



JOINT MEETING OF THE
RECREATION AND EDUCATION COMMITTEE
AND
WAYS AND MEANS COMMITTEE

July 25, 2023 6:00 PM

AGENDA -

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PRESENTATION

Monroe Community College, 2023-2024 Operating Budget
Dr. Deanna Burt-Nanna, President

D. PUBLIC HEARING

"Approval of Monroe Community College's 2023-2024 Operating Budget"

E. PUBLIC FORUM

F. APPROVAL OF MINUTES

June 29, 2023 - Recreation and Education Committee

June 29, 2023 - Ways and Means Committee

G. NEW BUSINESS

**Referrals to be considered by both Recreation and Education and Ways
and Means Committees*

22-0222 *Approval of Monroe Community College's 2023-2024 Operating Budget
- County Executive Adam J. Bello

23-0244 *Acceptance of a Gift from Wegmans Food Markets; Amend the 2023
Capital Budget; and Authorize an Interfund Transfer for the Monroe
County Parks System-Wide Facilities Renovations Project - County

Executive Adam J. Bello

H. OTHER MATTERS

I. ADJOURNMENT OF RECREATION AND EDUCATION COMMITTEE ONLY

The next meeting of the Recreation and Education Committee is scheduled for Monday, August 21, 2023 at 6:00 P.M.

J. WAYS AND MEANS COMMITTEE ONLY

K. PRESENTATION

Randy Shepard, Independent Auditor, Bonadio & Co.

L. NEW BUSINESS

- 23-0224 Authorize an Intermunicipal Agreement with Monroe #1 Board of Cooperative Educational Services for the Monroe County Sheriff's Office School Resource Program - County Executive Adam J. Bello
- 23-0225 Authorize a Contract with Cornell University to Provide Renovation, Repair, and Painting Training for the Monroe County Childhood Lead Poisoning Prevention Program - County Executive Adam J. Bello
- 23-0226 Approve the Collective Bargaining Agreement Among the Monroe County Executive, Monroe County Sheriff's Office and the Monroe County Law Enforcement Association - County Executive Adam J. Bello
- 23-0228 Authorize the Acquisition of Easements for the Jefferson Avenue Improvement Project in the Town of Perinton - County Executive Adam J. Bello
- 23-0230 Authorize the Acquisition of Easements for the North Goodman Street Traffic Signal at 786 North Goodman Street in the City of Rochester - County Executive Adam J. Bello
- 23-0232 Authorize the Acquisition of Easements for the Brick Schoolhouse Road Culvert Project in the Town of Hamlin - County Executive Adam J. Bello
- 23-0234 Authorize the Acquisition of Property Located at 650 Beahan Road in the Town of Chili and Amend Resolution 437 of 1989 to Amend the Lease and Operating Agreement with the Monroe County Airport Authority - County Executive Adam J. Bello

- 23-0236 Authorize the Conveyance of a Permanent Easement to the Monroe County Water Authority for Utility Purposes at 637 Flynn Road in the Town of Greece - County Executive Adam J. Bello
- 23-0239 Authorize an Intermunicipal Agreement with the Town of Pittsford for the Collection of Residential Food Scraps as Part of the Monroe County Food Scraps Collection Pilot Program - County Executive Adam J. Bello
- 23-0240 Acceptance of a Grant from the New York State Division of Criminal Justice Services for the Ignition Interlock Device Non-Installer Enforcement Program and Authorize an Intermunicipal Agreement with the City of Rochester - County Executive Adam J. Bello
- 23-0241 Acceptance of a Grant from New York State Division of Criminal Justice Services for the Raise the Age Legislation and Authorize an Intermunicipal Agreement with the Rochester City School District for an Administrative and Education Liaison Provider for Raise the Age Youth - County Executive Adam J. Bello
- 23-0242 Authorize a Contract with the Catholic Diocese of Rochester to Provide Religious Services for Residents of Monroe Community Hospital - County Executive Adam J. Bello
- 23-0243 Acceptance of a Grant from the New York State Office of Children and Family Services for the Domestic Violence Advocate Program - County Executive Adam J. Bello
- 23-0245 Acceptance of Two Grants from the New York State Department of Health for the Statewide Health Care Facility Transformation Program III; Amendment of the 2023-2028 Capital Improvement Program and 2023 Capital Budget to Add a Project Entitled "Wound Care Equipment" and Authorize Financing - County Executive Adam J. Bello
- 23-0246 Authorize a Contract with Benchmark Analytics, LLC for Continued Maintenance of Tracking Software - County Executive Adam J. Bello
- 23-0247 Establishing a Fund Balance Policy - County Executive Adam J. Bello, President Sabrina LaMar, Majority Leader Steve Brew, Minority Leader Yversha Roman, County Legislators Blake Keller, Jackie Smith, Tracy DiFlorio, Frank X. Allkofer, Richard B. Milne, Sean McCabe, Kirk Morris, Mark Johns, Paul Dondorfer, Howard Maffucci, Sean M.

Delehanty, Michael Yudelson, Susan Hughes-Smith, George Hebert, Dave Long, Maria Vecchio, John B. Baynes, Kathleen Taylor, Robert Colby, Mercedes Vazquez Simmons, Linda Hasman, Albert Blankley, Ricky Frazier, William Burgess

M. OTHER MATTERS

N. ADJOURNMENT OF WAYS AND MEANS COMMITTEE ONLY

The next meeting of the Ways and Means Committee is scheduled for Tuesday, August 22, 2023 at 6:00 P.M.



ATTACHMENTS:

	Description	File Name	Type
▣	June 29, 2023 - Recreation and Education Committee	6.29.23_Rec_and_Ed_Draft_Minutes.pdf	Backup Material

Summary of Minutes
RECREATION AND EDUCATION COMMITTEE
June 29, 2023
5:10 p.m.

Chairman Allkofer called the meeting to order at 5:10 p.m.

MEMBERS PRESENT: Frank X. Allkofer (Chair), Sean McCabe (Vice Chair), George J. Hebert, Mercedes Vazquez Simmons

MEMBERS ABSENT: John B. Baynes (Excused)

OTHER LEGISLATORS PRESENT: Howard S. Maffucci, Tracy DiFlorio

ADMINISTRATION PRESENT: Jeff McCann (Deputy County Executive), Robert Franklin (CFO), John Bringewatt (County Attorney), Adrienne Greene (Legislative Liasion), Laura Smith (Chief Deputy County Attorney), Tom Morrissey (Parks)

PUBLIC FORUM: There were no speakers

APPROVAL OF MINUTES: The minutes of May 22, 2023 were approved as submitted

NEW BUSINESS:

23-0198- Authorizing a License Agreement with Rochester A.B.O.V.E. for the 2023 Pan Afrikan Festival – County Executive Adam J. Bello

MOVED by Legislator McCabe, SECONDED by Legislator Hebert.
ADOPTED: 4-0

23-0199- Amend Resolution 355 of 2021 to Extend the Time Period of the Institute of Museum and Library Services Grant to Update the Quest Experience at Seneca Park Zoo’s Animal Hospital - County Executive Adam J. Bello

MOVED by Legislator Hebert, SECONDED by Legislator McCabe.
ADOPTED: 4-0

OTHER MATTERS

ADJOURNMENT:

There being no other matters, Chairman Allkofer adjourned the meeting at 5:16 p.m.

The next Recreation and Education Committee will be Monday, July 24, 2023 at 6:00 p.m.

Respectfully Submitted,
Ian Watkins
2nd Assistant Deputy Clerk of the Legislature



ATTACHMENTS:

Description	File Name	Type
June 29, 2023 - Ways and Means Committee	6.29.23_Ways___Means_Draft_Minutes.pdf	Backup Material

Summary of Minutes
WAYS AND MEANS COMMITTEE
June 29, 2023
6:00 p.m.

Vice-Chairman Delehanty called the meeting to order at 6:00 p.m.

MEMBERS PRESENT: *Jackie Smith (Chair), Sean Delehanty (Vice Chair), Robert J. Colby, Steve Brew, Paul Dondorfer, Richard B. Milne, Howard Maffucci (RMM), Rachel Barnhart, Yversha Roman, Mercedes Vazquez Simmons

(* Legislator Participated via Videoconferencing.)

MEMBERS ABSENT: Michael Yudelson (Excused)

OTHER LEGISLATORS PRESENT: Kirk Morris, William Burgess

ADMINISTRATION PRESENT: Jeff McCann (Deputy County Executive), Robert Franklin (CFO), John Bringewatt (County Attorney), Laura Smith (Deputy County Attorney), Sean Murphy (DES), Amy Grande (Real Property Director), Sean Murphy (DES), Richard Tantalio (Public Safety Director), Tim Henry (Public Safety Deputy Director)

PLEDGE OF ALLEGIANCE: Led by Legislator Howard Maffucci

PUBLIC FORUM: There were no speakers.

APPROVAL OF MINUTES: The minutes of May 23, 2023 were approved as submitted.

NEW BUSINESS:

Legislator Brew Moved the remaining Agenda Items except for Referral Nos. 23-0192, 23-0194, 23-0196, 23-0206 and 23-0212. Legislator Maffucci seconded the motion.

ADOPTED: 10-0

23-0197 - Authorize Implementation of a Project Labor Agreement for the Monroe Community College Applied Technology Center – S.T.E.M. – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.

ADOPTED: 10-0

23-0198 - Authorizing a License Agreement with Rochester A.B.O.V.E. for the 2023 Pan Afrikan Festival – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.

ADOPTED: 10-0

23-0199 - Amend Resolution 325 of 2021 to Extend the Time Period of the Institute of Museum and Library Services Grant to Update the Quest Experience at Seneca Park Zoo’s Animal Hospital – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.

ADOPTED: 10-0

- 23-0200 - Acceptance of a Grant from the New York State Department of Health for the Immunization Action Plan Program – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.
ADOPTED: 10-0

- 23-0201 - Acceptance of a Grant from Health Research, Inc. for the Public Health Emergency Preparedness Program – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.
ADOPTED: 10-0

- 23-0202 - Acceptance of a Grant from the New York State Office for the Aging for the Health Insurance Information, Counseling and Assistance Volunteer Stipend Program and Amend Resolution 395 of 2022, as Amended by Resolution 112 of 2023, Authorization to Contract for Monroe County Office for the Aging Programs in 2023-2024 – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.
ADOPTED: 10-0

- 23-0203 - Appropriate General Fund Committed Balance for the Climate Action Plan – Phase 1 and Authorize a Contract with Rochester Gas & Electric for Off-Expressway Lighting LED Conversions – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.
ADOPTED: 10-0

- 23-0204 - Amend the 2023 Capital Budget and Bond Resolution 28 of 2022 to Provide an Increase in Funding for Construction Services for the Highway Preventative Maintenance #9 Project in the Town of Greece – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.
ADOPTED: 10-0

- 23-0205 - Authorize a Contract with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors D.P.C. for Engineering Services for the Thomas Avenue Project in the Town of Irondequoit – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.
ADOPTED: 10-0

- 23-0207 - Acceptance of a Grant from the New York State Division of Criminal Justice Services for the Crimes Against Revenue Program – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.
ADOPTED: 10-0

- 23-0208 - Authorize Intermunicipal Agreements with Other Counties for Forensic Laboratory Services Provided by the Monroe County Crime Lab – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.
ADOPTED: 10-0

- 23-0209 - Authorize Intermunicipal Agreements with Ten Municipalities, and Agreements with The Humane Society of Rochester and Monroe County for the Prevention of Cruelty to Animals, Inc., Monroe Community College, and the State University of New York at Brockport, for Use of the Data Works Plus Fingerprint and Mugshot Capture and Data Exchange System – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.
ADOPTED: 10-0

- 23-0214 - Acceptance of Funding from the New York State Office of Addiction Services and Supports and Amend Resolution 393 of 2022 as Amended by Resolution 142 of 2023 Authorizing Contracts for the Provision of Mental Health, Developmental Disability, and Alcoholism and Substance Abuse Services in 2023 for the Monroe County Office of Mental Health – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.
ADOPTED: 10-0

- 23-0215 - Authorize a contract with Coordinated Care Services, Inc. for the Multicultural Teen Prevention and Support Program – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.
ADOPTED: 10-0

- 23-0216 - Authorize Implementation of a Project Labor Agreement for the Airport Terminal Area Revitalization Airport/Campus Innovations at Frederick Douglass-Greater Rochester International Airport – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.
ADOPTED: 10-0

- 23-0217 - Acceptance of a Grant from the New York State Division of Criminal Justice Services for the District Attorney’s Office, the Office of the Sheriff, and the Department of Public Safety, Office of Probation and Community Corrections, for the Gun Involved Violence Elimination Partnership – As a Matter of Importance – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.
ADOPTED: 10-0

- 23-0218 - Amend Resolution 294 of 2020, as Amended by Resolution 418 of 2021, as Amended by Resolution 97 of 2023, to Authorize, Amend, and Increase the Contracts for the Provision of Forensic Pathology Services to the Monroe County Office of the Medical Examiner – As a Matter of Importance – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.
ADOPTED: 10-0

- 23-0219 - Authorize a Contract with Squad 9, LLC for Rochester Threat Advisory Committee Planning and Training Consulting Services – As a Matter of Importance – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.
ADOPTED: 10-0

- 23-0220 - Authorize a Contract with Ontario Bus Inc. for Bus Transportation Services for Monroe County Intervention and Preschool Special Education Programs – As a Matter of Importance – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Maffucci.

ADOPTED: 10-0

- 23-0192 - Acceptance of an Offer and Payment for Appropriation by the State of New York of Property at Dugway Road in the Town of Penfield – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Dondorfer.

ADOPTED: 10-0

- 23-0194 - Acceptance of an Offer and Payment for Appropriation by the State of New York for a Permanent Easement at 1129 Scottsville Road in the Town of Chili – County Executive Adam J. Bello

MOVED by Legislator Dondorfer, SECONDED by Legislator Colby.

ADOPTED: 10-0

- 23-0196 - Acceptance of an Offer and Payment for Appropriation by the State of New York for a Permanent Easement at Latona Road in the Town of Greece – County Executive Adam J. Bello

MOVED by Legislator Dondorfer, SECONDED by Legislator Colby.

ADOPTED: 10-0

- 23-0206 - Acceptance of a Grant from the New York State Division of Homeland Security and Emergency Services for the Operation Stonegarden Program and Authorize Intermunicipal Agreements with the Towns of Greece, Irondequoit, and Webster – County Executive Adam J. Bello

MOVED by Legislator Milne, SECONDED by Legislator Brew.

ADOPTED: 8-2 (*Legislators Barnhart and Vazquez Simmons Voted in the Negative.*)

- 23-0212 - Authorize a Contract with Roy Teitsworth, Inc. for the Provision of Auctioneer Services – County Executive Adam J. Bello

MOVED by Legislator Brew, SECONDED by Legislator Dondorfer.

ADOPTED: 10-0

OTHER MATTERS

ADJOURNMENT:

There being no other matters, Vice-Chairman Delehanty adjourned the meeting at 6:07 p.m.

The next meeting of the Ways and Means Committee will be **Tuesday, July 25, 2023 at 6:00 P.M.**

Respectfully Submitted,
David Grant
Clerk of the Legislature



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0222.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

July 7, 2023

OFFICIAL FILE COPY	
No.	<u>230222</u>
Not to be removed from the Office of the Legislature of Monroe County	
Committee Assignment	
URGENT	-L

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Approval of Monroe Community College's 2023-2024 Operating Budget

Honorable Legislators:

I recommend that Your Honorable Body approve the operating budget of Monroe Community College for the fiscal year September 1, 2023 through August 31, 2024 as submitted by the College.

The proposed 2023 - 2024 Monroe Community College budget has been reviewed by me, as well as the staff of the County's Office of Management and Budget. I concur with the request of the College.

The following resolution was adopted by the Monroe Community College Board of Trustees at their meeting on June 12, 2023:

RESOLVED, that the Board of Trustees of Monroe Community College approves the Operating Budget for the fiscal year, September 1, 2023 through August 31, 2024 in the amount of \$111,500,000.

Approval of this budget will provide funding for 7,000 state-aidable full-time equivalent students during the College fiscal year. Adoption by Your Honorable Body is required before the State University of New York can approve its share of the College budget.

The specific legislative actions required are:

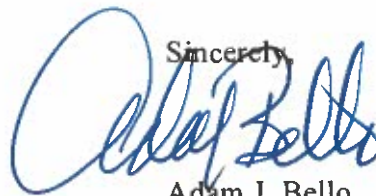
1. Schedule and hold a public hearing.
2. Approve the total Monroe Community College operating budget in the amount of \$111,500,000 and a sponsor contribution by the County of Monroe in the amount of \$20,780,000.

110 County Office Building • 39 West Main Street • Rochester, New York 14614

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(27) (“conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action”) and is not subject to further review under the State Environmental Quality Review Act.

The approval of this budget will require an appropriation of \$20,780,000 in the County of Monroe budget year 2024 as the County sponsor contribution.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

By Legislators _____ and _____

Intro. No. ____

RESOLUTION NO. ____ OF 2023

APPROVING MONROE COMMUNITY COLLEGE'S 2023-2024 OPERATING BUDGET

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The operating budget for the fiscal year September 1, 2023 through August 31, 2024, in the amount of \$111,500,000 and a sponsor contribution by the County of Monroe in the amount of \$20,780,000, is hereby approved.

Section 2. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency
File No. 23-0

ADOPTION: Date: _____ Vote: ____

ACTION BY THE COUNTY EXECUTIVE

APPROVED: _____ VETOED: _____

SIGNATURE: _____ DATE: _____

EFFECTIVE DATE OF RESOLUTION: _____



2023-2024 Operating Budget

SEPTEMBER 1, 2023 – AUGUST 31, 2024



Monroe Community College 2023-2024 Operating Budget

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Monroe Community College 2023-2024 Operating Budget

Overview – Highlights

The college's 2023-2024 gross budget reflects a 1.9% increase from the 2022-2023 budget. The full-time student tuition rate will increase by \$144 to \$4,900/year. The base state aid rate remains flat at \$2,997 per FTE student. The net cost per FTE student reflects a year-on-year increase of \$638 or 4.5% driven primarily by the decline in enrollment and nominal increase in the net budget.

ENROLLMENT – 7,000 (state-aidable) FTEs

- Decrease of 200 FTEs or 2.8% fewer than the state-aidable enrollment in the 2022-2023 budget of 7,200.
- Unduplicated headcount for state-aidable students, in total, will approximate 18,978 in 2023-2024 compared to 19,478 in 2022-2023, reflecting a decrease of 2.6%.

NET BUDGET – (as defined by SUNY) - \$104,624,900

- Reflects a \$1.6M increase from 2022-2023 attributable primarily to increases in Interest, Sponsor's Contribution, Charges to Other Counties and Allocated Fund Balance, offset by decreases in student revenues due to the reduction in budgeted enrollment, and Federal Appropriation under the Higher Education Emergency Relief Fund (HEERF) act.
- Computed by deducting Service Fees, Other Sponsored Programs and Other Sources revenue streams from the Gross Budget.

Monroe Community College 2023-2024 Operating Budget

Overview – Highlights

GROSS BUDGET - \$111,500,000

- Reflects an increase of 1.9% from 2022-2023.
- The year-over-year increase reflects implementation of newly negotiated bargaining unit contracts and provision for employee benefits, particularly to support health care costs, offset by reductions in contractual expenses and equipment.

NET COST PER FTE - \$14,946

- Increase of \$638 or 4.5% from the 2022-2023 budgeted net cost per FTE of \$14,308.
- This increase in net cost per FTE is primarily a result of the decline in aidable student enrollment and nominal increase in the net budget.

Monroe Community College
2023-2024 Operating Budget

Revenues – Highlights

STUDENT TUITION AND FEES - \$43,364,133; down 1.5%

Tuition - \$34,966,931; down 1.9%

- Full-time tuition rate increases to \$4,900 per year.
- Part-time tuition rate increases to \$204 per credit hour.
- An average 5-year annual increase in the full-time tuition rate of 2.3%. MCC remains among the lowest cost SUNY community colleges.

Fees - \$7,167,202 down 2.2%

- Year-over-year variance of \$157,815 is due primarily to the decline in budgeted enrollment.
- The technology fee rate remains flat year-over-year.

Charges to Non-residents - \$1,230,000; up 18.2%

- Increase is due primarily to a year-over-year growth in non-resident enrollment.

Monroe Community College
2023-2024 Operating Budget

Revenues – Highlights

STATE AID - \$29,911,328; approximately flat year-over-year

- State aid is provided by adoption of a funding floor set at 100% of the SUNY approved 2022/23 base aid as stipulated in the NYS Enacted budget.
- The enacted funding floor provides more than \$7,000,000 greater than the FTE funding model.
- The base aid rate remains at \$2,997 per FTE.

FEDERAL APPROPRIATION (HEERF) - \$0

- Institutional funds under the HEERF Program expire in June 2023.

SPONSOR CONTRIBUTION - \$20,780,000; increase of \$400,000

- Reflects an increase of \$400,000 year-over-year.
- Sponsor contribution has increased on an average annual basis by 1.7% over the last 5 years.

Monroe Community College
2023-2024 Operating Budget

Appropriations – Highlights

PERSONAL SERVICES EXPENDITURES will increase \$1.4M or 2.3%. This includes contractual commitments under employee labor contracts, offset by reductions in staffing as costs are realigned with enrollment expectations.

EMPLOYEE BENEFITS will increase by \$925,000 due primarily to increases in health care benefit costs, offset by the impact of fewer faculty and staff positions as positions are aligned with expected enrollment.

EQUIPMENT EXPENDITURES will decrease by \$126,673. Expenditures for equipment represent less than 1.0% of the college's operating budget.

CONTRACTUAL EXPENDITURES will decrease \$139,036 or 0.8% as costs are aligned with budgeted 2023-2024 revenues.

Monroe Community College 2023-2024 Operating Budget

Financial Summary

	2021/22 ACTUAL	2022/2023 BUDGET	2023/2024 BUDGET REQUEST	2023/2024 INCREASE (DECREASE)	% VAR
REVENUE:					
Admission and Fees	\$45,351,739	\$44,008,743	\$43,364,133	(\$644,610)	(1.5%)
Other Sponsored Programs	2,998,183	2,816,000	3,116,000	300,000	10.7%
State Aid	29,920,662	29,920,662	29,911,328	(9,334)	(0.0%)
Federal Appropriation - HEERF	2,970,381	5,400,000	0	(5,400,000)	(100.0%)
Sponsor's Contribution	19,630,000	20,380,000	20,780,000	400,000	2.0%
Charges to Other Counties	4,917,573	5,513,040	5,585,300	72,260	1.3%
Other Sources	2,480,046	1,263,700	2,903,600	1,639,900	129.8%
Allocated Fund Balance	(6,481,579)	137,855	5,839,639	5,701,784	4136.1%
TOTAL REVENUES	\$101,787,005	\$109,440,000	\$111,500,000	\$2,060,000	1.9%
COSTS BY FUNCTION:					
Instruction	\$37,025,588	\$41,321,320	\$39,806,818	(\$1,514,502)	(3.7%)
Other Sponsored Programs	2,638,514	2,725,723	3,025,723	300,000	11.0%
Public Service	529,111	531,214	605,050	73,836	13.9%
Academic Support	12,369,668	12,832,065	13,047,459	215,394	1.7%
Libraries	1,821,305	1,906,527	1,952,934	46,407	2.4%
Student Services	10,513,707	12,236,244	11,843,261	(392,983)	(3.2%)
Maintenance & Operation of Plant	16,948,408	18,689,328	19,254,739	565,411	3.0%
General Administration	8,743,305	9,075,411	9,399,032	323,621	3.6%
General Institutional	11,197,399	10,122,168	12,564,984	2,442,816	24.1%
TOTAL EXPENDITURES	\$101,787,005	\$109,440,000	\$111,500,000	\$2,060,000	1.9%
COSTS BY OBJECT:					
Personal Services	\$55,138,485	\$59,910,761	\$61,311,470	\$1,400,709	2.3%
Employee Benefits	29,838,018	31,560,000	32,485,000	925,000	2.9%
Equipment	713,236	658,678	532,005	(126,673)	(19.2%)
Contractual Expenses	16,097,266	17,310,561	17,171,525	(139,036)	(0.8%)
TOTAL EXPENDITURES	\$101,787,005	\$109,440,000	\$111,500,000	\$2,060,000	1.9%

Monroe Community College 2023-2024 Operating Budget

Enrollment Summary				
2021/22 ACTUAL	2022/2023 BUDGET	2023/2024 BUDGET REQUEST	2023/2024 INCREASE (DECREASE)	%VAR
7,455	7,158	6,908	(250)	(3.5%)
99	42	92	50	119.0%
TOTAL STATE AIDABLE				
7,554	7,200	7,000	(200)	(2.9%)
296	190	250	60	31.6%
<u>7,850</u>	<u>7,390</u>	<u>7,250</u>	<u>(140)</u>	<u>(1.9%)</u>

STATE AIDABLE:

Credit

Non-Credit

TOTAL STATE AIDABLE

Non-Aidable

TOTAL FTES

STUDENT HEADCOUNT: (Unduplicated)

State-Aidable

Non-Aidable

TOTAL

	19,478	18,978	(500)	(2.6%)
20,311				
3,033	2,218	3,033	815	36.7%
23,334	21,696	22,011	315	1.5%

Monroe Community College 2023-2024 Operating Budget

	Revenues				
	2021/22 ACTUAL	2022/2023 BUDGET	2023/2024 BUDGET REQUEST	2023/2024 INCREASE (DECREASE)	%
					VAR
<u>TUITION AND FEES</u>					
<u>STUDENT TUITION:</u>					
Fall/Spring	\$32,121,808	\$31,488,025	\$30,964,896	\$ (523,129)	(1.7%)
Winter	333,407	325,215	319,046	(6,169)	(1.9%)
Summer	3,874,184	3,829,487	3,682,989	(146,498)	(3.8%)
TOTAL TUITION	<u>\$36,329,399</u>	<u>\$35,642,727</u>	<u>\$34,966,931</u>	<u>\$ (675,796)</u>	<u>(1.9%)</u>
<u>CHARGES TO NON-RESIDENTS</u>	1,288,194	1,041,000	1,230,000	189,000	18.2%
<u>STUDENT FEES</u>	<u>7,734,146</u>	<u>7,325,016</u>	<u>7,167,202</u>	<u>(157,814)</u>	<u>(2.2%)</u>
TOTAL TUITION and FEES	<u>\$45,351,739</u>	<u>\$44,008,743</u>	<u>\$43,364,133</u>	<u>\$ (644,610)</u>	<u>(1.5%)</u>
<u>OTHER SPONSORED PROGRAMS</u>	2,998,183	2,816,000	3,116,000	300,000	10.7%
<u>GOVERNMENT APPROPRIATIONS:</u>					
State Aid	29,920,662	29,920,662	29,911,328	(9,334)	(0.1%)
Federal Appropriation - HEERF	2,970,381	5,400,000	0	(5,400,000)	(100.0%)
Sponsor's Contribution	19,630,000	20,380,000	20,780,000	400,000	2.0%
Charges to Other Counties	4,917,573	5,513,040	5,585,300	72,260	1.3%
<u>OTHER SOURCES:</u>					
Interest	17	201,000	1,700,000	1,499,000	745.8%
Rental Income	206,005	177,500	269,400	91,900	51.8%
Miscellaneous	2,274,024	885,200	934,200	49,000	5.5%
TOTAL	<u>2,480,046</u>	<u>\$1,263,700</u>	<u>\$2,903,600</u>	<u>\$ 1,639,900</u>	<u>129.8%</u>
<u>ALLOCATED FUND BALANCE</u>	(6,481,579)	137,855	5,839,639	5,701,784	4136.1%
TOTAL REVENUES	<u>\$101,787,005</u>	<u>\$109,440,000</u>	<u>\$111,500,000</u>	<u>\$ 2,060,000</u>	<u>1.9%</u>

Monroe Community College 2023-2024 Operating Budget

Expenditures

	2021/22 ACTUAL	2022/2023 BUDGET	2023/2024 BUDGET REQUEST	2023/2024 INCREASE (DECREASE)	%
					VAR
INSTRUCTION					
Fall & Spring					
Personal Services	\$23,565,595	\$25,322,123	\$25,475,837	\$153,714	0.6%
Employee Benefits	9,591,526	11,372,034	10,369,021	(1,003,013)	(8.8%)
Equipment	381,180	408,889	214,404	(194,485)	(47.6%)
Contractual Expenses	1,696,885	2,170,739	2,152,943	(17,796)	(0.8%)
TOTAL	\$35,235,186	\$39,273,785	\$38,212,205	(\$1,061,580)	(2.7%)
Winter Session					
Personal Services	\$117,457	\$114,404	\$118,000	\$3,596	3.1%
Employee Benefits	23,991	51,378	24,102	(27,276)	(53.1%)
TOTAL	\$141,448	\$165,782	\$142,102	(\$23,680)	(14.3%)
Summer Session					
Personal Services	\$1,382,727	\$1,298,571	\$1,218,000	(\$80,571)	(6.2%)
Employee Benefits	266,227	583,182	234,511	(348,671)	(59.8%)
TOTAL	\$1,648,954	\$1,881,753	\$1,452,511	(\$429,242)	(22.8%)
TOTAL INSTRUCTION					
Personal Services	\$25,065,779	\$26,735,098	\$26,811,837	\$76,739	0.3%
Employee Benefits	9,881,744	12,006,594	10,627,634	(1,378,960)	(11.5%)
Equipment	381,180	408,889	214,404	(194,485)	(47.6%)
Contractual Expenses	1,696,885	2,170,739	2,152,943	(17,796)	(0.8%)
TOTAL	\$37,025,588	\$41,321,320	\$39,806,818	(\$1,514,502)	(3.7%)

Monroe Community College 2023-2024 Operating Budget

Expenditures

	2021/22 ACTUAL	2022/2023 BUDGET	2023/2024 BUDGET REQUEST	2023/2024 INCREASE (DECREASE)	%	VAR
<u>OTHER SPONSORED PROGRAMS</u>						
Personal Services	\$861,185	\$978,345	\$1,517,764	\$539,419	55.1%	
Employee Benefits	249,239	345,018	419,021	74,003	21.4%	
Equipment	0	0	0	0	NA	
Contractual Expenses	1,528,090	1,402,360	1,088,938	(313,422)	(22.3%)	
TOTAL	\$2,638,514	\$2,725,723	\$3,025,723	\$300,000	11.0%	
<u>PUBLIC SERVICE</u>						
Personal Services	\$314,475	\$336,167	\$366,047	\$29,880	8.9%	
Employee Benefits	171,304	155,411	199,397	43,986	28.3%	
Equipment	19,610	15,501	14,001	(1,500)	(9.7%)	
Contractual Expenses	23,722	24,135	25,605	1,470	6.1%	
TOTAL	\$529,111	\$531,214	\$605,050	\$73,836	13.9%	
<u>ACADEMIC SUPPORT</u>						
Personal Services	\$6,091,589	\$6,914,578	\$7,029,519	\$114,941	1.7%	
Employee Benefits	2,761,314	2,792,919	3,186,477	393,558	14.1%	
Equipment	10,431	58,988	56,000	(2,988)	(5.1%)	
Contractual Expenses	3,506,334	3,065,580	2,775,463	(290,117)	(9.5%)	
TOTAL	\$12,369,668	\$12,832,065	\$13,047,459	\$215,394	1.7%	
<u>LIBRARIES</u>						
Personal Services	\$1,086,671	\$1,116,539	\$1,160,271	\$43,732	3.9%	
Employee Benefits	507,696	535,702	542,082	6,380	1.2%	
Equipment	0	0	0	0	NA	
Contractual Expenses	226,938	254,286	250,581	(3,705)	(1.5%)	
TOTAL	\$1,821,305	\$1,906,527	\$1,952,934	\$46,407	2.4%	

Monroe Community College 2023-2024 Operating Budget

Expenditures

	2021/22 ACTUAL	2022/2023 BUDGET	2023/2024 BUDGET REQUEST	2023/2024 INCREASE (DECREASE)	% VAR
<u>STUDENT SERVICES</u>					
Personal Services	\$6,203,080	\$6,907,515	\$6,947,499	\$39,984	0.6%
Employee Benefits	2,889,380	3,682,311	3,236,129	(446,182)	(12.1%)
Equipment	41,922	6,900	2,000	(4,900)	(71.0%)
Contractual Expenses	1,379,325	1,639,518	1,657,633	18,115	1.1%
TOTAL	\$10,513,707	\$12,236,244	\$11,843,261	(\$392,983)	(3.2%)
<u>MAINTENANCE & OPERATION OF PLANT</u>					
Personal Services	\$7,333,302	\$8,378,214	\$8,550,173	\$171,959	2.1%
Employee Benefits	3,811,102	4,327,345	4,443,507	116,162	2.7%
Equipment	239,730	157,000	235,600	78,600	50.1%
Contractual Expenses	5,564,274	5,826,769	6,025,459	198,690	3.4%
TOTAL	\$16,948,408	\$18,689,328	\$19,254,739	\$565,411	3.0%
<u>GENERAL ADMINISTRATION</u>					
Personal Services	\$4,899,406	\$5,043,696	\$5,276,989	\$233,293	4.6%
Employee Benefits	2,366,418	2,542,581	2,548,791	6,210	0.2%
Equipment	13,417	8,800	8,500	(300)	(3.4%)
Contractual Expenses	1,464,064	1,480,334	1,564,752	84,418	5.7%
TOTAL	\$8,743,305	\$9,075,411	\$9,399,032	\$323,621	3.6%
<u>GENERAL INSTITUTIONAL</u>					
Personal Services	\$3,282,998	\$3,500,609	\$3,651,371	\$150,762	4.3%
Employee Benefits	7,199,821	5,172,119	7,281,962	2,109,843	40.8%
Equipment	6,946	2,600	1,500	(1,100)	(42.3%)
Contractual Expenses	707,634	1,446,840	1,630,151	183,311	12.7%
TOTAL	\$11,197,399	\$10,122,168	\$12,564,984	\$2,442,816	24.1%
<u>TOTAL COSTS</u>					
Personal Services	\$55,138,485	\$59,910,761	\$61,311,470	\$1,400,709	2.3%
Employee Benefits	29,838,018	31,560,000	32,485,000	925,000	2.9%
Equipment	713,236	658,678	532,005	(126,673)	(19.2%)
Contractual Expenses	16,097,266	17,310,561	17,171,525	(139,036)	(0.8%)
GRAND TOTAL	\$101,787,005	\$109,440,000	\$111,500,000	\$2,060,000	1.9%

Monroe Community College 2023-2024 Operating Budget

Enrollment

	2021/2022 ACTUAL	2022/2023 BUDGET	2023/2024 BUDGET REQUEST	2023/2024 INCREASE (DECREASE)
STATE AIDABLE CREDIT FTES				
FALL SEMESTER				
Full-Time	2,176	2,240	2,016	(224)
Part-Time	882	877	818	(59)
Credit Course Supplement	579	486	536	50
TOTAL	<u>3,637</u>	<u>3,603</u>	<u>3,370</u>	<u>(233)</u>
WINTER SESSION				
Part-Time	58	56	54	(2)
SPRING SEMESTER				
Full-Time	1,773	1,675	1,643	(32)
Part-Time	854	820	791	(29)
Credit Course Supplement	431	331	400	69
TOTAL	<u>3,058</u>	<u>2,826</u>	<u>2,834</u>	<u>8</u>
SUMMER SESSION				
Full-Time/Part-Time	702	673	650	(23)
TOTAL	<u>7,455</u>	<u>7,158</u>	<u>6,908</u>	<u>(250)</u>
STATE AIDABLE NON-CREDIT FTES				
Fall Semester	56	7	52	45
Spring Semester	37	22	34	12
Summer Session	6	13	6	(7)
TOTAL	<u>99</u>	<u>42</u>	<u>92</u>	<u>50</u>
TOTAL STATE AIDABLE FTES	<u>7,554</u>	<u>7,200</u>	<u>7,000</u>	<u>(200)</u>
OTHER SPONSORED PROGRAMS (NON-AIDABLE)				
	296	190	250	60
TOTAL	<u>7,850</u>	<u>7,390</u>	<u>7,250</u>	<u>(140)</u>
STUDENT HEADCOUNT				
State-Aidable	20,311	19,478	18,978	(500)
Non-Aidable	3,033	2,218	3,033	815
TOTAL HEADCOUNT (unduplicated)	<u>23,334</u>	<u>21,696</u>	<u>22,011</u>	<u>315</u>

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Appendix

Monroe Community College 2023-2024 Operating Budget

TUITION AND FEE SCHEDULE

	2022-2023	2023-2024
TUITION		
NEW YORK STATE residents who are residents of the sponsorship area or non-residents of the sponsorship area who present Certificates of Residence:		
Full-time (12 credit hours or equivalent or more per semester) per academic year	\$4,756.00	\$4,900.00
Part-time (per semester credit hour or equivalent)	\$198.00	\$204.00
Part-time Off-Peak (per semester credit hour or equivalent)	\$132.00	\$136.00
High school students taking college-level credit courses at their high school	\$66.00	\$68.00
Students enrolled in early college high school and/or P-TECH programs	\$0 - \$66.00	\$0 - \$68.00
NEW YORK STATE residents who do not present Certificate(s) of Residence and non-residents of NYS:		
Full-time (12 credit hours or equivalent or more per semester) per academic year	\$9,512.00	\$9,800.00
Part-time (per semester credit hour or equivalent)	\$396.00	\$408.00
Part-time Off-Peak (per semester credit hour or equivalent)	\$264.00	\$272.00
High school students taking college-level credit courses at their high school	\$132.00	\$136.00
Students enrolled in early college high school and/or P-TECH programs	\$0 - \$132.00	\$0 - \$136.00

Monroe Community College 2023-2024 Operating Budget

TUITION AND FEE SCHEDULE

	2022-2023	2023-2024
STUDENT SERVICE FEES		
Laboratory/Service Fee ¹	\$8.00 - \$675.00	\$8.00 - \$675.00
Dual enrollment course fee	\$0	\$0
Credit by Examination	\$198.00	\$204.00
Returned Check Fee	\$20.00	\$20.00
Late Registration Fee	\$25.00	\$25.00
Re-registration Fee	\$25.00	\$25.00
Deferred Payment Fee	\$20.00 - \$50.00	\$20.00 - \$50.00
Enrollment / Records Fee (per applicable session)	\$8.00	\$8.00
Open Educational Resources (OER) Course Fee - for each registered OER course	\$10.00	\$10.00
Students enrolled in early college high school and/or P-TECH programs	May be waived	May be waived
¹ Does not include Airport Rescue Fire Fighter and Hazardous Materials Course Fees. Does include fees for health related courses		
OUT-OF-STATE STUDENT CAPITAL REVENUE FEE		
Required for all out-of-state students per credit hour up to a \$300 annual maximum	\$10.00 - \$300.00	\$10.00 - \$300.00
STUDENT LIFE FEE²		
Fall and Spring (per semester)		
12 or more credit hours or equivalent	\$156.00	\$164.00
9-11 credit hours or equivalent	\$136.25	\$144.00
5-8 credit hours or equivalent	\$70.25	\$74.00
1-4 credit hours or equivalent	\$45.25	\$47.75
Summer Session Student Life fee (per credit hour)	\$3.00	\$3.25
Summer Session Photo ID fee	\$3.00	\$3.25
Students enrolled in early college high school and/or P-Tech programs	May be waived	May be waived

² less Graduation Fee of \$2.75 for part-time non-matriculated students

Monroe Community College 2023-2024 Operating Budget

TUITION AND FEE SCHEDULE

	<u>2022-2023</u>	<u>2023-2024</u>
TECHNOLOGY FEE (per applicable term)		
12 or more credit hours or equivalent	\$325.00	\$325.00
9-11 credit hours or equivalent	\$218.00	\$218.00
5-8 credit hours or equivalent	\$110.00	\$110.00
1-4 credit hours or equivalent	\$56.00	\$56.00
Students enrolled in early college high school and/or P-TECH programs	May be waived	May be waived
TRANSPORTATION FEE		
Fall and Spring (per semester)	\$75.00	\$75.00
This Transportation Fee supports expenses related to full-service transportation including vehicle registration (on-campus parking) and access to bus services provided by the Regional Transit Service (RTS) with a valid MCC ID, and maintenance and security of campus roadways, walkways, and parking lots		
Students participating in any dual or concurrent enrollment program	Waived	Waived

Monroe Community College 2023-2024 Operating Budget

TUITION AND FEE SCHEDULE

	2022-2023	2023-2024
HEALTH INSURANCE FEE		
Required of all international students holding non-immigrant visas (includes repatriation and emergency evacuation coverage):		
Annual (coverage is August 15 - July 14)	\$2,591.00	\$2,568.00
Fall only (coverage is August 15 - January 14)	\$1,186.00	\$1,074.00
Spring only (coverage is January 15 - June 14)	\$1,405.00	\$1,067.00
Spring/Summer (coverage is January 15 - August 14)	n/a	\$1,495.00
Summer/Short term (coverage is May 15 - August 14)	\$432.00	\$646.00
HEALTH FEE (per semester)		
Required of all students registered for 6 or more credit hours or equivalent	\$10.00	\$10.00
Students enrolled in early college high school and/or P-TECH programs	May be waived	May be waived

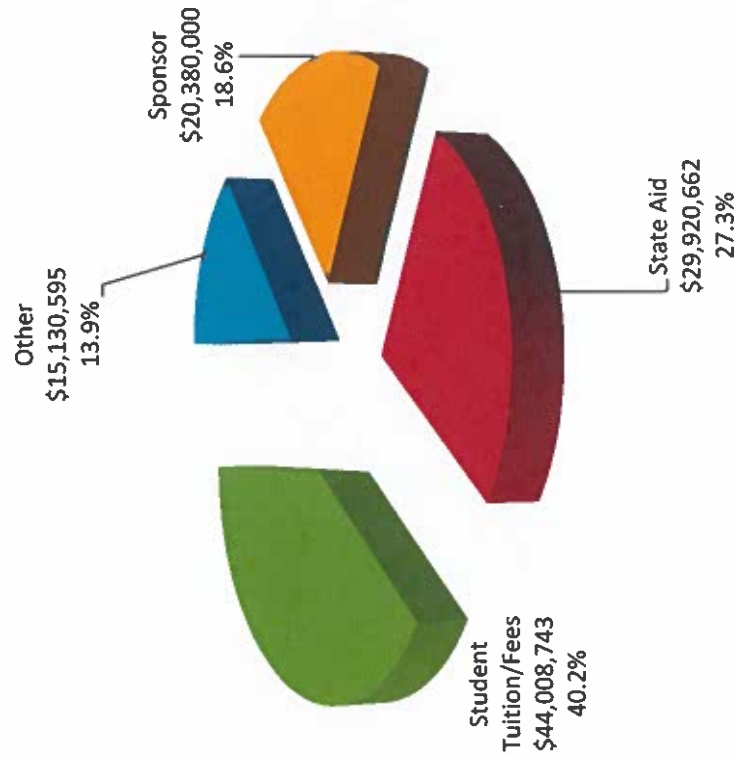
Monroe Community College 2023-2024 Operating Budget

Revenue Sources – Highlights

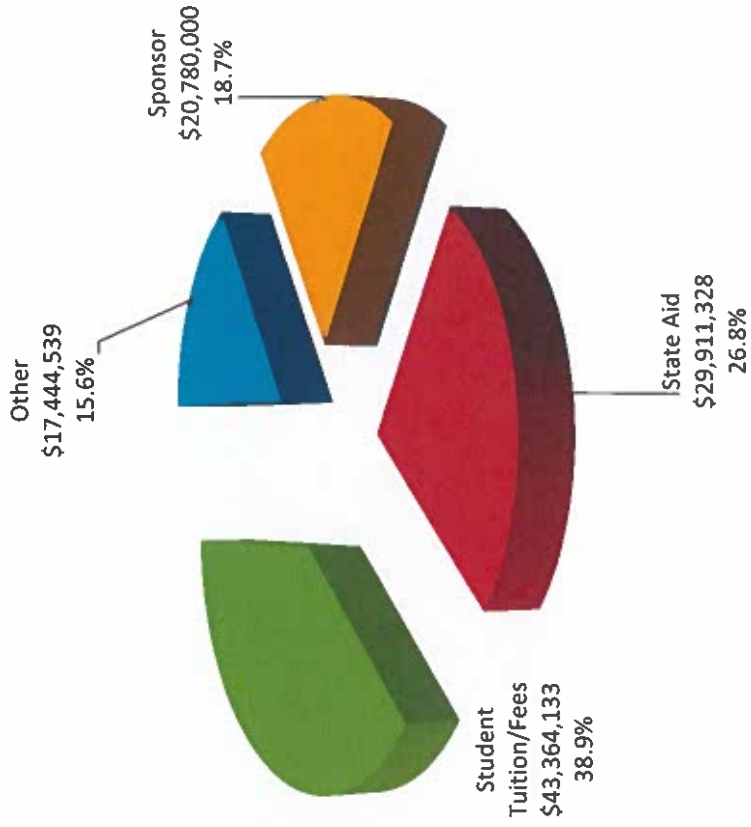
- The state, county sponsor, and students provide 84.4% of total funding for the operating budget.
- State aid is determined by SUNY in accord with the state budget. For the 2023-2024 year, base state aid is the higher of \$2,997 per FTE or 100% of the 2022-23 SUNY approved base aid. Under the enacted funding floor, state aid amounts to \$29,911,328 or 26.8% of the total revenue budget.
- Sponsor contribution amounts to \$20,780,000, an increase of \$400,000 or 2.0% over last year. This represents 18.7% of the total revenue budget.
- Student tuition and fees will total \$43,364,133 or 38.9% of the total revenue budget.
- Student tuition rates will increase to \$4,900 for full-time and \$204 per credit hour for part-time students. Historically, this amounts to a 2.3% average annual increase over the last 5-year period. Student tuition will fund \$34,966,931 or 31.4% of the total budget. The Technology fee will remain flat at \$325 per applicable term and will provide \$4,342,302 in student support.
- Other sources of revenue totaling \$17,444,539 or 15.6% include Other Sponsored Programs, charges to other counties, interest, rental and miscellaneous revenue and use of allocated fund balance.

Monroe Community College 2023-2024 Operating Budget

Total Revenues – 2022-2023
\$109,440,000



Total Revenues – 2023-2024
\$111,500,000



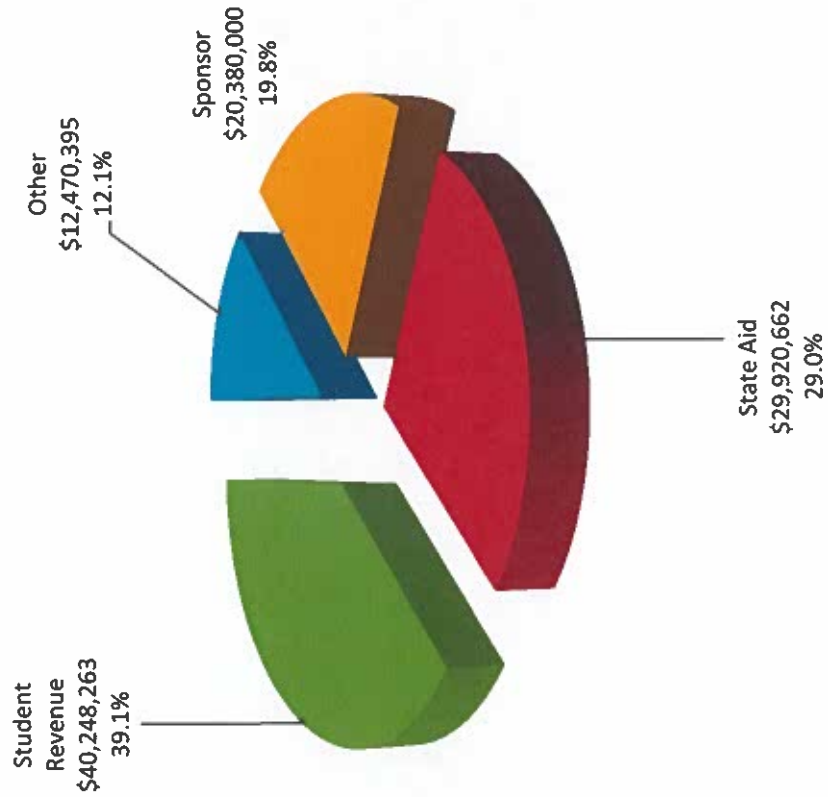
Monroe Community College 2023-2024 Operating Budget

Net Revenue – Highlights

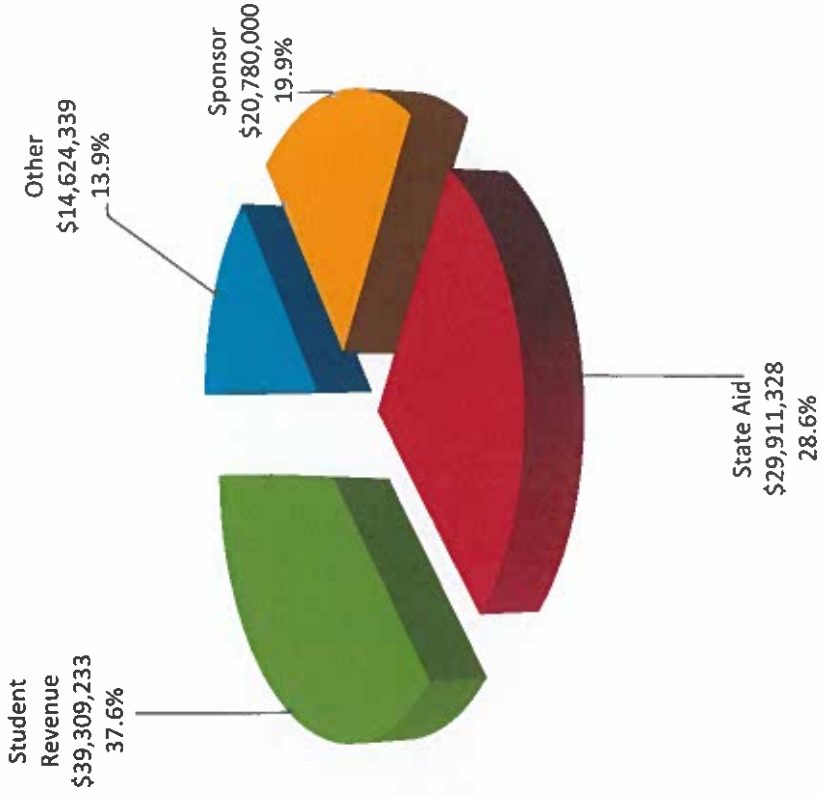
- The net operating budget of \$104,624,900 equals the gross operating budget minus offsetting operating revenues and budgeted appropriations not allowable for state aid, such as Other Sponsored Programs. This is the basis for the tri-party funding partnership: the state, local sponsor, and student revenue.
- State aid is provided in the form of enrollment-based funding as determined by SUNY. For the 2023-2024 year, base state aid is the higher of \$2,997 per FTE or 100% of the 2022-23 SUNY approved base aid. Under the enacted funding floor, state aid amounts to \$29,911,328 or 28.6% of the net revenue budget.
- Sponsor contribution amounts to \$20,780,000 – an increase of \$400,000 over last year. This represents 19.9% of the net revenue budget.
- Student revenue (tuition and technology fees) will total \$39,309,233 or 37.6% of the net revenue budget. Amended tuition limitation regulations allow community colleges to exceed the limit of one-third of the net budget. This budget anticipates that this amendment will continue.
- Other sources of net revenue totaling \$14,624,339 or 13.9% include charges to other counties, non-resident tuition, interest and rental revenue allowable under SUNY guidelines, and use of allocated fund balance.

Monroe Community College 2023-2024 Operating Budget

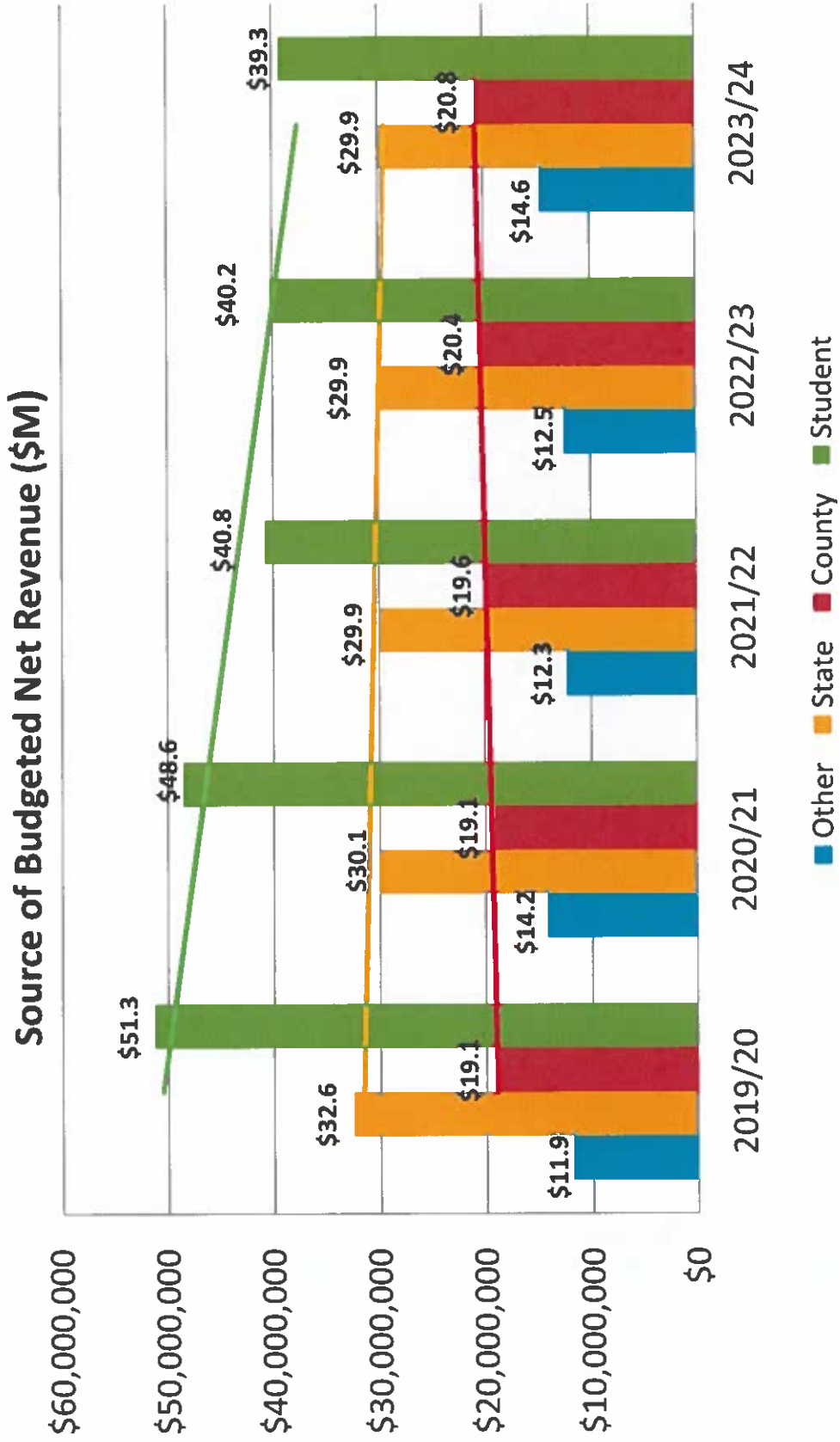
Net Revenues – 2022-2023
\$103,019,320



Net Revenues – 2023-2024
\$104,624,900

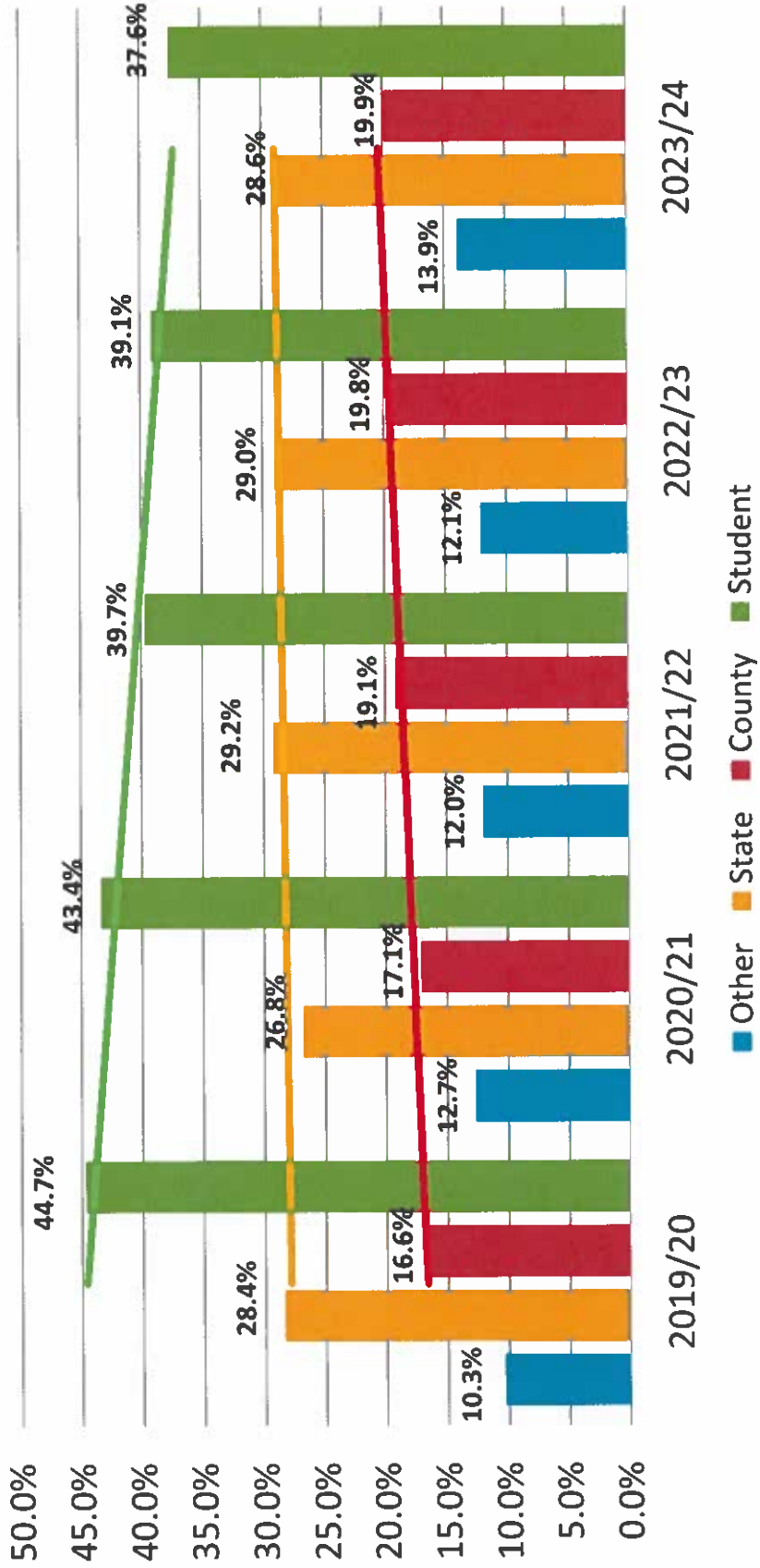


Monroe Community College 2023-2024 Operating Budget



Monroe Community College 2023-2024 Operating Budget

Source of Budgeted Net Revenue (%)



Monroe Community College 2023-2024 Operating Budget

Increase (Decrease) in Revenue

- This chart represents the revenue that is required to fund the College's 2023-2024 operating budget.
- As previously illustrated, there are three (3) primary sources of revenue for the operating budget. It is anticipated that compared to the 2022-2023 budget, the three sources will change by the following amounts:

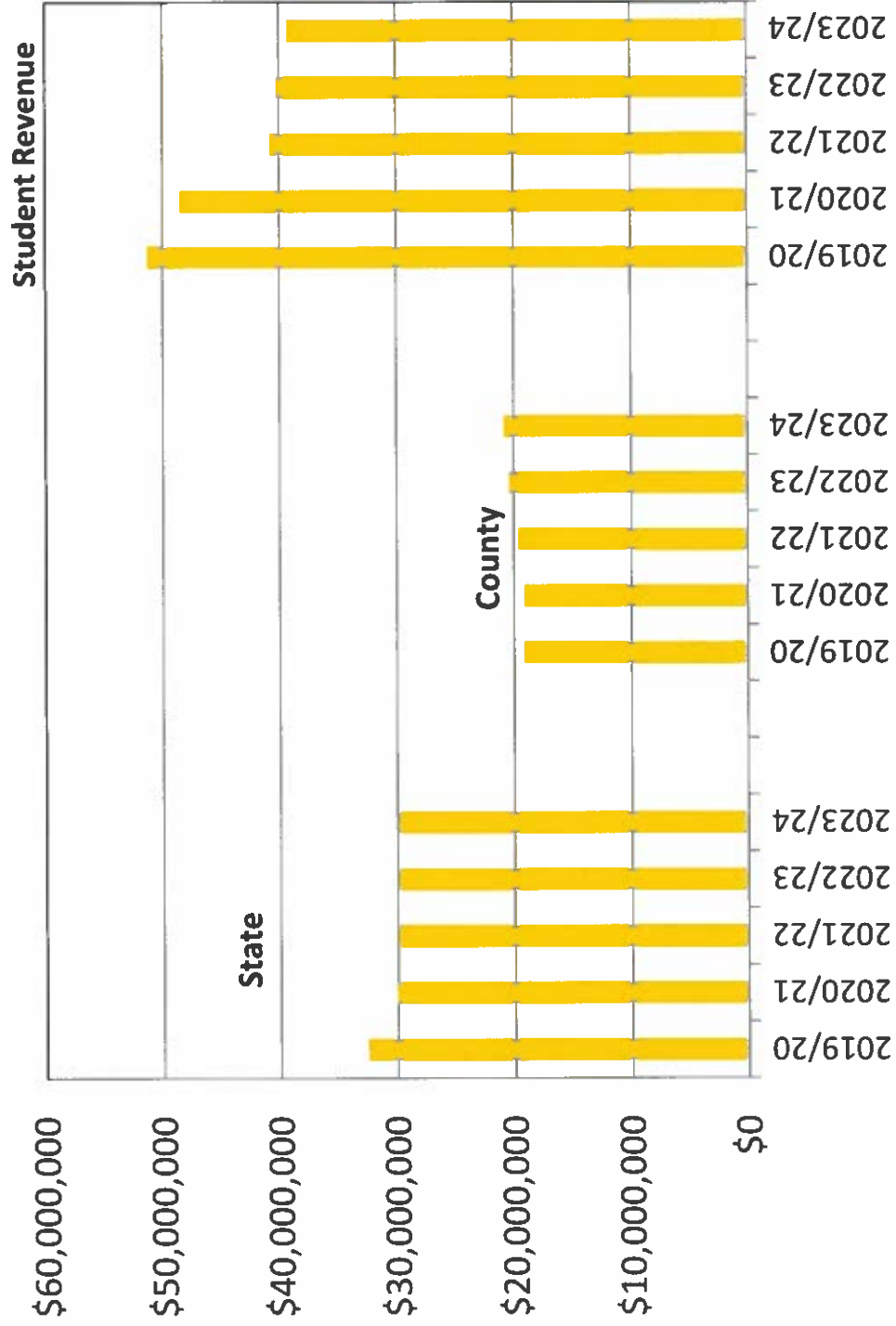
Student Tuition and Fees	(\$644,610)	(1.5%)
State of New York	(\$ 0)	(0.0%)
County of Monroe	\$ 400,000	2.0%

- Per the approved state budget, base state aid is set at the enacted 100% funding floor.
- A three-year history of year-on-year changes in the primary sources of budgeted revenue is as follows:

	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Student Tuition and Fees	(\$7,897,949)	(\$1,087,242)	(\$644,610)
State of New York	(154,997)	(14,333)	(0)
County of Monroe	500,000	750,000	400,000

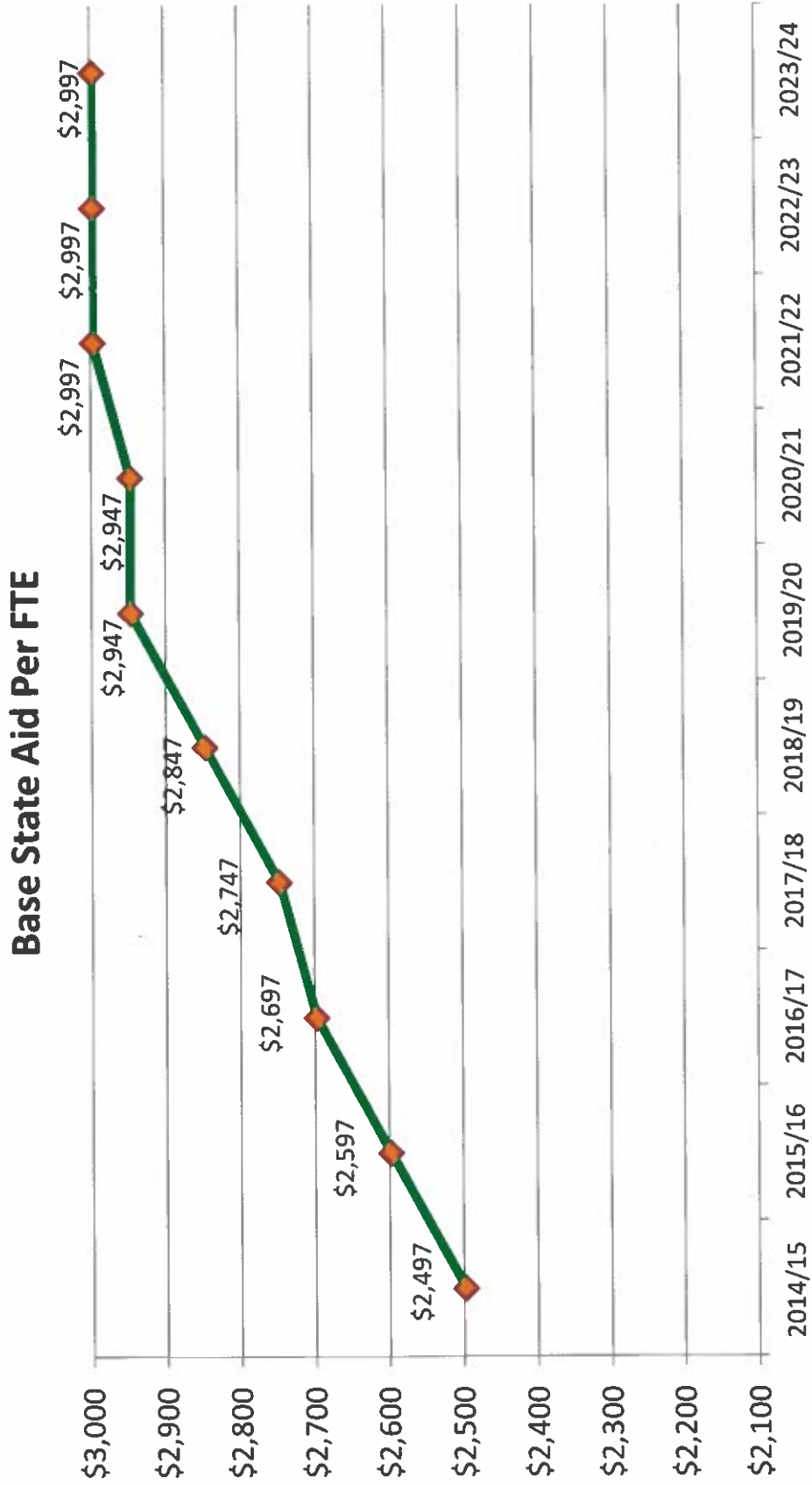
Monroe Community College
2023-2024 Operating Budget

Budgeted Revenue by Primary Source



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Monroe Community College
2023-2024 Operating Budget



Monroe Community College 2023-2024 Operating Budget

Appropriations - Costs by Object

- 84.1% of the operating budget request is for salaries and benefits for faculty and staff.
- Less than 1.0% of the operating budget request is for equipment.
- 15.4% of the operating budget request is for contractual expenses, such as utilities, maintenance agreements and supplies.
- The percentage change in the budget categories is comprised of the following:

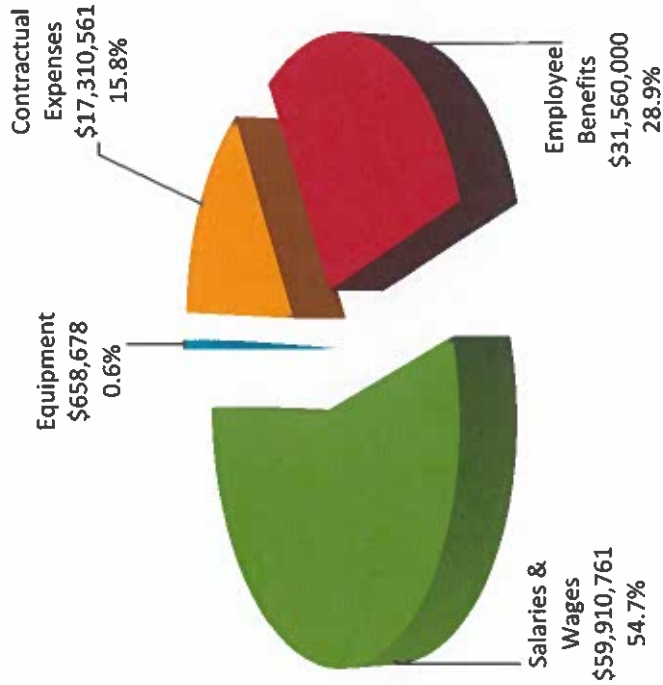
Personal Services	1.3 %
Employee Benefits	0.8 %
Equipment	(0.1)%
Contractual Expenses	(0.1)%
Overall Change	<hr/> 1.9 %

Monroe Community College 2023-2024 Operating Budget

Appropriations – Costs by Object

2022-2023

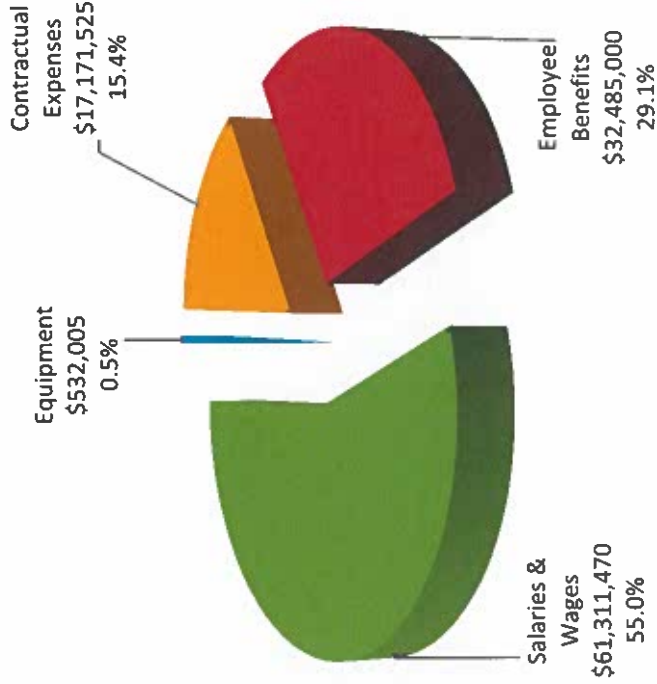
\$109,440,000



Appropriations – Costs by Object

2023-2024

\$111,500,000

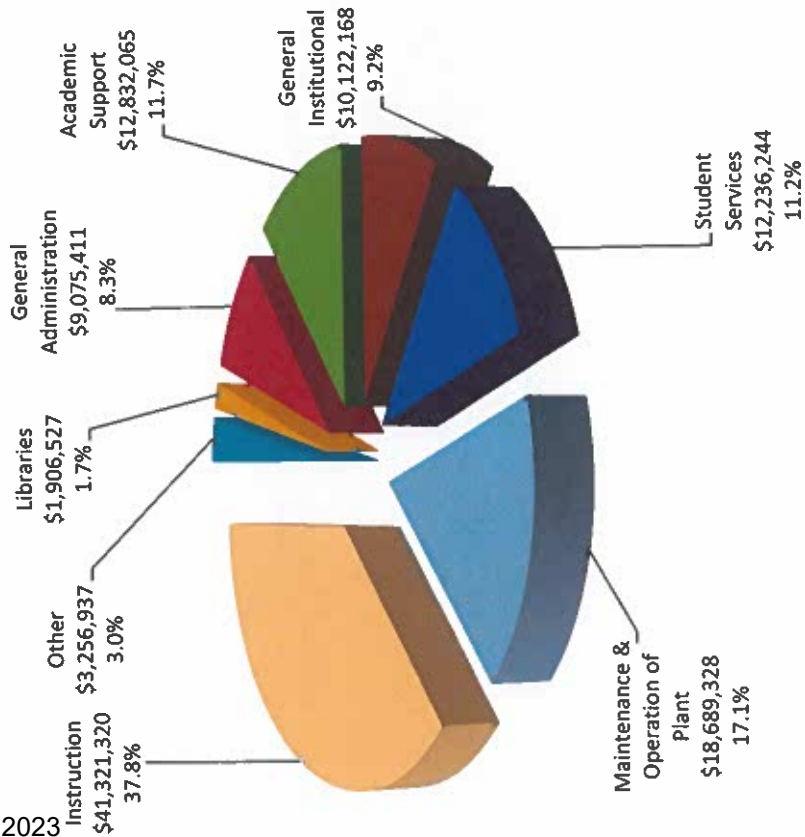


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Monroe Community College 2023-2024 Operating Budget

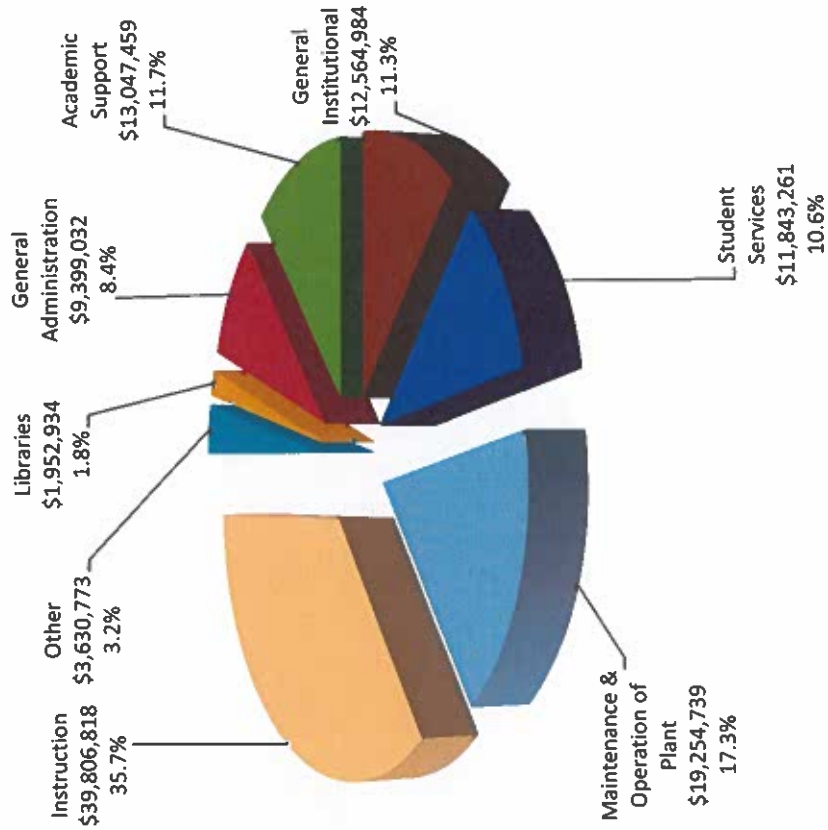
Gross Budget by Function – 2022-2023

\$109,440,000



Gross Budget by Function – 2023-2024

\$111,500,000



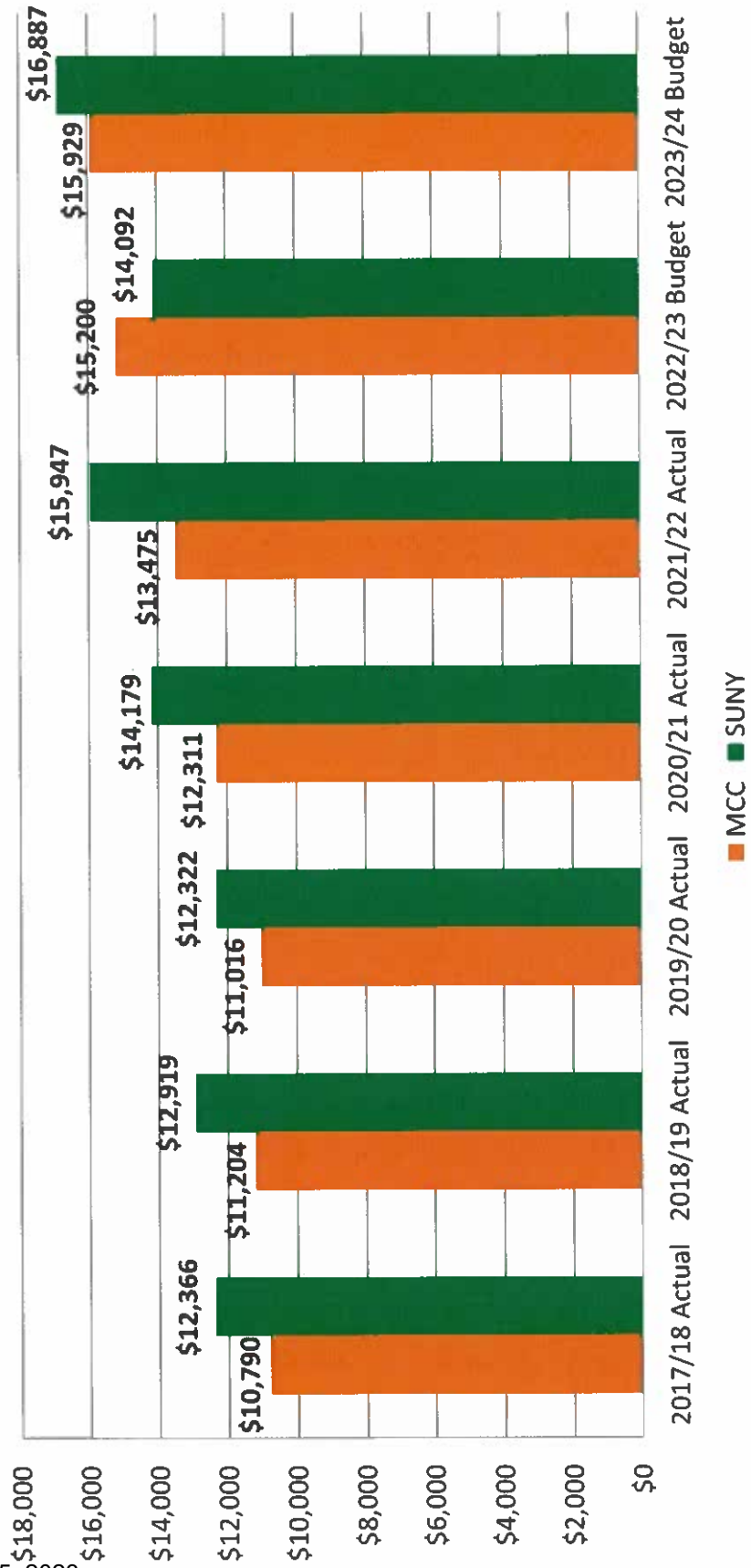
Monroe Community College 2023-2024 Operating Budget

Gross Budgeted Expenditures per FTE Student

- This graph compares Monroe Community College's total cost per full-time equivalent (FTE) student with the average cost per FTE student for all community colleges under the program of the State University of New York (SUNY).
- For the 2023-2024 year, the gross budgeted expenditure per FTE student is \$15,929, up \$729 from the 2022-2023 gross budgeted amount of \$15,200. This is due primarily to the anticipated decrease in state-aidable credit enrollment.
- The budgeted cost per FTE of \$15,929 is \$958 or 5.7% below the computed SUNY average of \$16,886 for the 2023-24 year.

Monroe Community College
2023-2024 Operating Budget

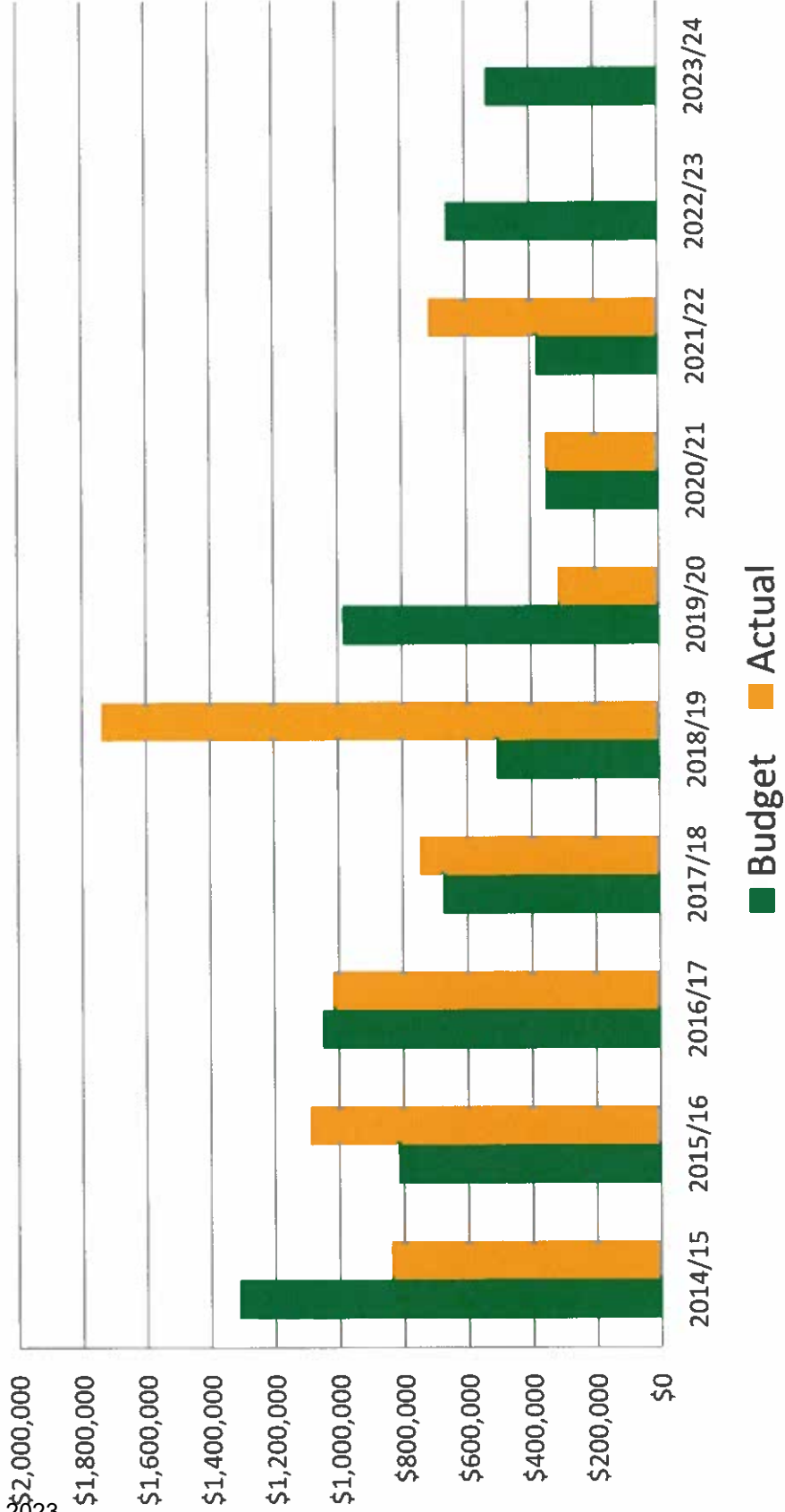
Total Expenditures per FTE



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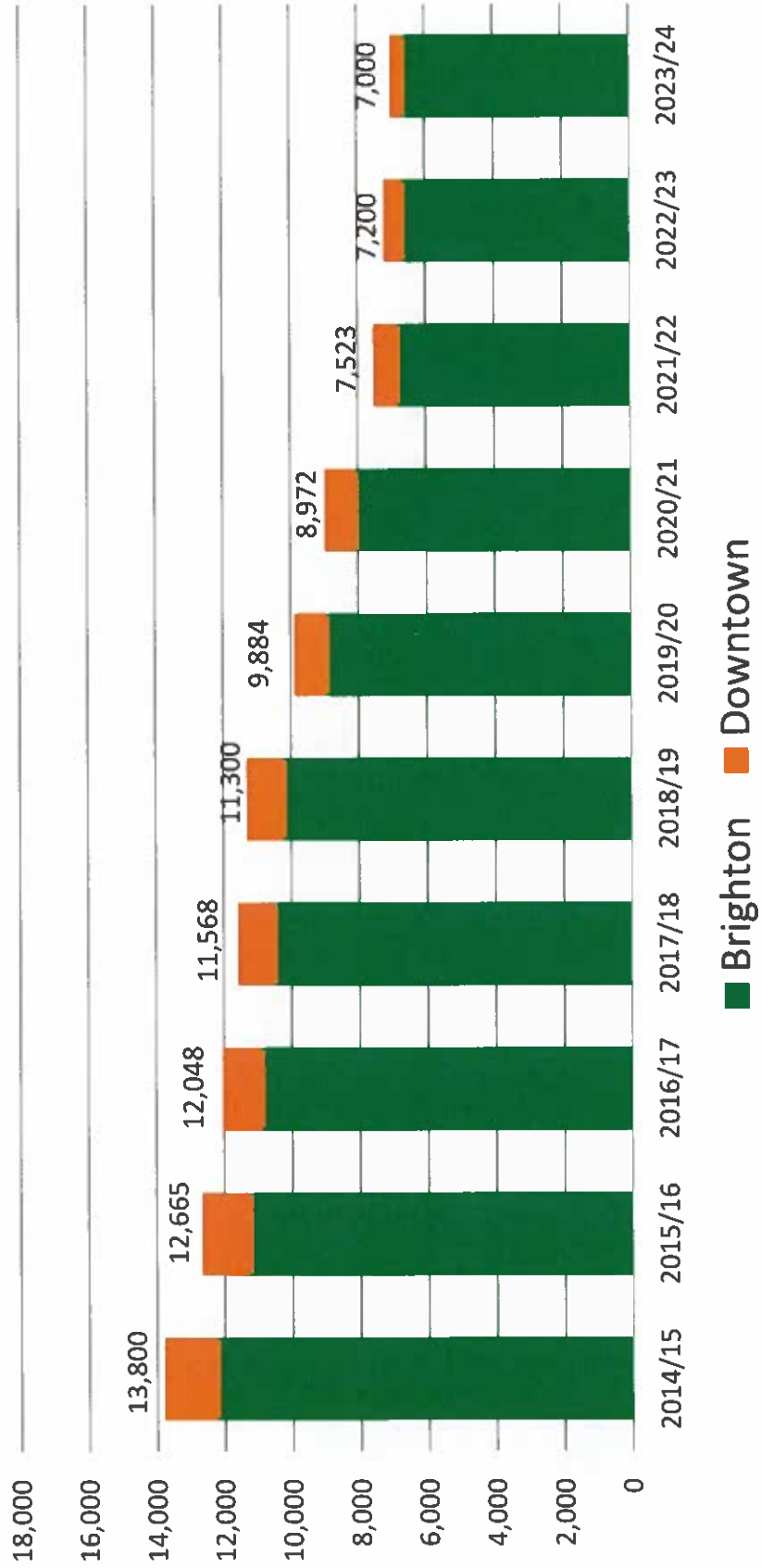
Monroe Community College
2023-2024 Operating Budget

Equipment Expenditure History



Monroe Community College
2023-2024 Operating Budget

Aidable FTE Enrollment



Monroe Community College 2023-2024 Operating Budget

Aidable FTE Enrollment

- The graph demonstrates the trend in enrollment at Monroe Community College since 2014-2015. Full-time equivalent (FTE) student is the basic measure of workload used by SUNY and the basis for determining the amount of state aid the college will receive.
- FTE enrollment is calculated by dividing all credit and credit equivalent units in specified aidable non-credit courses taken by students by 30.
- Total aidable enrollment is budgeted at 7,000 FTEs which is 200 FTEs or 2.9% less than the 2022-2023 budget of 7,200.
- Aidable enrollment at the Brighton Campus is budgeted at 6,508 FTEs which is 68 FTEs or 1.0% less than the 2022-2023 budget of 6,576.
- The Brighton Campus includes enrollment related to the Public Safety Training Facility and the Applied Technologies Center of 440 and 192 FTEs, respectively.
- Downtown Campus enrollment is budgeted at 492 FTEs. This reflects a decrease of 132 FTEs or 21.2% below the 2022-2023 budgeted enrollment of 624 FTEs.

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Monroe Community College
2023-2024 Operating Budget

Credit and Non-Credit Budgeted Aidable FTE Enrollment



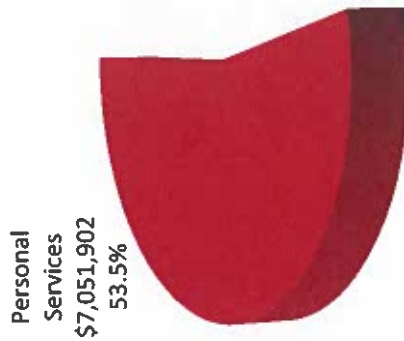
Monroe Community College 2023-2024 Operating Budget

Downtown Campus

- The Downtown Campus represents the operations of the college's campus at 321 State Street in downtown Rochester. The campus includes all core instructional and student-related functions as well as operations related to the college's Division of Economic Development and Innovative Workforce Services (EDIWS). EDIWS oversees both credit and non-credit instruction including Other Sponsored Programs (OSP).
- The direct cost appropriation for 2023-2024 is \$13,365,103 reflecting a 1.3% increase from the 2022-23 budget.
- Projected credit enrollment at the Downtown Campus is 492 FTEs or 7.0% of the total 2023-2024 aidable college enrollment of 7,000. This is a decrease of 132 FTEs or 21.2% compared to the 2022-2023 budgeted enrollment of 624.
- Projected enrollment for Other Sponsored Programs (OSP) is 250 FTEs reflecting an increase of 60 FTEs or 31.6% compared to the 2022-23 budgeted enrollment of 190 FTEs.

Monroe Community College 2023-2024 Operating Budget – Downtown Campus

Direct Costs by Object – 2022-2023
\$13,198,552



Employee Benefits
\$3,474,429
26.3%



Equipment & Contractual
\$2,672,221
20.2%

Direct Costs by Object – 2023-2024
\$13,365,103

Personal Services
\$7,470,240
55.9%



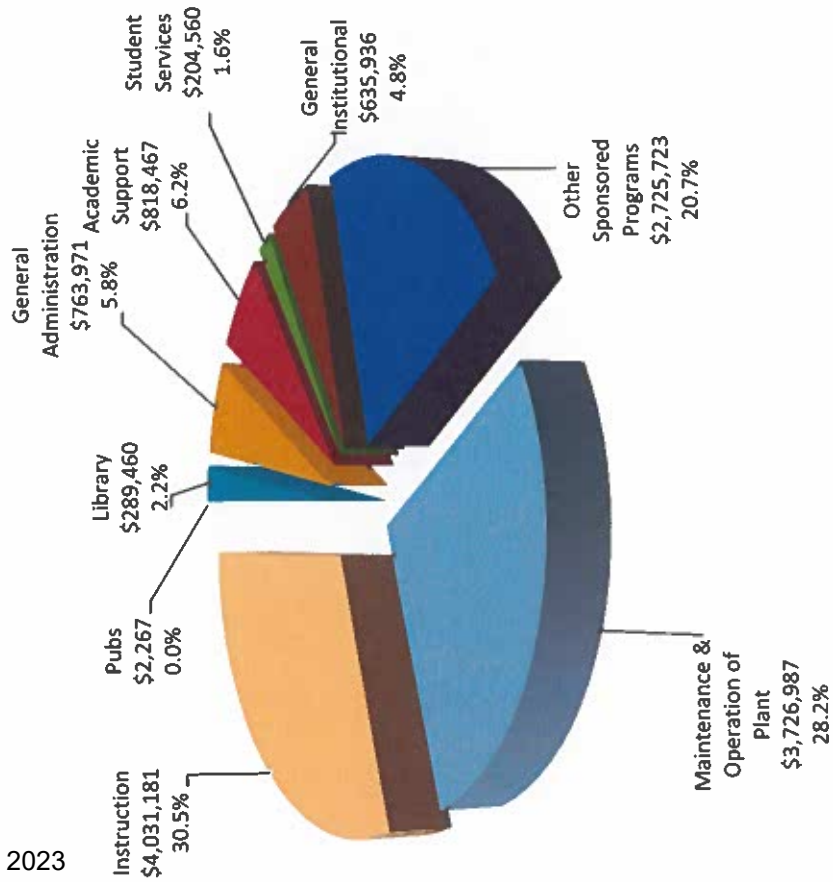
Employee Benefits
\$3,589,555
26.9%



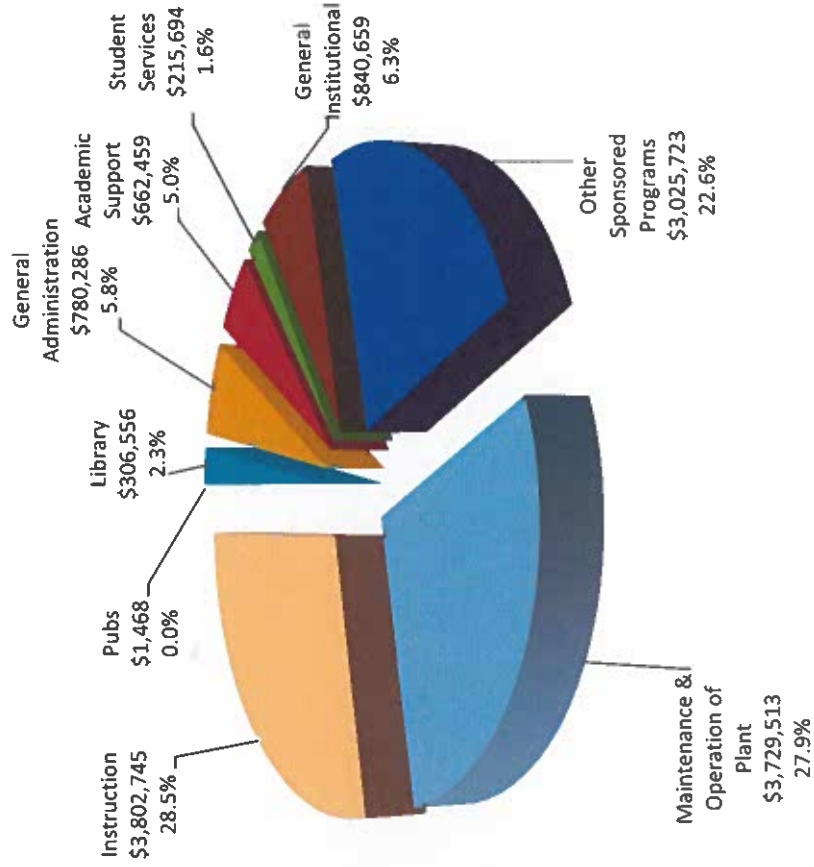
Equipment & Contractual
\$2,305,308
17.2%

Monroe Community College 2023-2024 Operating Budget – Downtown Campus

Direct Costs by Functions – 2022-2023
\$13,198,552



Direct Costs by Functions – 2023-2024
\$13,365,103





ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0244.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

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Committee Assignment	
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WAYS & MEANS	

July 7, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Acceptance of a Gift from Wegmans Food Markets; Amend the 2023 Capital Budget; and Authorize an Interfund Transfer for the Monroe County Parks System-Wide Facilities Renovations Project

Honorable Legislators:

I recommend that Your Honorable Body authorize the acceptance of a gift from Wegmans Food Markets, Inc. in the amount of \$50,000 to be used towards the cost of the new spray park at Ontario Beach Park; amend the 2023 Capital Budget for the Monroe County Parks System-Wide Facilities Renovations project in the amount of \$50,000; and authorize an interfund transfer in the amount of \$50,000.

In 2022, this Honorable Body approved additional capital funding in the amount of \$9.4 million for significant investments in system-wide improvements to the amenities offered in the Monroe County Parks System, building on an original \$7.2 million commitment in 2021. One of the projects funded in the 2022 phase was a spray park at Ontario Beach Park, as an alternative for visitors on the days when water quality or visibility issues close the lake swimming beach, as well as for those who cannot or are uncomfortable with swimming in an open body of water.

This \$50,000 gift from Wegmans will ensure that the spray park fully meets the expectations of the community for a full-featured, enjoyable and accessible attraction at Ontario Beach Park.

The specific legislative actions required are:

1. Authorize the County Executive, or his designee, to accept a gift from Wegmans Food Markets, Inc. in the amount of \$50,000 to be used towards the cost of the new spray park at Ontario Beach Park.
2. Amend the 2023 operating budget of the Department of Parks by appropriating \$50,000 into general fund 9001, funds center 8802060000 Ontario Beach Park.

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(585) 753-1000 • fax: (585) 753-1014 • www.monroecounty.gov • e-mail: countyexecutive@monroecounty.gov

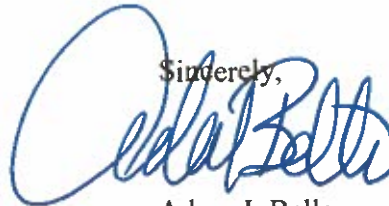
3. Amend the 2023 Capital Budget to increase funding for the Monroe County Parks System-Wide Facilities Renovations project in the amount of \$50,000.
4. Authorize an interfund transfer in the amount of \$50,000 from the Department of Parks, general fund 9001, funds center 8802060000 Ontario Beach Park to capital fund 2010 Monroe County Parks System-Wide Facilities Renovations.

This action is an Unlisted Action under the New York State Environmental Quality Review Act ("SEQRA"). Pursuant to Resolution 261 of 2022, the Monroe County Legislature issued a Negative Declaration for this action. No further action under SEQRA is required.

This gift will have no net impact on the revenues or expenditures of the current Monroe County Budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive

AJB:db



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0224.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

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INTRGOV REL	-L
PUBLIC SAFETY	
WAYS & MEANS	

July 7, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize an Intermunicipal Agreement with Monroe #1 Board of Cooperative Educational Services for the Monroe County Sheriff's Office School Resource Program

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Sheriff Todd K. Baxter.

I recommend that Your Honorable Body authorize an intermunicipal agreement with Monroe #1 Board of Cooperative Educational Services ("BOCES #1") in the amount of \$110,000 for reimbursement to the Monroe County Sheriff's Office School Resource Program for the period of September 1, 2023 through June 30, 2024, with the option to renew for two (2) additional one-year terms in an amount agreed upon by the parties but in no event less than \$110,000.

BOCES #1 will be provided a full-time Monroe County Sheriff's School Resource Officer ("SRO") during the ten (10) month, 186 day period. The SRO's primary duty is to maintain an atmosphere where students, teachers and staff feel safe. The SRO may assist in the investigation of suspected criminal activity occurring on BOCES #1 property and/or related to BOCES #1. This assistance shall be provided in consultation with school administrators, in accordance with New York State Law and BOCES #1 policy. As an educator, working with classroom teachers and other BOCES #1 personnel, the SRO may present information and answer questions on a variety of topics, such as the law, drugs, safety, crime prevention, violence prevention, concepts of safety, traffic laws, general law, and crime prevention techniques. The goal of the presentations is to increase student, staff, and community awareness and understanding of laws and personal safety. The SRO shall also perform such other security and/or law enforcement services as may be reasonably assigned by the District Superintendent, in consultation with the Sheriff, as appropriate.

This will be the tenth year the Sheriff's Office has participated in the SRO Program at BOCES #1. BOCES #1 will fund the salary and fringes associated with the Sheriff's Office SRO assigned during the ten (10) month, 186 day period.

The specific legislative action required is to authorize the County Executive, or his designee, to execute an intermunicipal agreement, and any amendments thereto, with Monroe #1 Board of Cooperative Educational Services, 41 O'Connor Road, Fairport, New York 14450, in the amount of \$110,000 for reimbursement to the Monroe County Sheriff's School Resource Program for the period of September 1, 2023 through June 30, 2024, with the option to renew for two (2) additional one-year terms in an amount to be agreed upon by the parties but in no event less than \$110,000.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

This contract is revenue generating and no net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J Bello
Monroe County Executive



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0225.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

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Committee Assignment	
HUMAN SERVICES	-L
WAYS & MEANS	

July 7, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with Cornell University to Provide Renovation, Repair, and Painting Training for the Monroe County Childhood Lead Poisoning Prevention Program

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Cornell University in an amount not to exceed \$25,000 to provide renovation, repair, and painting training for the Monroe County Childhood Lead Poisoning Prevention Program for the period of October 1, 2023 through September 30, 2024, with the option to renew for two (2) additional one-year terms in an amount not to exceed \$25,000 annually.

By Resolution 118 of 2022, Your Honorable Body authorized the acceptance of a grant from the New York State Department of Health for the Childhood Lead Poisoning Prevention Program. This contract will support the County's Childhood Lead Poisoning Prevention Program. Cornell University will provide Environmental Protection Agency-certified renovation, repair, and painting training for contractors and property owners who engage in maintenance of their own properties or who are interested in learning how to maintain a lead safe home.

A request for proposals was issued and Cornell University was selected as the most qualified vendor to provide these services.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Cornell University, 373 Pine Tree Road, Ithaca, New York 14850, to provide renovation, repair, and painting training for the Monroe County Childhood Lead Poisoning Prevention Program in an amount not to exceed \$25,000 for the period of October 1, 2023 through September 30, 2024, with the option to renew for two (2) additional one-year terms in an amount not to exceed \$25,000 annually.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

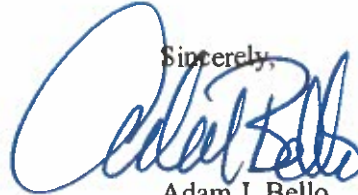
Funding for this contract is included in the 2023 operating budget of the Department of Public Health, general fund 9300, funds center 5806110000, Lead Programs, and will be requested in future years' budgets. No additional net County support is required in the current Monroe County budget.

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Monroe County Legislature
July 7, 2023
Page 2

Cornell University is a not-for-profit entity, and the records in the Office of the Monroe County Treasury have indicated that it does not owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

AJB:db



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0226.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

July 7, 2023

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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Approve the Collective Bargaining Agreement Among the Monroe County Executive, Monroe County Sheriff's Office and the Monroe County Law Enforcement Association

Honorable Legislators:

I recommend that Your Honorable Body approve the Collective Bargaining Agreement among the Monroe County Executive, Monroe County Sheriff's Office, and the Monroe County Law Enforcement Association for the period of January 1, 2024 through December 31, 2026.

The principal terms of this agreement are outlined below:

1. Wage increases, generally, set forth as follows:

2024 – 3.25% schedule increase
2025 – 2.25% schedule increase
2026 – 2.25% schedule increase

2. 5-year longevity pay schedule to be increased by 1%. 10-year, 15-year, and 20-year longevity pay schedules to be increased by 1.5%.

3. Education incentive payment of 2% for unit members who attain a college degree.

4. Upgrade pay group 42 (rank of Sergeant) by 4%.

5. Roll call pay to be increased to \$110 per pay period for deputies and \$150 per pay period for sergeants.

6. Juneteenth has been formally added to the contract listing of paid holidays.

7. Annual payment of \$350 to all bargaining unit members for maintenance of clothing and equipment.

The estimated costs of this referral are:

2024 – \$ 391,517
2025 – \$ 158,663
2026 – \$ 162,233

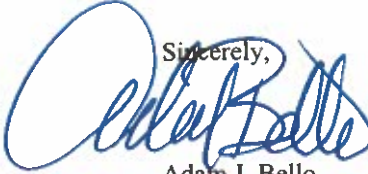
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The specific legislative action required is to approve the agreement among the Monroe County Executive, Monroe County Sheriff's Office, and the Monroe County Law Enforcement Association for the period of January 1, 2024 through December 31, 2026.

This action is a type II Action pursuant to 6 NYCRR & 617.5(c)(28) ("collective bargaining activities") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this agreement will be requested in future years' budgets. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committees for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0228.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

July 7, 2023

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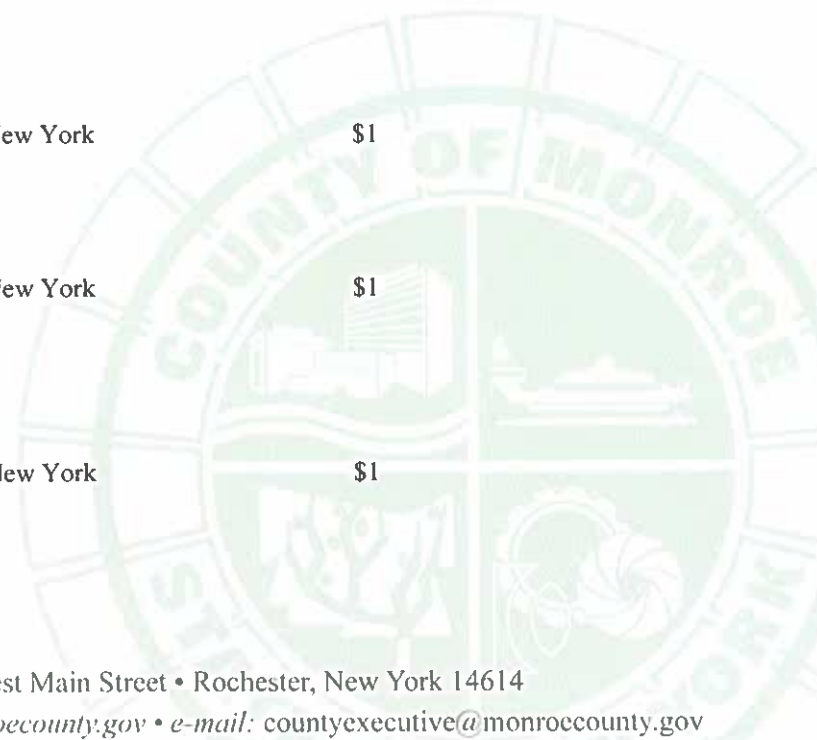
To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize the Acquisition of Easements for the Jefferson Avenue Improvement Project in the Town of Perinton

Honorable Legislators:

I recommend that Your Honorable Body authorize the acquisition of easements for the Jefferson Avenue Improvement Project in the Town of Perinton from the State of New York as follows:

Table with 3 columns: Parcel, Offeror, Offered Amount. Contains 6 rows of parcel information and offers from the State of New York for \$1 each.



Map 7 Parcel 1, PE 431 SF Parcel 2, PE 356 SF T.A. # 166.15-1-1.1 Town of Perinton	State of New York	\$1
Map 9 Parcel 1, PE 135 SF Parcel 2, PE 97 SF T.A. # 165.07-2-40 Town of Perinton	State of New York	\$1
Map 12 Parcel 1, PE 48 SF T.A. # 165.07-2-2 Town of Perinton	State of New York	\$1
Map 13 Parcel 1, PE 48 SF T.A. # 165.07-2-1 Town of Perinton	State of New York	\$1
Map 14 Parcel 1, PE 134 SF T.A. # 152.19-4-35 Town of Perinton	State of New York	\$1
Map 15 Parcel 1, PE 135 SF T.A. # 152.19-4-37.1 Town of Perinton	State of New York	\$1
Map 16 Parcel 1, PE 146 SF T.A. # 152.19-4-69 Town of Perinton	State of New York	\$1
Map 17 Parcel 1, PE 151 SF T.A. # 152.19-3-67 Town of Perinton	State of New York	\$1
Map 19 Parcel 1, PE 160 SF T.A. # 152.19-5-1 Town of Perinton	State of New York	\$1
Map 20 Parcel 1, PE 135 SF T.A. # 152.19-3-35 Town of Perinton	State of New York	\$1
Map 21 Parcel 1, PE 167 SF T.A. # 152.19-1-65 Town of Perinton	State of New York	\$1

Map 22 Parcel 1, PE 135 SF T.A. # 152.19-3-34 Town of Perinton	State of New York	\$1
Map 24 Parcel 1, PE 135 SF T.A. # 152.19-3-1 Town of Perinton	State of New York	\$1
Map 25 Parcel 1, PE 1,002 SF T.A. # 152.15-1-43 Town of Perinton	State of New York	\$1
Map 26 Parcel 1, PE 527 SF Parcel 2, PE 2,462 SF T.A. # 152.15-2-15 Town of Perinton	State of New York	\$1
Map 27 Parcel 1, PE 1,326 SF T.A. # 152.15-1-42 Town of Perinton	State of New York	\$1
Map 28 Parcel 1, PE 1,476 SF Parcel 2, PE 44,598 SF Parcel 3, PE 2,579 SF T.A. # 152.15-2-16.2 Town of Perinton	State of New York	\$1
Map 32 Parcel 1, PE 97 SF T.A. # 152.15-1-34 Town of Perinton	State of New York	\$1
Map 33 Parcel 1, PE 88 SF T.A. # 152.15-1-33 Town of Perinton	State of New York	\$1
Map 34 Parcel 1, PE 164 SF T.A. # 152.15-1-14 Town of Perinton	State of New York	\$1
Map 35 Parcel 1, PE 54 SF T.A. # 152.15-1-13 Town of Perinton	State of New York	\$1
Map 36 Parcel 1, PE 43 SF T.A. # 152.15-1-6.3 Town of Perinton	State of New York	\$1

Map 37 Parcel 1, PE 47 SF T.A. # 152.15-2-4 NKA 152.15-2-4.11 Town of Perinton	State of New York	\$1
Map 46 Parcel 1, PE 46 SF T.A. # 165.11-2-4 Town of Perinton	State of New York	\$1
Map 47 Parcel 1, PE 134 SF T.A. # 165.07-2-41.1 Town of Perinton	State of New York	\$1
Map 48 Parcel 1, PE 51 SF T.A. # 165.11-2-3 NKA 165.11-2-31 Town of Perinton	State of New York	\$1
Map 62 Parcel 1, PE 2,138 SF T.A. # 152.19-1-73 Town of Perinton	State of New York	\$1
Map 65 Parcel 1, PE 2,139 SF T.A. # 152.19-1-58 Town of Perinton	State of New York	\$1
Map 67 Parcel 1, PE 81 SF T.A. # 152.19-2-30 Town of Perinton	State of New York	\$1
Map 70 Parcel 1, PE 81 SF T.A. # 152.19-1-31 Town of Perinton	State of New York	\$1
Map 88 Parcel 1, PE 3,881 SF T.A. # 165.07-1-14.31 Town of Perinton	State of New York	\$1
Map 89 Parcel 1, PE 731 SF T.A. # 165.07-2-42.11 Town of Perinton	State of New York	\$1
Map 91 Parcel 1, PE 1,772 SF T.A. # 152.19-2-1 Town of Perinton	State of New York	\$1

Map 92
Parcel 1, PE 582 SF
T.A. # 152.15-2-16.1
Town of Perinton

State of New York

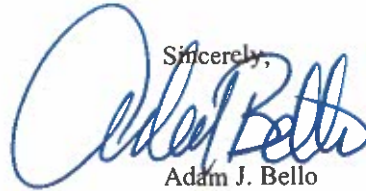
\$1

The specific legislative action required is to authorize the County Executive, or his designee, to acquire the referenced easements and execute all documents necessary for the Jefferson Avenue Improvement Project identified by the tax identification numbers listed above, in the Town of Perinton.

The provisions of the New York State Environmental Quality Review Act shall be complied with prior to Your Honorable Body undertaking, funding, or approving the action requested in this referral.

No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0230.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

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Committee Assignment
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July 7, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize the Acquisition of Easements for the North Goodman Street Traffic Signal at 786 North Goodman Street in the City of Rochester

Honorable Legislators:

I recommend that Your Honorable Body authorize the acquisition of easements for the North Goodman Street Traffic Signal at 786 North Goodman Street in the City of Rochester from the property owners described as follows:

Table with 3 columns: Parcel, Owner, Amount. Row 1: Map 1 Parcel 1 PE 87 SF T.A. #106.52-3-17.2 City of Rochester, 786 North Goodman LLC 353 Birch Hills Drive Rochester, NY 14622, \$1

The specific legislative action required is to authorize the County Executive, or his designee, to acquire the referenced easements and execute all documents necessary for permanent easements to be acquired at tax identification number 106.52-3-17.2 in the City of Rochester by contract and/or the Eminent Domain Procedure Law, along with any amendments for unanticipated damages, within the total capital fund(s) appropriation.

The provisions of the New York State Environmental Quality Review Act shall be complied with prior to Your Honorable Body undertaking, funding, or approving the action requested in this referral.

Funding for this acquisition is included in the 2023 operating budget of the Department of Transportation, road fund 9002, funds center 8004030000, Signal Maintenance & Operations. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that the individual property owner(s) listed above do not owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,
Adam J. Bello
Monroe County Executive

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ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0232.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

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Committee Assignment
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July 7, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize the Acquisition of Easements for the Brick Schoolhouse Road Culvert Project in the Town of Hamlin

Honorable Legislators:

I recommend that Your Honorable Body authorize the acquisition of easements for the Brick Schoolhouse Road Culvert Project in the Town of Hamlin from the property owners described as follows:

Table with 3 columns: Parcel, Owner, Amount. Contains details for two parcels in the Town of Hamlin, including parcel numbers, owners (Andrew S. Walch and John D. Hand and Virginia Hand), addresses, and amounts (\$500 each).

The specific legislative action required is to authorize the County Executive, or his designee, to acquire the referenced easements and execute all documents necessary for the Brick Schoolhouse Road Culvert Project at tax identification numbers 023.01-1-15 and 023.01-1-14.1, in the Town of Hamlin by contract and/or the Eminent Domain Procedure Law, along with any amendments for unanticipated damages, within the total capital fund(s) appropriation.

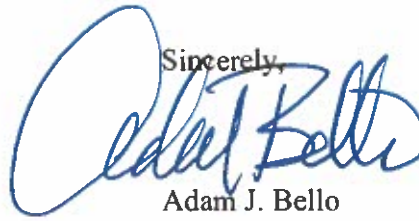
The provisions of the New York State Environmental Quality Review Act shall be complied with prior to Your Honorable Body undertaking, funding, or approving the action requested in this referral.

Funding for these acquisitions, consistent with authorized uses, is included in capital fund 2066 and any capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that the property owners listed above do not owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0234.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

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Committee Assignment
WAYS & MEANS -L

July 7, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize the Acquisition of Property Located at 650 Beahan Road in the Town of Chili and Amend Resolution 437 of 1989 to Amend the Lease and Operating Agreement with the Monroe County Airport Authority

Honorable Legislators:

I recommend that Your Honorable Body authorize the acquisition of property at 650 Beahan Road, Town of Chili, from Justin Jerzak in an amount not to exceed \$212,000 and amend Resolution 437 of 1989 to amend the Lease and Operating Agreement with the Monroe County Airport Authority.

This parcel consisting of approximately 1.00 acre of land improved with a ranch style single family residence having tax account number 134.150-002-014 and located at 650 Beahan Road, Town of Chili, County of Monroe, State of New York, will be an addition to the Lease and Operating Agreement with the Monroe County Airport Authority. This sale price of the property is based upon the valuation of the subject property found in an independent appraisal performed by Stephen V. Ferrara, SRA of Midland Appraisal Associates, Inc. on March 24, 2023.

This amendment to the Lease and Operating Agreement was approved by the Monroe County Airport Authority on November 16, 2022 by Resolution 17 of 2022.

The specific legislative actions required are:

1. Schedule and hold a public hearing on amending the Lease and Operating Agreement with the Monroe County Airport Authority.
2. Authorize the County Executive, or his designee, to acquire the property at 650 Beahan Road, from Justin Jerzak in an amount not to exceed \$212,000, and to execute all documents for the acquisitions of the property at 650 Beahan Road, by contract, along with amendments for direct and consequential costs, within total capital fund(s) appropriation.

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3. Amend Resolution 437 of 1989 to amend the Lease and Operating Agreement with the Monroe County Airport Authority, to add the property commonly known as 650 Beahan Road, Town of Chili, County of Monroe, State of New York, at a rental price equal to the expense and annual debt service that Monroe County will incur to acquire the property.

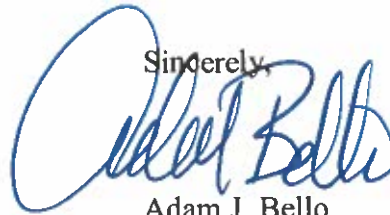
The provisions of the New York State Environmental Quality Review Act shall be complied with prior to Your Honorable Body undertaking, funding, or approving the action requested in this referral.

Funding for this acquisition, consistent with authorized uses, is included in capital fund 1869 and any capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the office of the Monroe County Treasury have indicated that Justin Jerzak does not owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0236.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

OFFICIAL FILE COPY
No. 230236
Not to be removed from the Office of the Legislature of Monroe County
Committee Assignment
WAYS & MEANS -L

July 7, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize the Conveyance of a Permanent Easement to the Monroe County Water Authority for Utility Purposes at 637 Flynn Road in the Town of Greece

Honorable Legislators:

I recommend that Your Honorable Body authorize the conveyance of a permanent easement to the Monroe County Water Authority for utility purposes at 637 Flynn Road in the Town of Greece described as follows:

Table with 3 columns: Parcel, Grantee, Amount. Row 1: Map 1, Parcel 1 PE .089 Acre, 637 Flynn Road, T.A. # 033.02-3-21./HILT, Town of Greece; Monroe County Water Authority, 475 Norris Drive, Rochester, NY 14610; \$520

The specific legislative action required is to authorize the County Executive, or his designee, to convey a permanent easement identified by tax account number 033.02-3-21./HILT at 637 Flynn Road in the Town of Greece, and to execute all documents necessary for the conveyance.

The provisions of the New York State Environmental Quality Review Act shall be complied with prior to Your Honorable Body undertaking, funding, or approving the action requested in this referral.

No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,
Adam J. Bello
Monroe County Executive



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0239.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Substitution

Adam J. Bello
County Executive

OFFICIAL FILE COPY
No. 230239
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Committee Assignment
INTRGOV REL -L
ENV. & PUB. WORKS
WAYS & MEANS

July 18, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize an Intermunicipal Agreement with the Town of Pittsford for the Collection of Residential Food Scraps as Part of the Monroe County Food Scraps Collection Pilot Program

Honorable Legislators:

I recommend that Your Honorable Body authorize an intermunicipal agreement with the Town of Pittsford ("Town") for the collection of residential food scraps as part of the Monroe County Food Scraps Collection Pilot Program.

The Town and the County desire to collaborate on the development of a pilot program for the collection of residential food scraps for diversion from landfilling as part of the County's Local Solid Waste Management Plan and Climate Action Plan. The Pilot Project will involve providing countertop food scraps collection bins to 500 residents, and staging at least one public food scraps drop-off location. The Town's Dog Park on East Street was selected as the initial public drop-off locations based on the potential to share staff, convenience for residents, and to minimize potential nuisances. A second location, if needed, is anticipated to be owned by the Town and meet the needs of the Pilot Program. While all residents of the Town will be eligible for the program, participation will be on a first come, first serve basis for the first 500 enrollees.

A contracted vendor will pick up the food scraps collected and transport them to a permitted anaerobic digester. The contracted vendor will provide the County with monthly reports and a final report of food scraps weights, contamination and feedback about the pickup location. The proposed Residential Food Scraps Pilot Program is expected to run for a total duration of 12 months beginning in late September 2023.

Monroe County Legislature
July 18, 2023
Page 2

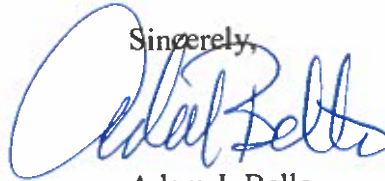
The specific legislative action required is to authorize the County Executive, or his designee, to execute an intermunicipal agreement, and any amendments thereto, with the Town of Pittsford for the collection of residential food scraps as part of the Monroe County Food Scraps Collection Pilot Program.

The provisions of the New York State Environmental Quality Review Act shall be complied with prior to Your Honorable Body undertaking, funding, or approving the action of this referral.

Funding for this agreement is included in the 2023 operating budget of the Department of Environmental Services, solid waste fund 9009, funds center 8201010000 Solid Waste Administration. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive



Office of the County Executive

Monroe County, New York

Substitution

Adam J. Bello
County Executive

OFFICIAL FILE COPY
No. 230239
Not to be removed from the Office of the Legislature of Monroe County
Committee Assignment
INTROV REL -L
ENV. & PUB. WORKS
WAYS & MEANS

July 7, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize an Intermunicipal Agreement with the Town of Pittsford for the Collection of Residential Food Scraps as Part of the Monroe County Food Scraps Collection Pilot Program

Honorable Legislators:

I recommend that Your Honorable Body authorize an intermunicipal agreement with the Town of Pittsford ("Town") for the collection of residential food scraps as part of the Monroe County Food Scraps Collection Pilot Program.

The Town and the County desire to collaborate on the development of a pilot program for the collection of residential food scraps for diversion from landfilling as part of the County's Local Solid Waste Management Plan and Climate Action Plan. The Pilot Project will involve providing countertop food scraps collection bins to 500 residents, and staging at least one public food scraps drop-off location. The Town's Dog Park on East Street was selected as the initial public drop-off locations based on the potential to share staff, convenience for residents, and to minimize potential nuisances. A second location, if needed, is anticipated to be owned by the Town and meet the needs of the Pilot Program. While all residents of the Town will be eligible for the program, participation will be on a first come, first serve basis for the first 500 enrollees.

A contracted vendor will pick up the food scraps collected and transport them to a permitted compost facility. The contracted vendor will provide the County with monthly reports and a final report of food scraps weights, contamination and feedback about the pickup location. The proposed Residential Food Scraps Pilot Program is expected to run for a total duration of 12 months beginning in late September 2023.

Substitution

Monroe County Legislature
July 7, 2023
Page 2

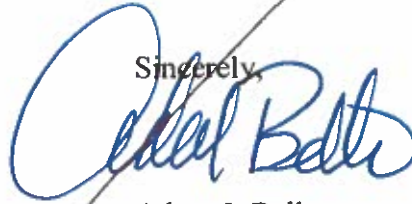
The specific legislative action required is to authorize the County Executive, or his designee, to execute an intermunicipal agreement, and any amendments thereto, with the Town of Pittsford for the collection of residential food scraps as part of the Monroe County Food Scraps Collection Pilot Program.

The provisions of the New York State Environmental Quality Review Act shall be complied with prior to Your Honorable Body undertaking, funding, or approving the action of this referral.

Funding for this agreement is included in the 2023 operating budget of the Department of Environmental Services, solid waste fund 9009, funds center 8201010000 Solid Waste Administration. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0240.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

OFFICIAL FILE COPY
No. 230240
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
INTRGOV REL -L
PUBLIC SAFETY
WAYS & MEANS

July 7, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Acceptance of a Grant from the New York State Division of Criminal Justice Services for the Ignition Interlock Device Non-Installer Enforcement Program and Authorize an Intermunicipal Agreement with the City of Rochester

Honorable Legislators:

I recommend that Your Honorable Body accept a grant from the New York State Division of Criminal Justice Services in the amount of \$35,000 for the Ignition Interlock Device Non-Installer Enforcement Program ("IIDEP") and authorize an intermunicipal agreement with the City of Rochester in the amount of \$10,000 to provide pass-through funding for the Ignition Interlock Device Non-Installer Enforcement Program for the period of May 29, 2023 through September 15, 2023.

The IIDEP provides funds to promote compliance with Ignition Interlock Device requirements of Leandra's Law through collaborative enforcement activities and increased public awareness. This is the first year the County has received this grant.

The specific legislative actions required are:

- 1. Authorize the County Executive, or his designee, to accept a \$35,000 grant from, and to execute a contract and any amendments thereto with, the New York State Division of Criminal Justice Services for the Ignition Interlock Device Non-Installer Enforcement Program for the period of May 29, 2023 through September 15, 2023.
2. Amend the 2023 operating budget of the Department of Public Safety, Office of Probation and Community Corrections, by appropriating the sum of \$25,000 into general fund 9300, funds center 2403010000, Probation/Community Corrections Administration.
3. Amend the 2023 operating budget of the Monroe County Sheriff's Office by appropriating the sum of \$10,000 into general fund 9300, funds center 3803010000, Police Bureau Administration.

4. Authorize the County Executive, or his designee, to execute an intermunicipal agreement, and any amendments thereto, with the City of Rochester to provide pass-through funding from the New York State Division of Criminal Justice Services in the amount of \$10,000 for the Ignition Interlock Device Non-Installer Enforcement Program for the period of May 29, 2023 through September 15, 2023.
5. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements and to make any necessary funding modifications within grant guidelines to meet contractual requirements.
6. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and (31) (“purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials”) and is not subject to further review under the State Environmental Quality Review Act.

This grant is 100% funded by the Governor’s Traffic Safety Committee (administered by the New York State Division of Criminal Justice Services). No net County support is required in the current Monroe County Budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive

AJB:db



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0241.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

July 7, 2023

OFFICIAL FILE COPY	
No.	230241
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
INTRGOV REL	-L
PUBLIC SAFETY	
WAYS & MEANS	

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Acceptance of Grant from the New York State Division of Criminal Justice Services for the Raise the Age Legislation and Authorize an Intermunicipal Agreement with the Rochester City School District for an Administrative and Education Liaison Provider for Raise the Age Youth

Honorable Legislators:

I recommend that Your Honorable Body accept a grant from the New York State Division of Criminal Justice Services in the amount of \$3,135,305 for the Raise the Age legislation for the period of April 1, 2022 through March 31, 2023 and authorize an intermunicipal agreement with the Rochester City School District in the amount of \$85,000 for an Administrative and Education Liaison provider to support Raise the Age youth for the period of April 1, 2022 through March 31, 2023.

The Raise the Age legislation was enacted with a number of objectives. It aims to reduce crime victimization; provide meaningful opportunity for a life without the stigma of a criminal record for adolescents who turn away from crime; eliminate the disproportionate incarceration of 16- and 17-year-olds of color in adult jails and prisons; reserve the juvenile placement system for only those young people who present a risk to public safety; and create therapeutic out-of-home placement settings for youth who do not present a risk to public safety.

In order to achieve these objectives, the Monroe County Office of Probation – Community Corrections has developed a Comprehensive Plan that utilizes a combination of increased staff resources, specialized training, and expanded community programs and services.

Implementation of the Comprehensive Plan will reduce the reliance on out-of-home placement, reduce the reliance on detention, reduce the need for family court adjudication, increase the adjustment rate of diversion cases, reduce the rate of probation violations, reduce the rate of long-term recidivism, and arrange for community-based services to improve outcomes for youth.

A portion of this grant will fund an intermunicipal agreement with the Rochester City School District to provide an Administrative Specialist/ Educational Liaison who will work on behalf of Raise the Age youth to facilitate re-entry into school or other educational programming.

The specific legislative actions required are:

1. Authorize the County Executive, or his designee, to accept a \$3,135,305 grant from, and to execute a contract and any amendments thereto, with the New York State Division of Criminal Justice Services for the Raise the Age legislation for the period of April 1, 2022 through March 31, 2023.

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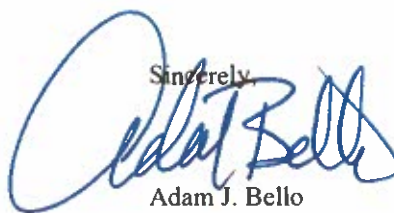
2. Amend the 2023 operating budget of the Department of Public Safety, Office of Probation and Community Corrections, by appropriating the sum of \$1,480,609 into general fund 9300, funds center 2403020100, Juvenile Services Family Division.
3. Authorize the County Executive, or his designee, to execute an intermunicipal agreement and any amendments thereto, with the Rochester City School District for an Administrative and Education Liaison provider to work on behalf of Raise the Age youth in the amount of \$85,000 for the period of April, 1, 2022 through March 31, 2023.
4. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within grant guidelines to meet contractual commitments.
5. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not included new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

Partial funding for this grant is included in the 2023 operating budget of the Department of Public Safety, Office of Probation and Community Corrections, general fund 9300, funds center 2403020100, Juvenile Services Family Division. The appropriated amount will adjust the current funding to the total amount established by the grant.

This grant is 100% funded by the New York State Division of Criminal Justice Services. No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello
Monroe County Executive



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0242.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

July 7, 2023

OFFICIAL FILE COPY	
No.	230242
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
HUMAN SERVICES	-L
WAYS & MEANS	

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with the Catholic Diocese of Rochester to Provide Religious Services for Residents of Monroe Community Hospital

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with the Catholic Diocese of Rochester in an amount not to exceed \$49,750 to provide Roman Catholic sacramental and religious services for residents of Monroe Community Hospital for the period of October 1, 2023 through September 30, 2024, with the option to renew for three (3) additional one-year terms in an amount not to exceed \$49,750 annually.

The New York State Department of Health requires that health care facilities ensure that residents/patients have the right to participate in religious activities and arrange for opportunities for religious worship and counseling for any resident requesting such services. The Catholic Diocese of Rochester will provide Monroe Community Hospital with a full time chaplain to provide sacraments and religious services. The Catholic Diocese is the sole vendor of Roman Catholic sacramental and religious services in Monroe County.

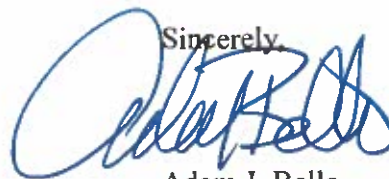
The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract and any amendments thereto, with the Catholic Diocese of Rochester, 1150 Buffalo Road, Rochester, New York 14624, to provide Roman Catholic sacramental and religious services for residents of Monroe Community Hospital in an amount not to exceed \$49,750 for the period of October 1, 2023 through September 30, 2024, with the option to renew for three (3) additional one-year terms in an amount not to exceed \$49,750 annually.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract is included in the 2023 operating budget of Monroe Community Hospital, hospital fund 9012, funds center 6205040000, Chaplains, and will be requested in future years' budgets. No additional net County support is required in the current Monroe County budget.

The Catholic Diocese of Rochester is a not-for-profit agency, and the records in the Office of the Monroe County Treasury have indicated that it does not owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0243.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

OFFICIAL FILE COPY	
No.	<u>230243</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
HUMAN SERVICES	-L
WAYS & MEANS	

July 7, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Acceptance of a Grant from the New York State Office of Children and Family Services for the Domestic Violence Advocate Program

Honorable Legislators:

I recommend that Your Honorable Body accept a grant from New York State Office of Children and Family Services in the amount of \$60,000 for the Domestic Violence Advocate Program for the period of September 1, 2023 through August 31, 2024.

This funding will be used to contract with a culturally responsive, trauma-informed agency or individual who will provide consultation, psychoeducational support and services for children and youth in, or at risk of, foster care and their families and/or their caregivers who have been exposed to and/or are victims of domestic violence and/or interpersonal violence to promote healthy development and relationships.

The specific legislative actions required are:

1. Authorize the County Executive, or his designee, to accept a \$60,000 grant from, and to execute a contract and any amendments thereto, with the New York State Office of Children and Family Services for the Domestic Violence Advocate Program for the period of September 1, 2023 through August 31, 2024.
2. Amend the 2023 operating budget of the Department of Human Services, Division of Social Services, by appropriating the sum of \$60,000 into general fund 9300, funds center 5102010000, Child/Family Service Administration.
3. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within grant guidelines to meet contractual commitments.

4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant of 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act

This grant is 100% funded by New York State Office of Children and Family Services. No net County support is required in the current Monroe County Budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0245.pdf	Referral Letter



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

July 7, 2023

OFFICIAL FILE COPY	
No.	<u>230245</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
HUMAN SERVICES	-L
WAYS & MEANS	

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Acceptance of Two Grants from the New York State Department of Health for the Statewide Health Care Facility Transformation Program III; Amendment of the 2023–2028 Capital Improvement Program and 2023 Capital Budget to Add a Project Entitled “Wound Care Equipment” and Authorize Financing

Honorable Legislators:

I recommend that Your Honorable Body accept two grants from the New York State Department of Health for the Statewide Health Care Facility Transformation Program III in amounts not to exceed \$460,500 and \$175,000 for the period of April 1, 2023 through March 31, 2028, amend the 2023–2028 Capital Improvement Program and 2023 Capital Budget to add a project entitled “Wound Care Equipment,” and authorize financing for the project.

New York State’s Statewide Health Care Facility Transformation Program III grant awards are intended to create financially sustainable systems of care or preserve or expand essential health care services. At Monroe Community Hospital (“MCH”), these funds will allow for the expansion of the current wound care program and will allow MCH to increase its wound-care services with quality products and specialized equipment. The \$175,000 operating grant will allow MCH to implement an integrated wound care photography and documentation module within our electronic medical record system and will provide the opportunity to enhance the capabilities of the nursing staff through an advanced certification program in wound care.

The \$460,500 capital grant will allow MCH to acquire essential equipment to enhance the quality of care provided to residents with wounds. This includes specialized mattresses designed to optimize wound healing, negative pressure wound therapy equipment to promote better wound closure, and ultraviolet environmental disinfection equipment to reduce the risk of infection transmission within MCH.

This project is scheduled to be considered by the Monroe County Planning Board on July 27, 2023.

The specific legislative actions required are:

1. Authorize the County Executive, or his designee, to accept a grant in an amount not to exceed \$460,500 from, and to execute a contract and any amendments thereto with, the New York State Department of Health for the Statewide Health Care Facility Transformation Program III for the period of April 1, 2023 through March 31, 2028.
2. Amend the 2023–2028 Capital Improvement Program to add a project entitled “Wound Care Equipment” in the amount of \$460,500.

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3. Amend the 2023 Capital Budget to add a project entitled "Wound Care Equipment," in the amount of \$460,500.
4. Authorize financing for the project entitled "Wound Care Equipment" in the amount of \$460,500.
5. Authorize the County Executive, or his designee, to accept a grant in an amount not to exceed \$175,000 from, and to execute a contract and any amendments thereto with, the New York State Department of Health for the Statewide Health Care Facility Transformation Program III for the period of April 1, 2023 through March 31, 2028.
6. Amend the 2023 operating budget of Monroe Community Hospital by appropriating the sum of \$175,000 into hospital fund 9012, funds center 6201010000, MCH Administration.
7. Authorize the County Executive to appropriate any subsequent years of the grant awards in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within grant guidelines to meet contractual commitments.
8. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

These grants are 100% funded by the New York State Department of Health. No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello
Monroe County Executive



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0246.pdf	Referral Letter



Office of the County Executive
Monroe County, New York

Adam J. Bello
County Executive

July 7, 2023

OFFICIAL FILE COPY
No. <u>230246</u>
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Committee Assignment
PUBLIC SAFETY -L
WAYS & MEANS

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with Benchmark Analytics, LLC for Continued Maintenance of Tracking Software

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Sheriff Todd K. Baxter.

I recommend that Your Honorable Body authorize a contract with Benchmark Analytics, LLC for continued maintenance of tracking software for deputy and officer performance in an amount not to exceed \$26,000 for the period of April 1, 2023 through March 31, 2024, with the option to renew for three (3) additional one-year terms.

Under this agreement, the contractor will provide continued maintenance of tracking software implemented in 2019. The software tracks and compiles data regarding deputy and officer performance.

A request for proposals was issued for this contract in 2019 and Benchmark Analytics, LLC was selected as the most qualified to provide this service. This contract is for continued maintenance of the software implemented in 2019.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Benchmark Analytics, LLC, 1801 West Warner Street, Suite 301, Chicago, Illinois 60613, for continued maintenance of tracking software for deputy and officer performance in an amount not to exceed \$26,000 for the period of April 1, 2023 through March 31, 2024 with the option to renew for three (3) additional one-year terms.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract is included in the 2023 operating budget of the Sheriff's Office, general fund 9001, funds center 3806020000, Information Services, and will be included in future years' budgets. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Benchmark Analytics, LLC, nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the company are:

Ron Huberman, Chief Executive Officer
Sarah Kremsner, Chief Product Officer
Bob Tulini, Chief Marketing Officer
Nick Montgomery, Chief Research Officer
Josh Seltzer, Chief Financial Officer

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive



ATTACHMENTS:

	Description	File Name	Type
▢	Referral	R23-0247.pdf	Referral Letter



Office of the County Executive Monroe County Legislature

July 10, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Establishing a Fund Balance Policy

Honorable Legislators:

We recommend that Your Honorable Body establish a fund balance policy to safeguard against changes in local economic conditions and/or state policy that may result in revenue shortfalls, and the negative impact of emergencies, disasters, or other catastrophic one-time expenditures.

Since adopting the 2017 operating budget, Your Honorable Body has been annually reaffirming an informal fund balance policy – a financial strategy – that establishes a lower and upper dollar threshold of the combined assigned and unassigned fund balance categories within the general fund. The dollar value of those thresholds have been subsequently modified several times, and while the current financial strategy includes recommended uses for fund balances in excess of the upper threshold, it does not include any recommendations for action should fund balances fall below the lower threshold.

Budget sequestration at the state and federal levels within the past decade and two recent intercepts of local sales tax for state purposes highlighted the importance of financial planning, but the onset of the COVID-19 pandemic cemented the need for local governments to not only plan for, but actually build, financial resiliency.

Maintaining an adequate fund balance can do more than provide financial resiliency, it can provide residents with longer-term property tax stability. Lacking an adequate fund balance, emergencies, disasters, and changes in economic conditions otherwise force local governments into choosing between dramatic tax increases or dramatic reductions in services. An adequate fund balance also provides the County borrowing stability within the investing community. The level of fund balance and the ability to maintain that balance has become a significant factor in determining the County's credit rating, which in turn factors into the County's ability to access financial markets, the demand for County bonds, and ultimately the amount of interest expense the County incurs.

The fund balance policy detailed in Attachment A formalizes the financial strategy for fund balance described in the annual budget book. It replaces the lower and upper dollar thresholds with a corresponding ten percent (10%) of the all-funds adopted budget, provides guidance for using excess balances, and recommends actions to remediate shortfalls in balances.

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The specific legislative action required is to establish a fund balance policy, as detailed in Attachment A.

This action is a Type II Action pursuant to 6 NYCRR §617.5(c)(26) (“routine or continuing agency administration and management, not including programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

Establishing a fund balance policy will have no impact on the revenues or expenditures in the current Monroe County budget.

We recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive



Sabrina LaMar
Monroe County Legislature
President



Steve Brew
Monroe County Legislature
Majority Leader



Yversha Roman
Monroe County Legislature
Minority Leader



Blake Keller
Monroe County Legislator
District 1



Jackie Smith
Monroe County Legislator
District 2



Tracy DiFlorio
Monroe County Legislator
District 3



Frank X. Allkofer
Monroe County Legislator
District 4



Richard B. Milne
Monroe County Legislator
District 5



Sean McCabe
Monroe County Legislator
District 6



Kirk Morris
Monroe County Legislator
District 7



Mark Johns
Monroe County Legislator
District 8



Paul Dondorfer
Monroe County Legislator
District 9



Howard Maffucci
Monroe County Legislator
District 10



Susan Hughes-Smith
Monroe County Legislator
District 14



Maria Vecchio
Monroe County Legislator
District 17



Robert Colby
Monroe County Legislator
District 20



Albert Blankley
Monroe County Legislator
District 24



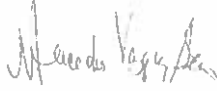
Sean M. Delehanty
Monroe County Legislator
District 11



George Hebert
Monroe County Legislator
District 15



John B. Baynes
Monroe County Legislator
District 18



Mercedes Vazquez Simmons
Monroe County Legislator
District 22



Ricky Frazier
Monroe County Legislator
District 28



Michael Yudelson
Monroe County Legislator
District 13



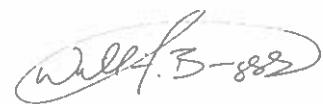
Dave Long
Monroe County Legislator
District 16



Kathleen Taylor
Monroe County Legislator
District 19



Linda Hasman
Monroe County Legislator
District 23



William Burgess
Monroe County Legislator
District 29

Attachment A

Monroe County Fund Balance Policy

Purpose

The County of Monroe desires to establish a fund balance policy for the general fund to better manage its financial resources. Maintaining an adequate fund balance consistent with adopted policy can provide financial stability for both County government and property taxpayers by safeguarding against revenue shortfalls, emergencies, disasters, and other catastrophic one-time expenditures.

Background

In accordance with Government Accounting Standards Board (GASB) Statement 54, governmental fund balances will be classified into the specifically defined categories of non-spendable, restricted, committed, assigned, and unassigned. The last two categories – assigned and unassigned – are generally regarded as comprising “available” fund balance.

Non-spendable fund balance consists of amounts that are not in a spendable form (such as inventory and prepaid expenses) or are legally or contractually required to be maintained intact.

Restricted fund balance consists of amounts that are constrained to a specific purpose by debt covenants, by state or federal statute, or by other enabling legislation.

Committed fund balance consists of amounts constrained to a specific purpose by the County Legislature through adopted resolution. Amounts cannot be used for any other purpose unless the County Legislature takes the same action to remove or change the original constraint.

Assigned fund balance consists of amounts to be used for a specific intent, as identified by the Director of Finance-Chief Financial Officer, to whom the assignment of fund balance has been delegated.

Unassigned fund balance is the least restrictive of all categories of fund balance and consists of amounts that are not reportable in any other category.

When fund balances of more than one category are available for a specific purpose, it is the County’s practice to use the most restrictive fund balance first, in the following order: restricted, committed, assigned, and unassigned as they are needed.

Policy Statement

Monroe County will maintain an available general fund balance (the combined assigned and unassigned fund balance categories) to be within ten million dollars (\$10 million), plus or minus, of ten percent (10%) of the all-funds expenditures in the currently adopted operating budget.

The Director of Finance-Chief Financial Officer shall calculate annually, at the time audited financial statements are filed with the Clerk of the Legislature, compliance with this policy.

Available fund balance in excess of the maximum requirement may be used in subsequent budgets to provide property tax stability, capital project funding, and/or debt reduction, or for any other lawful purpose approved by the County Legislature.

In the event available fund balance falls below the minimum requirement, the Director of Finance-Chief Financial Officer shall prepare a plan to restore the available fund balance to the minimum requirement in the next budget year or other appropriate period of time.