

Award / Genesee Valley Recreation and Park Society, Inc.

- Program of Merit 2017 for Creative Tech Camp for Girls

Honor / Hilton Central School District / QUEST Elementary

- Friend of Education 2011

Award / Scholastic Book Fairs®

- National contest winner and mentioned in nationally distributed Scholastic Book Fairs® Guidebook for creative solution to increase community engagement and revenue

Patents / Xerox Corporation

- Three (3) Patents, First Author
- Two (2) Invention Proposals rated for copyright, co-author

By Legislators \_\_\_\_\_ and \_\_\_\_\_

Intro. No. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_ OF 2023

**CONFIRMING APPOINTMENTS AND REAPPOINTMENTS TO MONROE COUNTY RECYCLING ADVISORY COMMITTEE**

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. In accordance with Monroe County Code, Section 347-32, the following appointments and reappointments to the Monroe County Recycling Advisory Committee, with all terms to commence July 1, 2023 and expire June 30, 2025, are hereby confirmed:

**County Executive Reappointment**

Ram Shrivastava  
Larsen Engineers  
700 W. Metro Park  
Rochester, New York 14623

**County Executive Appointment**

Daniel David  
35 Keswick Road  
Rochester, New York 14609

**County Executive Reappointment from Greater Rochester Chamber of Commerce**

Eric Longnecker, Senior Buyer  
Diamond Packaging  
111 Commerce Drive  
Rochester, New York 14623

**County Executive Reappointment (recommended by City of Rochester Mayor)**

Theodore Maxey  
City of Rochester Operations Center  
945 Mount Read Boulevard  
Rochester, New York 14606

**Monroe County School Boards Appointment (recommended by MCSBA)**

Nancy Pickering, Program Director  
MCSBA Board Trustee  
Hilton Central School District  
97 Frisbee Hill Road  
Hilton, New York 14468

Section 2. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency  
File No.

ADOPTION: Date: \_\_\_\_\_

Vote: \_\_\_\_\_

ACTION BY THE COUNTY EXECUTIVE

APPROVED: \_\_\_\_\_ VETOED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

EFFECTIVE DATE OF RESOLUTION: \_\_\_\_\_





# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

OFFICIAL FILE COPY	
No.	230253
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>URGENT</b>	-L

August 7, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Amending Resolution 265 of 1965 to Extend the Expiration Date of the Additional 1% Sales Tax Rate and to Provide for its Distribution

Honorable Legislators:

I recommend that Your Honorable Body amend Resolution 265 of 1965, as amended, for extending the expiration date of the additional 1% County sales tax rate from November 30, 2023 to November 30, 2025.

Through Resolutions 156 and 157 of 2023, Your Honorable Body requested the New York State Legislature to enact Senate Bill No. S.6149-A and Assembly Bill No. A.6142-A to authorize Monroe County to extend the expiration date of the additional 1% County sales tax rate from November 30, 2023 to November 30, 2025. Governor Kathy C. Hochul signed Senate Bill No. S.6149-A and Assembly Bill No. A.6142-A into law. This resolution is the next step in the process to effectuate this extension.

**The specific legislative action required is** to amend Resolution 265 of 1965, as amended, to extend the expiration date of the additional 1% County sales tax rate from November 30, 2023 to November 30, 2025, and to provide for its distribution.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

This action will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter receive favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello  
Monroe County Executive

AJB:db

By Legislators \_\_\_\_\_ and \_\_\_\_\_

Intro. No. \_\_\_\_

RESOLUTION NO. \_\_\_\_ OF 2023

**EXTENSION OF ADDITIONAL ONE PERCENT TAX ON SALES AND USES OF TANGIBLE PERSONAL PROPERTY AND OF CERTAIN SERVICES, AND ON OCCUPANCY OF HOTEL ROOMS AND AMUSEMENT CHARGES, PURSUANT TO ARTICLE 29 OF THE TAX LAW OF THE STATE OF NEW YORK; AMENDING RESOLUTION NO. 265 OF 1965, AS LAST AMENDED BY RESOLUTION NO. 37 OF 2023**

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The first sentence of Section 2 of Resolution No. 265, as enacted in nineteen hundred sixty-five, as amended, is amended to read as follows:

**SECTION 2. Imposition of sales tax.**

On and after August 1, 1965, there is hereby imposed and there shall be paid a tax of 3 percent upon, and for the period commencing December 1, 1993, and ending November 30, [2023] 2025 there is hereby imposed and there shall be paid an additional tax of one percent upon:

Section 2. Subdivision (h) of Section 3 of Resolution No. 265, as enacted in nineteen hundred sixty-five, as amended, is amended to read as follows:

(h) With respect to the additional tax of one percent imposed for the period commencing December 1, 1993, and ending November 30, [2023]2025, the provisions of subdivisions (a), (b), (c), (d) and (e) of this section shall apply, except that for the purposes of this subdivision, all references in said subdivisions (a), (b), (c), and (d) to an effective date shall be read as referring to December 1, 1993, all references in said subdivision (a) to the date four months prior to the effective date shall be read as referring to August 1, 1993, and the reference in subdivision (b) to the date immediately preceding the effective date shall be read as referring to November 30, 1993. Nothing herein shall be deemed to exempt from tax at the rate in effect prior to December 1, 1993, any transaction which may not be subject to the additional one percent rate of tax imposed effective on that date.

Section 3. Section 4 of Resolution No. 265, as enacted in nineteen hundred sixty-five, as amended, is amended to read as follows:

**SECTION 4. Imposition of compensating use tax.**

(a) Except to the extent that property or services have already been or will be subject to the sales tax under this enactment, there is hereby imposed on every person a use tax for the use within this taxing jurisdiction on and after March 1, 1993, except as otherwise exempted under this enactment,

(A) of any tangible personal property purchased at retail,

(B) of any tangible personal property (other than computer software used by the author or other creator) manufactured, processed or assembled by the user,

(i) if items of the same kind of tangible personal property are offered for sale by him in the regular course of business or

(ii) if items are used as such or incorporated into a structure, building, or real property, by a contractor, subcontractor or repairman in erecting structures or buildings, or buildings on, or otherwise adding to, altering, improving, maintaining, servicing or repairing real property, property or land, as the terms real property, property or land are defined in the real property tax law, if items of the same kind are not offered for sale as such by such contractor, subcontractor or repairman or other user in the regular course of business,

(C) of any of the services described in paragraphs (1), (7) and (8) of subdivision (c) of section two,

(D) of any tangible personal property, however, acquired, where not acquired for purposes of resale, upon which any of the services described under paragraphs (2), (3) and (7) of subdivision (c) of section two have been performed,

(E) of any telephone answering service described in subdivision (b) of section two, and

(F) of any computer software written or otherwise created by the user if the user offers software of a similar kind for sale as such or as a component part of other property in the regular course of business.

(b) For purposes of clause (A) of subdivision (a) of this section, for the period commencing March 1, 1993 and ending November 30, [2023]2025, the tax shall be at the rate of four percent, and on and after December 1, [2023]2025, the tax shall be at the rate of three percent, of the consideration given or contracted to be given for such property, or for the use of such property, including any charges for shipping or delivery as described in paragraph (3) of subdivision (b) of section one, but excluding any credit for tangible personal property accepted in part payment and intended for resale.

(c) For purposes of subclause (i) of clause (B) of subdivision (a) of this section, for the period commencing March 1, 1993, and ending November 30, [2023]2025, the tax shall be at the rate of four percent, and on and after December 1, [2023]2025, the tax shall be at the rate of three percent, of the price at which items of the same kind of tangible personal property are offered for sale by the user, and the mere storage, keeping, retention or withdrawal from storage of tangible personal property by the person who manufactured, processed or assembled such property shall not be deemed a taxable use by him.

(d) For purposes of subclause (ii) of clause (B) of subdivision (a) of this section, for the period commencing March 1, 1993, and ending November 30, [2023]2025, the tax shall be at the rate of four percent, and on and after December 1, [2023]2025, the tax shall be at the rate of three percent, of the consideration given or contracted to be given for the tangible personal property manufactured, processed or assembled into the tangible personal property the use of which is subject to tax, including any charges for shipping or delivery as described in paragraph (3) of subdivision (b) of section one.

(e) Notwithstanding the foregoing provisions of this section, for purposes of clause (B) of subdivision (a) of this section, there shall be no tax on any portion of such price which represents the value added by the user to tangible personal property which he fabricates and installs to the specifications of an addition or capital improvement to real property, property or land, as the terms real property, property or land are defined in the real property tax law, over and above the prevailing normal purchase price prior to such fabrication of such tangible personal property which a manufacturer, producer or assembler would charge an unrelated contractor who similarly fabricated and installed such tangible personal property to the specifications of an addition or capital improvement to such real property, property or land.

(f) For purposes of clauses (C), (D) and (E) of subdivision (a) of this section, for the period commencing March 1, 1993, and ending November 30, [2023]2025, the tax shall be at the rate of four percent, and on and after December 1, [2023]2025, the tax shall be at the rate of three percent, of the consideration given or contracted to be given for the service, including the consideration for any tangible personal property transferred in conjunction with the performance of the service and also including any charges for shipping and delivery of the property so transferred and of the tangible personal property upon which the service was performed as such charges are described in paragraph (3) of subdivision (b) of section one.

(g) For purposes of clause (F) of subdivision (a) of this section, for the period commencing March 1, 1993, and ending November 30, [2023]2025, the tax shall be at the rate of four percent, and on and after December 1, [2023]2025 the tax shall be at the rate of three percent, of the consideration given or contracted to be given for the tangible personal property which constitutes the blank medium, such as disks or tapes used in conjunction with the software, or for the use of such property, and the mere storage, keeping, retention or withdrawal from storage of computer software described in such clause (F) by its author or other creator shall not be deemed a taxable use by such person.

Section 4. Paragraph (D) of subdivision (1) of Section 11 of Resolution No. 265, as enacted in nineteen hundred sixty-five, as amended, is amended to read as follows:

(D) With respect to the additional tax of one percent imposed for the period beginning December 1, 1993 and ending November 30, [2023]2025, in respect to the use of property used by the purchaser in this County prior to December 1, 1993.

Section 5. Subdivision (i) of Section 14 of Resolution No. 265, as enacted in nineteen hundred sixty-five, as amended, is amended to read as follows:

(i) Notwithstanding any provision of this resolution to the contrary, net collections from the additional one percent rate of sales and compensating use taxes imposed, respectively, by sections two and four of this resolution, for the period commencing December 1, [2020]2023, and ending November 30, [2023]2025, shall be distributed and allocated by the County as follows: for the period of December 1, [2020]2023 through November 30, [2023]2025 in cash, five percent to the school districts in the area of the county outside the city of Rochester, three percent to the towns located within the county, one and one-quarter percent to the villages located within the county, and ninety and three-quarter percent to the city of Rochester and county of Monroe. The amount of the

ninety and three-quarters percent to be distributed and allocated to the city of Rochester and county of Monroe shall be distributed and allocated to each so that the combined total distribution and allocation to each from the sales tax revenues pursuant to sections 1262 and 1262-g of the New York Tax Law and section two of Chapter [58] 251 of the Laws of [2020]2023 shall result in the same total amount being distributed and allocated to the city of Rochester and county of Monroe. The amount so distributed and allocated to the county shall be used for county purposes. The foregoing cash payments to the school districts shall be allocated on the basis of the enrolled public school pupils, thereof, as such term is used in subdivision (b) of section 1262 of the New York Tax Law, residing in the county of Monroe. The cash payments to the towns located within the county of Monroe shall be allocated on the basis of the ratio which the population of each town, exclusive of the population of any village or portion thereof located within a town, bears to the total population of the towns, exclusive of the population of the villages located within such towns. The cash payments to the villages located within the county shall be allocated on the basis of the ratio which the population of each village bears to the total population of the villages located within the county. The term population as used in this section shall have the same meaning as used in subdivision (b) of section 1262 of the New York Tax Law.

Section 6. This enactment shall take effect December 1, 2023.

Deleted language is [bracketed]

Added language is underlined

File No. 23-\_\_\_\_\_

ADOPTION: Date: August 8, 2023

Vote: \_\_\_-\_\_\_

ACTION BY THE COUNTY EXECUTIVE

APPROVED: \_\_\_\_\_ VETOED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

EFFECTIVE DATE OF RESOLUTION: \_\_\_\_\_



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

August 7, 2023

<b>OFFICIAL FILE COPY</b>	
No. <u>230254</u>	
Not to be removed from the Office of the Legislature of Monroe County	
Committee Assignment	
<b>URGENT</b>	-L

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorizing the Acceptance and Payment of Health Care and Mental Hygiene Worker Bonuses to Monroe County Employees and the Amendment of Contracts to Pay Health Care and Mental Hygiene Worker Bonuses to Monroe County Contractors

Honorable Legislators:

I recommend that Your Honorable Body authorize the acceptance and payment of Health Care and Mental Hygiene Worker Bonuses to Monroe County employees pursuant to Section 367-w of New York's Social Services Law ("Section 367-w"). I further recommend that Your Honorable Body authorize the amendment of various contracts between Monroe County and vendors who provide contract workers to the County to provide for the payment of bonuses for those contracted workers pursuant to Section 367-w.

As Your Honorable Body is aware, Section 367-w was enacted to provide Health Care and Mental Hygiene Worker Bonuses to health care and mental hygiene workers. Section 367-w provides for a bonus of up to \$1,500 per employee based upon hours worked during a six-month vesting period. Section 367-w sets forth a schedule of five vesting periods from October of 2021 through May of 2024. Employees are eligible for a maximum of \$3,000 during the five vesting periods. Employee eligibility is solely determined by Section 367-w and based upon an employee's job title as set forth by the New York State Department of Health.

Pursuant to Resolutions 309 of 2022 and 465 of 2022, Your Honorable Body approved payments of bonuses to Monroe County employees for the first and second vesting periods. In addition to certain Monroe County employees being eligible for the bonus, certain contract workers who are employed on behalf of Monroe County pursuant to a contract with a vendor are also eligible. Under the terms of the bonus program, Monroe County is required to submit claims for those contract workers. The New York State Department of Health allowed employers the opportunity to submit claims on behalf of employees and contract workers for vesting period three on or before June 1, 2023. Monroe County has now timely submitted claims on behalf of eligible employees and eligible contract personnel who work for Monroe County for the first, second, and third vesting periods.

Under Section 367-w, once payment is made by the state to an eligible employer, such as Monroe County, an employer must pay bonuses to its eligible employees within 30 days of receipt of the bonus.

**The specific legislative actions required are:**


1. Authorize the County Executive, or his designee, to accept Health Care and Mental Hygiene Worker Bonus payments from the State of New York pursuant to Section 367-w in an amount not to exceed \$300,000.

2. Authorize the County Executive, or his designee, to make payment of Health Care and Mental Hygiene Worker Bonus payments to eligible Monroe County employees pursuant to Section 367-w.
3. Authorize the County Executive, or his designee, to execute amendments to the following contracts in a total aggregate amount not to exceed \$40,000 for purposes of making payment of Health Care and Mental Hygiene Worker Bonus payments to eligible Monroe County contractors:
  - A. Morrison Management Specialists, Inc., an affiliate of Morrison Healthcare, a Division of Compass Group USA, Inc. for food, nutritional, and vending service management and operation at Monroe Community Hospital, as authorized by Resolution 415 of 2020, as amended by Resolution 465 of 2022; and
  - B. PrimeCare Medical of New York, Inc. for comprehensive medical and mental health care for the incarcerated persons in the custody of the Monroe County Sheriff, as authorized by Resolution 405 of 2017, as amended by Resolution 88 of 2020, Resolution 254 of 2020, Resolution 409 of 2020, Resolution 224 of 2021, Resolution 349 of 2021, and Resolution 465 of 2022.
4. Amend the 2023 operating budget of Monroe Community Hospital, hospital fund 9012, funds center 6201010000 Administration, in the amount of \$208,841; funds center 6202080000 Food and Nutrition, in the amount of \$4,845; funds center 6202010000 Maintenance and Repair, in the amount of \$1,615; the Department of Public Health, general fund 9001, funds center 5801010000 Public Health Commissioner, in the amount of \$35,525; funds center 5802050100 Immunization Program, in the amount of \$539; the Department of Aviation, airport fund 9010, funds center 8101010000 Airport Administration, in the amount of \$3,768; the Department of Human Services, general fund 9001, funds center 5701010000 Mental Health Administration, in the amount of \$3,768; the Office of the Sheriff, general fund 9001, funds center 3801010000 Sheriff Administration, in the amount of \$1,615; and funds center 3804090000 Jail Medical, in the amount of \$29,066.

This action is a Type II Action pursuant to 6 NYCRR §617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for the Health Care and Mental Hygiene Worker Bonuses is being provided by the State of New York pursuant to Section 367-w. No net County support is required in the current Monroe County budget.

I recommend that this matter receive favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive

By Legislators \_\_\_\_\_ and \_\_\_\_\_

Intro. No. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_ OF 2023

**AUTHORIZING ACCEPTANCE AND PAYMENT OF HEALTH CARE AND MENTAL HYGIENE WORKER BONUSES TO MONROE COUNTY EMPLOYEES AND AMENDING CONTRACTS TO PAY HEALTH CARE AND MENTAL HYGIENE WORKER BONUSES TO MONROE COUNTY CONTRACTORS**

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The County Executive, or his designee, is hereby authorized to accept Health Care and Mental Hygiene Worker Bonus payments from the State of New York pursuant to Section 367-w in an amount not to exceed \$300,000.

Section 2. The County Executive, or his designee, is hereby authorized to make payment of Health Care and Mental Hygiene Worker Bonus payments to eligible Monroe County employees pursuant to Section 367-w.

Section 3. The County Executive, or his designee, is hereby authorized to execute amendments to the following contracts in a total aggregate amount not to exceed \$40,000 for purposes of making payment of Health Care and Mental Hygiene Worker Bonus payments to eligible Monroe County contractors:

- A. Morrison Management Specialists, Inc., an affiliate of Morrison Healthcare, a Division of Compass Group USA, Inc. for food, nutritional, and vending service management and operation at Monroe Community Hospital, as authorized by Resolution 415 of 2020, as amended by Resolution 465 of 2022; and
- B. PrimeCare Medical of New York, Inc. for comprehensive medical and mental health care for the incarcerated persons in the custody of the Monroe County Sheriff, as authorized by Resolution 405 of 2017, as amended by Resolution 88 of 2020, Resolution 254 of 2020, Resolution 409 of 2020, Resolution 224 of 2021, Resolution 349 of 2021, and Resolution 465 of 2022.

Section 4. The 2023 operating budget of Monroe Community Hospital, hospital fund 9012, funds center 6201010000 Administration, in the amount of \$208,841; funds center 6202080000 Food and Nutrition, in the amount of \$4,845; funds center 6202010000 Maintenance and Repair, in the amount of \$1,615; the Department of Public Health, general fund 9001, funds center 5801010000 Public Health Commissioner, in the amount of \$35,525; funds center 5802050100 Immunization Program, in the amount of \$539; the Department of Aviation, airport fund 9010, funds center 8101010000 Airport Administration, in the amount of \$3,768; the Department of Human Services, general fund 9001, funds center 5701010000 Mental Health Administration, in the amount \$3,768; the Office of the Sheriff, general fund 9001, funds center 3801010000 Sheriff Administration, in the amount of \$1,615; and funds center 3804090000 Jail Medical, in the amount of \$29,066.

Section 5. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency  
File No. 23-0

ADOPTION: Date: \_\_\_\_\_ Vote: \_\_\_\_\_



ACTION BY THE COUNTY EXECUTIVE

APPROVED: \_\_\_\_\_ VETOED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

EFFECTIVE DATE OF RESOLUTION: \_\_\_\_\_