

Permit Number:

MONROE COUNTY
DEPARTMENT OF TRANSPORTATION

APPLICATION FOR SPECIAL HAULING PERMIT

To move a vehicle or combination of vehicles on highways under the jurisdiction of the Monroe County Department of Transportation exceeding the dimensions and weight as specified in Section 385 of the Vehicle and Traffic Law

APPLICANT (Please print with pen or type all information; insert N/A if not applicable)

Name _____

Address _____

City/State/Zip _____

Phone _____ Desired dates of movement * _____ to _____

Annual Permit Yes No _____ Desired hours of movement _____ to _____

* Please allow minimum of 4 weeks for review and approval

Transporting Vehicle: Make, Year, License Number, Unladen Weight	Description, Identification and Weight of Load	Gross Weight	Overall Height	Overall Length	Overall Width

MOVEMENTS TO ORIGINATE AND TERMINATE AS FOLLOWS, OVER ROUTES INDICATED (attach route survey):

From: _____ to: _____ Routes: _____

From: _____ to: _____ Routes: _____

<p>AXLE WEIGHT AND SPACING: (Axles less than 46 inches apart shall be considered as one axle. The spacing shall be measured to the center point between each axle.)</p> <p>Axle 1 Weight _____ Axle 2 Weight _____ Axle 3 Weight _____ Axle 4 Weight _____ Axle 5 Weight _____ Axle 6 Weight _____ Axle 7 Weight _____ Axle 8 Weight _____ Axle 9 Weight _____ Axle 10 Weight _____ Axle 11 Weight _____</p> <p>Axle 1-2 Spacing _____ Axle 2-3 Spacing _____ Axle 3-4 Spacing _____ Axle 4-5 Spacing _____ Axle 5-6 Spacing _____ Axle 6-7 Spacing _____ Axle 7-8 Spacing _____ Axle 8-9 Spacing _____ Axle 9-10 Spacing _____ Axle 10-11 Spacing _____</p>	<p>ANNUAL PERMIT HOLDERS: CAUTION</p> <p>CONSTRUCTION MAY CAUSE UNSCHEDULED DELAYS AND/OR TRAVEL RESTRICTIONS. SURVEY ROUTE PRIOR TO TRAVEL IS ADVISED. PERMIT INVALID FOR ANY LOADS WHICH EXCEED THE POSTED HEIGHTS OR WEIGHTS OF A HIGHWAY.</p> <p>PERMITEE CERTIFIES THAT ALL ROUTES HAVE BEEN SURVEYED FOR OVERHEAD CLEARANCE FOR LOADS 14 FEET HIGH OR MORE.</p> <p>Signed: _____</p> <p>Title: _____</p> <p>Date: _____</p>
--	---

<p>Checklist of Required Documentation (Internal Use Only)</p> <p><input type="checkbox"/> Route Survey</p> <p><input type="checkbox"/> Permit Fee and Review Fee (Use MCDOT Permit Fee Worksheet)</p> <p><input type="checkbox"/> Security Deposit (Use MCDOT Permit Fee Worksheet)</p> <p><input type="checkbox"/> Proof of Insurance (See Monroe County Summary of Vendor Insurance Requirements Checklist)</p> <p><input type="checkbox"/> All Approved Applicable State or Local (Town/City) Special Hauling Permits</p> <p><input type="checkbox"/> Signalized Intersection Plan signed by Signal Contractor</p>	<p>NOTICE TO APPLICANT:</p> <p>All conditions set forth in the application for this permit are hereby made a part of it. This permit is made subject to the provisions of any and all rules, regulations and requirements of the Monroe County Department of Transportation and all provisions of law at any time existing, relating thereto, and upon condition that each and all provisions thereof be, at all times, complied with by the applicant to whom this permit is granted; and it is subject to revocation by the Monroe County Department of Transportation at any time.</p>
--	--

APPLICANT hereby certifies that all information is true and correct and the Highway Truck Use (Truck Mileage Tax) Plates, if required, have been issued for the above vehicles.

Dated at _____

This _____ day of _____ year

By _____

Title _____

Mail this application, in triplicate, to the following address along with your check or money order payable to the County of Monroe Director of Finance. Also include all required documentation as shown above.

County of Monroe
Department of Transportation
City Place, 6th Floor
50 West Main Street
Rochester, New York 14614-1231
585-753-7710

PERMIT OFFICE APPROVAL		TRAFFIC SIGNAL APPROVAL		BRIDGE APPROVAL		FINAL APPROVAL	

A Special Hauling Permit allows a vehicle to carry an undivisible load (house, large vessel, construction vehicle, etc.) that exceeds the weight and dimensional limits specified in Section 385 of the New York State Vehicle and Traffic Law. The permit shall be subject to the approval of the County Superintendent of Highways, County of Monroe or his/her designee. In general, a permit shall be required for any vehicles exceeding 80,000 pounds gross vehicle weight, 8'6" in width, 13'6" in overall vertical height or 40' in overall single vehicle length.

The applicant shall submit as a minimum, the following information.

1. Written comments from the effected towns and City of Rochester along the hauling route. Plus, a copy of the building permit if the Special Hauling Permit is for a house move.
2. Three completed Monroe County Department of Transportation Special Hauling Permit applications.
3. The proposed route, from point of origin to final destination, indicating all roads which are to be used along the route. Attach a route survey when applicable.
4. All bridges, culverts and overhead utilities, such as traffic signals, electric and telephone cables located within the right-of-way of the proposed route. A signalized intersection plan signed by a signal contractor may also be required.
5. Pavement width, number of travel lanes and widths, and right-of-way lines and widths for all roads to be used along the route. Also, indicate if the pavement has curb, gutters or shoulders.
6. All existing trees and mailboxes which might be in conflict along the hauling route within the right-of-way.
7. Any potential conflicts relevant to vertical and horizontal clearance along the hauling route.
8. The overall vertical loaded height, width and length of the hauling equipment, including the object to be moved as well as the axle loading on the pavement.
9. All axle weights and spacing between them.
10. License plate numbers, year, make and type of truck or tractor that will be used.
11. A certificate of insurance as outlined in the Monroe County Summary of Vendor Insurance Requirements which shall be subject to the approval by the County of Monroe for adequacy of protection. The applicant shall also be bonded to perform house moving operations against property damage.
12. A Permit Fee of \$300 and a Review Fee of \$100 (separate checks) for each Special Hauling Permit Application. Please make checks or money orders payable to the Monroe County Director of Finance.
13. A \$5,000 security deposit shall be required for all moves. However, if signals are impacted an additional \$5,000 security deposit will be assessed. \$5,000 will also be assessed if major bridges/culverts are impacted. Please make certified checks or money orders payable to the Monroe County Director of Finance. There is no security deposit required for Annual Special Hauling Permits.
14. A copy of the approved Special Hauling Permit issued by New York State Department of Transportation and/or any Town or City when applicable.
15. The load shall be inspected by this office before it is moved on to a County highway. Any and all anticipated site disturbances shall require prior notification of residents along the hauling route, as well as the County of Monroe and affected towns and or villages. The applicant shall not remove any existing feature(s) within the County of Monroe right-of-way without obtaining prior written authorization from the County of Monroe. Any existing features damaged or removed as a result of the hauling operation shall be repaired or replaced at the applicant's expense.

Once the permit has been approved, the applicant shall notify the Monroe County Department of Transportation (753-7710) at least 48 hours prior to the move to indicate actual time and duration of the move. The applicant must also notify in writing the town(s) and or village(s) officials and all emergency agencies (police, fire, TrafNet, etc.) of the proposed hauling route.

The applicant shall not perform the hauling operation during the AM/PM peak hours (normally 7-9 am and 4-6 pm) so as to minimize the disruption of traffic unless given prior approval by the County Superintendent of Highways or his/her designee.

The County of Monroe reserves the right to restrict overweight hauling on County highways due to seasonal limitations such as spring thaws, high ground water or other possible seasonal limitation that preclude use of the County highways by overweight vehicles.

ANY VIOLATION OF THE PERMIT REQUIREMENTS COULD RESULT IN A FINE BETWEEN \$100.00 AND \$1,000.00 PER VEHICLE PER DAY AND/OR REVOCATION OF THE PERMIT.

Additional Information is located at: <https://www.monroecounty.gov/dot-access-guidelines>

MCDOT SPECIAL CONDITIONS:

Inspectors Report:
