



*Monroe County Clerk*  
**JAMIE ROMEO**

DMV • PASSPORTS • PISTOL PERMITS

FOR IMMEDIATE RELEASE  
March 17, 2020

**\*\*\* Media Release \*\*\***

**Statement from Monroe County Clerk Jamie Romeo  
Regarding Services at County Office Building**

**March 17, 2020 (Rochester, NY)** Following many peer counties in the Finger Lakes region, Monroe County Clerk Jamie announced an additional series of closing and service curtailments at the Downtown Filing Office located in the County Office Building. These decisions have been made in compliance with Governor Cuomo's 50% staff reduction mandate for nonessential services, and safe promoting of social distancing for the remaining essential services.

**Effective Wednesday morning, March 18<sup>th</sup>, 2020 at 9 A.M. the following changes will be implemented until further notice.** These policies are subject to change at the direction of the County Clerk in consultation with Public Health officials:

- The Pistol Permit Counter is closed until further notice.
- The County Clerk's Office will not be processing Veteran's Discount Cards and U.S. Passports applications.
- Copy requests for land and court documents should be made via telephone at (585) 753-1604, email at [mcclerk@monroecounty.gov](mailto:mcclerk@monroecounty.gov) and via U.S. mail.
- Certificates of Authentication, Notarial certificates, and notary renewals, DBAs applications (Doing Business As) will be done only via U.S. mail.
- For all essential transactions that **can not** be conducted by the above means please call (585) 753-1618

"While we understand these closures will be disruptive, we are taken these steps in the best interest of our staff and residents who utilize our office's services." Monroe County Clerk Jamie Romeo stated. "I want to echo County Executive Bello and Dr. Mendoza's remarks, we will get through this. It is hard to see but there is light at the end of this tunnel. The County Clerk's Office is proud to do our part to flatten the curve. We will continue to keep the public informed as we continue to navigate this evolving situation with our partners in government."

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