

*Monroe County
Clerk of the Legislature*

*Cheryl M. Rozzi
Clerk*



*Casey K. DiCaro
Deputy Clerk*

*David Grant
Assistant Deputy Clerk*

M E M O R A N D U M

TO: Legislators, Directors, Staff and Media

FROM: Cheryl M. Rozzi, Clerk of the Legislature 

DATE: February 14, 2012

RE: Matter of Urgency – Referral 12 -0056

**12-0056 - Confirmation of Appointment to the Monroe County Board of Ethics
- As A Matter of Urgency – County Executive Maggie Brooks**

Per President Jeffrey R. Adair, the attached communication is declared to be Matter of Urgency pursuant to Section 545-24 (A) (3) of the Rules of the Monroe County Legislature and will be considered at the Tuesday, February 14, 2012 meeting of the Monroe County Legislature.

Attachments



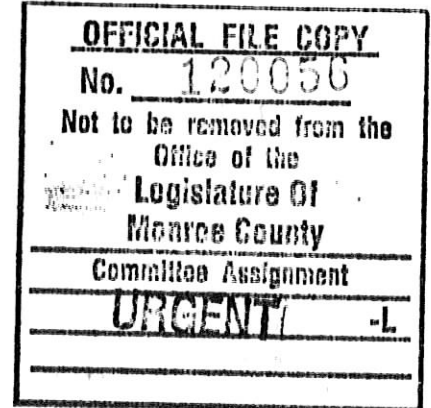
Office of the County Executive
Monroe County, New York

Maggie Brooks
County Executive

Daniel M. DeLaus, Jr.
Deputy County Executive

February 14, 2012

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614



Subject: Confirmation of Appointment to the Monroe County Board of Ethics

Honorable Legislators:

I recommend that Your Honorable Body confirm my appointment of Mr. Scott M. Adair, 338 Bennington Hills, West Henrietta, New York 14586, to serve on the Monroe County Board of Ethics, pursuant to Article 18, Section 808 of the General Municipal Law of the State of New York, and Section 45-24 of the Code of Ethics of the County of Monroe.

Mr. Adair's term will begin immediately. His appointment will fulfill the requirement of Section 45-24 of the Code of Ethics that the Board of Ethics shall include at least one member who is an elected or appointed officer or employee of the County of Monroe. A copy of Mr. Adair's resume is attached for your reference.

The specific legislative action required is to confirm the appointment of Mr. Scott M. Adair to the Monroe County Board of Ethics, pursuant to Article 18, Section 808 of the General Municipal Law of the State of New York, and Section 45-24 of the Code of Ethics of the County of Monroe.

This action will have no impact on the revenues or expenditures of the current Monroe County budget.

Sincerely,

Maggie Brooks
County Executive

Scott M. Adair, CPA

338 Bennington Hills
W. Henrietta, New York 14586
585-329-9182
scottmadair@nysscpa.org

Executive Summary:

My professional experience includes over 20 years of experience in government and not-for-profit accounting and management. I consistently employ an energized, can-do management style utilizing financial analysis skills, organizational abilities, vision and tenacity.

My professional responsibilities have increased throughout my career as noted below in the career profile section. These responsibilities have provided me the opportunity to manage individuals in a variety of activities including my current position where I oversee a department with 90 employees and a County budget of \$1.1 billion.

Career Profile:

County of Monroe, New York
Chief Financial Officer
June 2008 – Present

The position is responsible for all the financial affairs of the County. This includes the County's Controller's Office, Budget Office, Real Property Taxes, Purchasing, Treasury and Debt Management. I have been actively involved in the following:

- Responsible for the development and execution of the County's Operating and Capital Budget of approximately \$1.1 billion; and
- Responsible for the financing of all operating and capital needs of the County.

Financial Accounting Foundation – Governmental Accounting Standards Board

Project Manager
December 2007 – June 2008

Responsible for research and development of various topics of the Governmental Accounting Standards Board (GASB) research agenda. This includes working directly with the Board and task forces, conducting research, participating in public hearings, analyzing oral and written comments received from the public, and preparing recommendations and drafts of documents for consideration by the Board. My responsibilities included assisting the following projects:

- Establishment of financial accounting and reporting standards for Derivatives;
- Research on the GASB project for Public Private Partnerships; and
- Research on the GASB project on Economic Condition Reporting.

**County of Monroe, New York
Controller
August 2004 – December 2007**

Responsible for all financial accounting and reporting functions of the County. This includes the County's overall internal control structure and development of policy and procedures surrounding this structure. In addition to these responsibilities I have been actively involved in the following:

- Responsible for overseeing the County's implementation of the finance module of the new ERP System. This implementation was delivered on-time and on budget;
- Responsible for the oversight of the County's Internal Audit Function and planning;
- Responsible for oversight of the accounting function of various local development corporations with direct connections to the County;
- Responsible for the supervision and direction of 60 employees in three different locations;
- Responsible for oversight of the County's physical services accounting unit which interacts on a daily basis with the operating departments and capital projects planning and execution.

In addition to these primary responsibilities my experience and position has allowed me the opportunity to instruct various classes on government topics for the New York State Government Finance Officers' Association and the New York State Society of Certified Public Accountants.

**KPMG, LLP
Senior Manager
October 1996 – August 2004**

Responsible for supervising audit engagements of governmental and not-for-profit auditing engagements. This required an in-depth knowledge of the government and not-for-profit accounting standards and understanding the entities operating environment. My experiences included the following:

- Served as the lead Senior Manager on the New York State Financial Statement Audit;
- Served as the lead Senior Manager on the Dormitory Authority of New York State Financial Statement Audit;
- Served as the Senior Manager on the Monroe County Financial Statement Audit;
- Served as the Senior Manager on the Monroe Community College Financial Statement Audit;
- Served as the Senior Manager on various other College and University Financial Statement Audits in New York State.

KPMG, LLP
Senior Manager
October 1996 – August 2004, con't.

In addition to my audit responsibilities, I was actively involved in office management activities including:

- Scheduling of staff for the entire KPMG Upstate Business Unit;
- Recruiting from Rochester Area colleges and universities for the KPMG Upstate Business Unit;
- A national assurance instructor which required a complete understanding of the KPMG Audit Process (In 2003 was recognized as one of the top 40 instructors in the Firm); and
- Participated in the Firm's Quality Practice Review Program (was one of ten selected in a nationwide search) to review State and Local government audit work papers from various engagements in the United States.

Raymond F. Wager, CPA
Senior Accountant.
September 1988 – October 1996

My primary responsibilities included supervising audits of local governments including school districts. This required a working knowledge of New York State rules and regulations as well as applicable accounting standards followed by these entities.

Community Activities and Awards:

**Rochester Genesee Regional Transportation Authority
Board Member Since 2010**

**Rochester District Heating Cooperative
Board Member and Treasurer Since 2008**

**Monroe County Airport Authority
Treasurer Since 2008**

**Rochester Riverside Convention Center Management Corporation
Former Board Member and Treasurer**

**Baden Street Settlement House
Vice President 2011
Board Member Since 1998**

**New York State Society of Certified Public Accountants
Secretary/Treasurer 2011
Vice President 2010
Board Member Since 2007
Executive Committee Member Since 2008
Rochester Chapter President 2006
Rochester Chapter Executive Committee Since 2007
Government Accounting and Auditing Committee Since 2004**

**New York State Government Finance Officers Association
Government Accounting Committee Member Since 2009
Former Western Region Board Member**

**New York State Association of Counties
Member of the Tax and Finance Committee Since 2004**

**Rochester Business Journal Class of 2003
Forty under 40 Award**

Education:

**State University of New York At Geneseo
Bachelor of Science In Accounting
May 1988**

**Monroe Community College
Associate In Applied Science Degree In Accounting.
May 1986**